



DATE: January 3, 2019

CATEGORY: Consent

DEPT.: City Manager's Office/Council
Procedures Committee

TITLE: **Resolution Amending Council Policy
A6 – Election of Mayor and Vice
Mayor**

RECOMMENDATION

Adopt a Resolution Amending Council Policy A6 – Election of Mayor and Vice Mayor, to be read in title only, further reading waived (Attachment 2 to the Council report).

BACKGROUND

The Council Procedures Committee (CPC) is a standing Council committee that meets on an as-needed basis to discuss issues relating to City Council policies and/or procedures. At the CPC meeting on December 4, 2018, the Committee reviewed three items on the Committee work plan that were associated with Council appointments. The attached memorandum discusses the three areas reviewed at the meeting (Attachment 1). This report addresses the first of two policy changes the Committee recommends for Council adoption—to clarify that the Councilmember appointed as Mayor should have at least one year of service prior to the appointment.

ANALYSIS

Council Policy A6 – Election of Mayor and Vice Mayor, pursuant to Sections 500 and 505 of the City Charter, provides the procedure for electing one of its members to serve as Mayor and one member to serve as Vice Mayor at the first Council meeting in January of each year (Attachment 3). The "Informal Rotation" included in the policy provides historical guidance for the rotation of the seats of Mayor and Vice Mayor. The rotation system outlined is not mandatory. Rather, it is designed to provide guidance to the Council in selecting the Mayor and Vice Mayor. It includes Section b, "The Vice Mayor succeeds to the Mayor's position," and Section c, "The most senior member of the Council who has not yet served as Mayor would rotate into the position of Vice Mayor." Sections d through h define existing policy as relevant to this topic. Section d provides a protocol that addresses instances "if there is no senior member of the

Council who has not served as Mayor, then any incoming (newly elected or appointed) Councilmember will be eligible for election to the Vice Mayor position. If there is more than one incoming Councilmember, they will rotate in as Vice Mayor and then Mayor based on the length of term, then number of votes they received in the election which initiated the first of their two current terms. This ranking establishes the members' seniority for purposes of this policy."

The CPC reviewed the existing policy and recommended clarification that one year of prior service on the Council be added to the protocol for the rotation system for the Council's selection of the Mayor. The Committee recommends the approval of this change reflected in the attached Resolution (Attachment 2), with the policy language change shown on the red-line of Council Policy A6 – Election of Mayor and Vice Mayor (Attachment 3).

FISCAL IMPACT – There is no significant budgetary impact to this recommendation.

ALTERNATIVE

The City Council can modify or decline to accept the CPC recommendations.

PUBLIC NOTICING – Agenda posting.

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KST/KB/5/CAM
609-01-03-19CR

- Attachments:
1. CPC Report Item – December 4, 2018
 2. Resolution Amending Council Policy A6 – Election of Mayor and Vice Mayor
 3. Red-line of Council Policy A6 – Election of Mayor and Vice Mayor