

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN**  
**Fiscal Year 2017-18**  
**(As of 6/28/17)**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<b><i>Ongoing Work Items</i></b>			
A. <b>Review, prioritize, and recommend bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle.</b>	Preliminary review of potential projects.  VTA call for projects announcement.	Fall 2017  Fall 2018	
B. <b>Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).</b>	As required/requested.		
C. <b>Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.</b>	Ongoing.	Ongoing	
D. <b>Make recommendations on capital improvements to bicycle/pedestrian facilities.</b>	Annual Capital Improvement Program (CIP) development and approval process.	March 2018	
E. <b>Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments.</b>	As directed by the City Council.		
F. <b>Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and the disabled.</b>	As identified by staff.		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
G. Promote bicycle and pedestrian safety via the City website and programs.	Ongoing.	Ongoing	
H. Coordinate with City departments and advisory bodies, other jurisdictions within Santa Clara County, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	<p>City representative attend monthly VTA BPAC meeting.</p> <p>Attend/participate in Association of Pedestrian and Bicycle Professionals (APBP) webinar events offered through the VTA (subject to B/PAC member availability).</p> <p>Explore conducting a joint meeting with one other city B/PAC (e.g., Los Altos, Palo Alto, Sunnyvale).</p> <p>Pursue coordination activities as opportunities are identified.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>TBD</p> <p>Ongoing</p>	<p>During the Council’s September 6, 2016 discussion of advisory body work plans, two Councilmembers suggested a meeting with the Sunnyvale B/PAC be scheduled first. B/PAC scheduled to discuss this meeting in 2017.</p>

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
I. <b>Monitor Pedestrian Master Plan (PMP) and Bicycle Transportation Plan (BTP) performance measures, trends, and targets to assess progress in improving the City's pedestrian and bicycle environment.</b>	<p>Receive/review Police Department data on pedestrian/vehicle, bicycle/vehicle, and pedestrian/bicycle collisions.</p> <p>Receive/review Police Department data on pedestrian/bicycle safety-related vehicle enforcement activities.</p>	<p>Quarterly</p> <p>Quarterly</p>	
J. <b>Monitor performance measures, trends, and targets to assess progress in improving the number of students walking or bicycling to school.</b>	Receive/review data from the Vehicle Emissions Reductions at Schools (VERBS) contractor regarding the number of students walking and bicycling to school.	Four times/school year	B/PAC also to provide input on the scope of work for the Request for Proposals for the next Safe Routes To School program.
K. <b>Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability).</b>	<p>Farmers' Market.</p> <p>Walk to School Day(s).</p> <p>Arbor Day.</p> <p>Annual Spring Parade.</p> <p>Bike to School Day(s).</p> <p>Bike to Work Day.</p> <p>Thursday Night Live.</p> <p>CNC Meetings:</p> <ul style="list-style-type: none"> <li>• Various neighborhoods.</li> </ul>	<p>Ongoing</p> <p>Fall 2017</p> <p>March 2018</p> <p>April 2018</p> <p>May 2018</p> <p>May 2018</p> <p>Summer 2018</p> <p>Dates TBD</p>	Members to participate as available.
L. <b>Annual review of Pedestrian Master Plan (PMP) document.</b>	B/PAC agenda item.	February 2018	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
M. <b>Apply for a Walk-Friendly Community (WFC) designation.</b>	B/PAC agenda item prior to submission.	December 15, 2018	Biannual application submission due dates are June 15 and December 15, each year.
N. <b>Complete review of Article VI of Chapter 19 of the City Code pertaining to bicycling, use of sidewalks, and allowable mobility devices on roadways and sidewalks.</b>	City Council to review.	September 2017	B/PAC review complete. Proposed code revisions scheduled for Council review/action in September 2017.
<b><i>Fiscal Year 2017-18 Work Items</i></b>			
O. <b>Review proposal/plan for adopting and implementing a Vision Zero Policy/Program.</b>	B/PAC agenda item.	Summer 2018	
P. <b>Review plans to develop a regional bike route from Redwood City to Mountain View.</b>	B/PAC agenda item.	Dates TBD	

## Environmental Planning Commission FY 2017/18 & 2018/19 Work Plan

**Exhibit 1**

Title & Description	Lead Dept. & Cooperating Depts.	Target Start Date	Target End Date
1. Explore Strategies to Increase Ownership Opportunities	CDD CAO	Fall 2017	Spring 2018
2. Terra Bella Visioning & Development Principles	CDD PW	Fall 2017	Spring 2018
3. North Bayshore District Sustainability Performance Measures	CDD PW	Fall 2017	Spring 2018
4. Develop Options for Marijuana Regulations	CAO CDD PD CMO FASD	Fall 2017	Fall 2017
5. Affordable Housing Implementation Items	CDD CAO	TBD	TBD
6. North Bayshore Precise Plan	CDD PW	Ongoing	Fall 2017
7. East Whisman Precise Plan	CDD PW	Ongoing	Fall 2018/Winter 2019
8. General Plan & Housing Element Annual Implementation Report	CDD Various	Spring 2018	Spring 2018
9. Environmental Sustainability Action Plan Progress Report	CDD	Spring 2018	Spring 2018
10. General Plan, Precise Plan, and Zoning Ordinance Amendments	CDD	As proposed	N/A

**HUMAN RELATIONS COMMISSION (HRC) WORKPLAN**  
**Fiscal Year 2017-18**

Title & Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Ongoing Work Items</i>			
<p>A. Participate in and provide recommendations to the City Council regarding funding allocations for the CDBG (including public service projects) and HOME funding</p>	<p>The CDBG/HOME hearing scheduled is anticipated to be:</p> <p>Update the HRC on the hearing schedule.</p> <p>HRC hearing on capital projects.</p> <p>Council hearing – TBD.</p>	<p>November 2, 2017</p> <p>February 1, 2018</p> <p>April 2018</p>	
<p>B. Sponsor/organize two Civility Roundtable discussions and/or community dialogue with the purpose to develop positive and productive community relations.</p>	<p>A Subcommittee will be formed to work on developing a proposed event focused on LGBTQI and/or immigrant rights issues.</p> <p>The Subcommittee will provide a report that summarizes the event and a report on the outcome of the event.</p>	<p>February 2018</p>	

**HUMAN RELATIONS COMMISSION (HRC) WORKPLAN**  
**Fiscal Year 2017-18**

<b>Title &amp; Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
C. Respond to City Council referrals and/or inquiries from other City advisory bodies regarding topics and issues of mutual interest.	As assigned.	Ongoing.	
D. Distribute HRC activity funding relevant to the annual budget allocation (\$2,750).	The HRC recommends that the FY 2017-18 funding be used for two CRT events and/or one community event as needed.	To be scheduled.	
E. Attend events put on by the Santa Clara County HRC, CAHRO, and other HRCs.	Attend the CAHRO Human Rights Conference.  Other events as scheduled.	Attend as scheduled.	

**HUMAN RELATIONS COMMISSION (HRC) WORKPLAN**  
**Fiscal Year 2017-18**

Title & Description	Key Milestones	Date (per milestone)	Current Status Notes
F. Attend, participate in, and observe the Council Neighborhoods Committee meetings.	Attend as scheduled.	Scheduled for Fall – <ul style="list-style-type: none"> <li>• Central Neighborhoods Area, September 21, 7:00 p.m. Edith Landels School, 115 West Dana Street;</li> <li>• Springer/Cuesta/Phyllis Neighborhood Area, October 19, 7:00 p.m., Benjamin Bubb School, 525 Hans Avenue;</li> <li>• Regular CNC Meeting, November 9, 5:00 p.m., Plaza Conference Room, City Hall, 500 Castro Street.</li> </ul>	
G. Commissioners will join a neighborhood association contact list to receive updates on neighborhood happenings.	Ongoing.	Monthly.	
H. Participate in the annual Spring Family Parade.	Attend event in April.	Scheduled for April 2018.	
I. Commit to doing personal community outreach.	Ongoing.	Ongoing.	



**HUMAN RELATIONS COMMISSION (HRC) WORKPLAN**  
**Fiscal Year 2017-18**

<b>Title &amp; Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
J. Receive an update from the Police Department (PD) to review/ discuss PD's programs and services.	Update to be scheduled.		
K. Act as a resource, as needed, for human relations-related needs for any City department and community efforts.	Ongoing,	Ongoing.	
L. Receive and update from the Multilingual Community Outreach Program to review/ discuss programs and services.	Update to be scheduled.		
M. Receive an informational presentation on the Age-Friendly Cities designation initiative led by the Senior Advisory Committee (SAC).	Presentation to be scheduled.	Fall 2017.	

**HUMAN RELATIONS COMMISSION (HRC) WORKPLAN**  
**Fiscal Year 2017-18**

Title & Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Fiscal Year 2017-18 Work Items</i>			
1. Conduct an assessment of the 2017 Multicultural Festival, focusing on the pros/cons, successes and challenges, staff time and resource allocation required, lessons learned, and a proposed budget for consideration of a biannual event beginning in Fiscal Year 2018-19.	Initial discussion will be followed up with the forming of a subcommittee.  The subcommittee will provide a report back to the HRC.		
2. Conduct a needs and assets assessment to learn more about the resources, services, policies, and programs that are currently available for immigrant communities that reside in Mountain View.	Initial discussion will be followed up with the forming of a subcommittee.  The subcommittee will provide a report back to the HRC.		

**HUMAN RELATIONS COMMISSION (HRC) WORKPLAN**  
**Fiscal Year 2017-18**

<b>Title &amp; Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
<p>3. Develop a scope of work that identifies the issues, process, objectives, desired outcomes and feasibility of developing a recommendation to the City Council to consider expanding voting rights for non-citizens in local elections (e.g. school board or municipal elections).</p>	<p>Initial discussion will be followed up with the forming of a subcommittee.</p> <p>The subcommittee will provide a report back to the HRC.</p>		
<p>4. Complete a needs and assets assessment and develop a report that identifies the needs, resources, and networks of Mountain View's Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, and Intersex community (carried forward from FY 2016-17).</p>	<p>Subcommittee will provide a report to the HRC.</p>	<p>Fall 2017.</p>	

**LIBRARY BOARD OF TRUSTEES WORK PLAN**  
**Fiscal Year 2017-18**

Title & Description	Key Milestones	Date (per milestone)	Current Status Notes
<b><i>Ongoing Work Items</i></b>			
<b>A. Accept donations.</b>	Accept money and property donated to the City for Library purposes.	Ongoing.	Monthly.
<b>B. Review and revise policies as needed.</b>	Adopt and revise policies for the administration and protection of the Library.	Ongoing.	Review at least two policies per year.
<b>C. Chair or designee to attend quarterly Mayor's meetings.</b>	Attend quarterly meetings with the Mayor and other board and commission members.	As scheduled.	Schedule of meetings determined by the City Clerk's Office.
<b>D. Review Library usage statistics biannually.</b>	Regularly review Library statistics to evaluate usage patterns and trends.	Biannually.	To be discussed twice a year in conjunction with City Performance Measures.
<b><i>Fiscal Year 2017-18 Work Items</i></b>			
<b>1. Advise the City Council on plans to remodel the Library.</b>	Review and provide input to the City Council as necessary regarding service impacts due to the remodel.	Fall 2017.	
<b>2. Benchmark report.</b>	Prepare annual benchmarking report to compare MVPL services with benchmark libraries. Includes gathering data from the California State Library, directly from benchmark libraries, and from Library Director.	Draft in March and final in April.	Preliminary materials analysis in the fall to coincide with City budget deadlines in December.
<b>3. Annual meeting with Friends of the Mountain View Library.</b>	Hold annual joint meeting with the Friends of the Mountain View Library Board to share how each group is supporting Library services for the City.	September 18, 2017.	

**LIBRARY BOARD OF TRUSTEES WORK PLAN**  
**Fiscal Year 2017-18**

<b>Title &amp; Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
4. <b>Annual Work Plan.</b>	Prepare annual work plan to be approved by the City Council.	Draft in June and final in July.	To be approved by the City Council in the fall.
5. <b>One to two discussions of “hot topics” in public libraries.</b>	Keep up-to-date with current trends in public libraries by holding one to two discussions of “hot topics.”	To be scheduled one to two times per year.	

**PERFORMING ARTS COMMITTEE WORK PLAN**  
**Fiscal Year 2017-18**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<b>Ongoing Work Items</b>			
1. Establish nonprofit foundation in support of MVCPA.	<ul style="list-style-type: none"> <li>• Identify/recruit appropriate steering committee members.</li> </ul>		Subcommittee formed and review of this project began late 2016, currently moving forward.
2. Continue to develop High School One-Act Festival (with area high schools and other interested organizations).	<ul style="list-style-type: none"> <li>• Select participants.</li> <li>• Implement plan for 2017-18 festival.</li> <li>• Evaluate and revise plans for the following year.</li> </ul>	Fall 2017  Dec. 2017 – Feb. 2018  Spring 2018	2016 festival was postponed to Feb. 2017 and format revised in cooperation with Foothill College facility. Planning under way for February 2018 Festival
3. Develop one or two additional outreach events.			
4. Develop partnerships with other committees/commissions.	<ul style="list-style-type: none"> <li>• Work with HRC on ongoing collaborative efforts.</li> </ul>		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<b>Fiscal Year 2017-18 Work Items</b>			
1. Implement SecondStage Home Company program.	<ul style="list-style-type: none"> <li>Monitor and review implementation of SecondStage Home Company program.</li> </ul>	All year as necessary	Initial application review in summer 2017. Additional applications to be reviewed as are received.
2. Participate in or present National Arts and Humanities Month events.		October 2017	
3. Present/promote an additional fundraising event (such as the Bay Area Elite 2015 event).	<ul style="list-style-type: none"> <li>Develop fundraising event along with an existing PAC event.</li> </ul>		
4. Home Company annual review presentations.		August – TWSV  September – PYT	

The PAC meets on the third Wednesday of each month at 6:15 p.m. in the Atrium Conference Room.

2017-18 meeting dates are:

August 16; September 20; October 18; November 15; January 17; February 21; March 21; April 18; May 16; and June 20.

**SENIOR ADVISORY COMMITTEE WORK PLAN**  
**Fiscal Year 2017-18**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<b>Ongoing Work Items</b>			
<p>A. Provide enhanced awareness of senior issues within a diverse community, increase outreach, and ensure the greatest quality of service possible by the Senior Advisory Committee (SAC).</p>			<p>Overarching mission of the SAC.</p> <p>Submit 2017 State of Mountain View Seniors Report to City Council in fall.</p>
<p>B. Communications Subcommittee – Priority mission is to communicate with Mountain View seniors via the following methods:</p> <ul style="list-style-type: none"> <li>• Senior survey.</li> <li>• Identify speakers.</li> <li>• Use City website, City Facebook, I Love MV website to communicate important information and updates to seniors.</li> <li>• Provide communication support to full SAC and subcommittees considering the following: <ul style="list-style-type: none"> <li>– Specific communication subjects.</li> <li>– Education workshops.</li> <li>– Education materials.</li> <li>– Articles and information for media outlets (i.e., <i>Mountain View Voice</i>, KMVT).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Continue to provide content to staff for the City website and the Senior Center Facebook Page.</li> <li>• Provide various workshops on senior brain-related issues.</li> <li>• SAC to provide an outreach table and distributed informational material regarding the Senior Center and the SAC at community events.</li> </ul>		<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>



Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<p>C. Senior Center Subcommittee – Priority mission is to maintain an active presence at the Senior Center and to provide education and support to enhance senior programs for the community.</p> <ul style="list-style-type: none"> <li>• Organize an annual Meet and Greet at the Nutrition Program with City Council and SAC members.</li> <li>• Provide an educational workshop series at the Senior Center.</li> <li>• Support the Senior Center through sharing or resources and new program ideas with the Senior Center and Community Services Agency (CSA).</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct seventh annual Meet and Greet with City Council.</li> <li>• Conduct monthly Alzheimer’s screenings.</li> </ul>	<p>Spring 2018</p>	<p>Ongoing</p>

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<p>D. Focus on Age-Friendly Cities Subcommittee – Priority mission is to target those most in need of support in the community: frail, at-risk, homebound seniors with limited access to resources most in need to age in place.</p> <ul style="list-style-type: none"> <li>• Develop instruction modules; for example, in how to read/ understand: websites which list physicians with geriatric specialties, articles about health problems, and directions on taking medications.</li> <li>• Focus on senior-friendly cities criteria. <ul style="list-style-type: none"> <li>– Housing.</li> <li>– Transportation.</li> <li>– Investigate status of City Council setting up a fund to help seniors repair their homes.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Provide a presentation at the Senior Center on the World Health Organization’s (WHO) Age-Friendly City Certification Process.</li> </ul>	<p>Summer 2017</p>	<p>Continued from FY 2016-17 Work Plan.</p>

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<p>E. Continue dialogue to share challenges of seniors and people with disabilities aging in Mountain View with other commissions and committees such as:</p> <ul style="list-style-type: none"> <li>• Council Transportation Committee</li> <li>• City of Mountain View ADA Coordinator</li> <li>• Parks and Recreation Commission</li> <li>• Human Relations Commission</li> <li>• Downtown Committee</li> <li>• Performing Arts Committee</li> <li>• Planning Commission</li> <li>• Bicycle/Pedestrian Advisory Committee</li> <li>• Environmental Planning Commission</li> <li>• Age-Friendly Task Force</li> <li>• Other Agencies</li> <li>• Other City Committees and Commissions</li> </ul>	<ul style="list-style-type: none"> <li>• Provide a letter of support to transportation manager about extending contract with Google transportation.</li> <li>• Provide a presentation to the Human Relations Commission about dementia and Mountain View becoming Dementia Friendly.</li> </ul>		
<b>Fiscal Year 2017-18 Work Items</b>			
<p>1. Create outreach and recognition for Mountain View to become Dementia Friendly.</p>	<p>Join Santa Clara County efforts on Dementia Friendliness.</p>		
<p>2. Continue to champion ways to keep Mountain View seniors housed in Mountain View.</p>	<p>Identify housing issues faced by Mountain View seniors.</p>		

**VISUAL ARTS COMMITTEE WORK PLAN**  
**Fiscal Year 2017-18**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. 2018 Call for Artists – Review, select, and promote art for the 2018 exhibition season at the Center for the Performing Arts.	<ul style="list-style-type: none"> <li>– Run Ads.</li> <li>– Run “Call for Artists.”</li> <li>– Jury/Select Artists.</li> </ul>	<ul style="list-style-type: none"> <li>– August 2017</li> <li>– September 2017</li> <li>– October 2017</li> </ul>	<ul style="list-style-type: none"> <li>– Work item on track.</li> <li>– Promote through City’s website, and social media.</li> </ul>
B. Sponsor art programs from Child-Care, Teen, and Senior Centers.	Outreach to Child-Care, Teen, and Senior Centers for possible dates for exhibitions in the City Hall Rotunda.	Ongoing.	Updates in progress.
<i>Fiscal Year 2017-18 Work Items</i>			
1. Create Public Art Strategy.	<ul style="list-style-type: none"> <li>– Research and survey neighboring cities for best practices.</li> <li>– Define a Vision for Public Art in Mountain View</li> <li>– Community Engagement: Conduct survey and host public meetings</li> <li>– Identify Key Goals for the Public Art Strategy based off of Vision and Community outreach</li> <li>– Identify future funding strategies</li> <li>– Identify areas/zones for Public Art in Mountain View</li> </ul>	<ul style="list-style-type: none"> <li>Quarter 4 (2017)</li> <li>Quarter 4 (2017)</li> <li>Quarter 1 (2018)</li> <li>Ongoing</li> <li>Ongoing</li> <li>Ongoing</li> </ul>	<p>In progress.</p> <p>Please note the previous milestones had been adopted by the VAC. The ones currently listed have NOT been adopted by the VAC.</p>

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
2. Art Box Beautification Program.	<ul style="list-style-type: none"> <li>– Create Pilot Program.</li> <li>– Paint five boxes (minimum).</li> <li>– Review the success of Pilot Program.</li> </ul>	In progress.	Work item on track.
3. Promote public art through an art show one time yearly.	Artist Showcase and Celebration of the 2017 Call for Artists for the Center for the Performing Arts.	<ul style="list-style-type: none"> <li>– Artist Showcase November 13 through November 17</li> <li>– Artist Celebration November 17 at 7:00 p.m.</li> </ul>	In progress.