



City of Mountain View

Agenda

Rental Housing Committee

Monday, January 25, 2021

7:00 PM

Video Conference with No Physical Meeting
Location

This meeting will be conducted in accordance with State of California Executive Order N-29-20, dated March 17, 2020. All members of the Rental Housing Committee will participate in the meeting by video conference, with no physical meeting location.

Members of the public wishing to observe the meeting may do so at <https://mountainview.legistar.com>, on YouTube at www.MountainView.gov/YouTube and on Comcast Channel 26.

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to RHC@mountainview.gov by 5:00 p.m. on the meeting date. Emails will be forwarded to the RHC. Please identify the Agenda Item number in the subject line of your email. All emails received will be entered into the record for the meeting.
2. Provide oral public comments during the meeting: Online - Register in advance to access the meeting via Zoom Webinar: https://mountainview.gov/RHC_speakers

You will be asked to enter an email address and a name. Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.

When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified of their turn shortly before they are called on to speak.

1. CALL TO ORDER

2. ROLL CALL

Chair Emily Ramos, Vice-Chair Susyn Almond, Committee Members Matthew Grunewald, Nicole Haines-Livesay, and Julian Pardo de Zela

3. MINUTES APPROVAL

3.1 Approve the minutes for December 14, 2020 RHC Meeting

Recommendation: Copies of the minutes for the above noted meetings have been delivered to Committee Members and copies are available online or by request. If there are no corrections or additions, a motion is in order to approve these minutes.

Attachments: [Minutes RHC Meeting, December 14, 2020](#)

4. CONSENT CALENDAR - None**5. ORAL COMMUNICATIONS FROM THE PUBLIC****6. APPEAL HEARINGS - None****7. PUBLIC HEARINGS - None****8. NEW BUSINESS****8.1** Rent Stabilization Program Staffing Plan

Recommendation: To consider expanding the currently budgeted CSFRA Rent Stabilization Program staffing positions with one additional FTE analyst position and upgrading the administrative assistant position from Office Assistant I/II to Secretary.

Attachments: [Staff Report](#)
[Job Description for Office Assistant I-II](#)
[Job Description for Secretary](#)
[Job Description for Analyst I-II](#)
[Job Description for Senior Management Analyst](#)

8.2 Capital Improvement Petition Process Study Session

Recommendation: Receive background information and consider potential policy options related to a Capital Improvement Petition Process for Temporary Upward Adjustment of Rent.

Attachments: [Staff Report](#)
[ATT 1 - City of San Jose Capital Improvement Petition Form](#)
[ATT 2 - Draft Expenses and Amortization Schedules](#)
[ATT 3 - City of San Jose Joint Petition Form](#)
[ATT 4 - Summary Cost-Recovery Mechanisms in Other Jurisdictions](#)
[ATT 5 - August 24, 2020 Memo - Draft Regulations Amending Chapter 6](#)
[ATT 6 - CSFRA Regulations: Chapter 6](#)
[ATT 7 - CSFRA Regulations: Chapter 9](#)

8.3 Update on Recent Legislation, Proposed Legislation and Relevant Case Law

Recommendation: To receive a presentation with regard to updates on recent legislation, proposed legislation and relevant case laws.

Attachments: [Staff Report](#)

8.4 Bi-Annual Review of Consumer Price Indices for Fair Return Calculations of Petitions for Upward Adjustment

Recommendation: To receive an informational review of the Consumer Price Indices for Fair Return Calculations of Petitions for Upward Adjustment of Rent.

Attachments: [Staff Report](#)
[ATT 1 - CPI Indices](#)
[ATT 2 - CSFRA Program's CPI Percentage Instructions](#)
[ATT 3 - July 10, 2017 Staff Report - Fair Return Standard](#)

9. COMMITTEE/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE

9.1 Monthly Activity Report December 2020

Attachments: [Monthly Status Report December 2020](#)
[Eviction Moratorium Community Outreach Report](#)

9.2 Update on City's COVID-19 landlord/tenant programs

9.3 Upcoming Monthly Workshops and Office Hours

10. ADJOURNMENT - At 10:25 p.m., Chair Ramos adjourned the meeting to the next RHC meeting to be held on Monday February 22, 2021 at 7:00 p.m. via video conference.

NOTICE TO THE PUBLIC

The agenda and staff reports are available online at <https://mountainview.legistar.com>.

Questions and comments regarding the agenda may be directed to the Rental Housing Committee at (650) 903-6125 or RHC@mountainview.gov.

The Committee may consider and act on items listed on the agenda in any order. Consideration of the matters noticed herein is not limited by the recommendations indicated herein.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance in this meeting, please contact the Community Services Department at (650) 903-6400. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))