



# City of Mountain View

## Minutes - Draft

### Board of Library Trustees

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Monday, January 25, 2021

7:00 PM Video Conference with No Physical Meeting Location

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#### Special Meeting

This meeting will be conducted in accordance with State of California Executive Order N-29-20, dated March 17, 2020. All members of the Board of Library Trustees will participate in the meeting by video conference, with no physical meeting location.

Members of the public wishing to comment on an item may do so in the following ways:

1. Email comments to [lb@mountainview.gov](mailto:lb@mountainview.gov) by 5:00 p.m. on the meeting date. Emails will be forwarded to the Board of Library Trustees. Please identify the Agenda Item number in the subject line of your email. All emails received will be entered into the record for the meeting.

2. Provide oral public comments during the meeting:

**Online:**

Register in advance to access the meeting via Zoom Webinar:

[https://mountainview.gov/lb\\_speakers](https://mountainview.gov/lb_speakers)

You will be asked to enter an email address and a name. Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.

When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified of their turn shortly before they are called on to speak.

**By phone:**

Dial: (669) 900-9128 and enter Webinar ID: 946 1997 3744

When the Chair announces the item on which you wish to speak, dial \*9. Phone participants will be called on by the last two digits of their phone number.

When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).

For instructions on using the "raise hand" feature in Zoom, visit [https://mountainview.gov/raise\\_hand](https://mountainview.gov/raise_hand).

**1. CALL TO ORDER**

Vice-Chair Beckman-Harned called the meeting to order at 7:03 pm

**2. ROLL CALL**

**Present** 5 - Member Phyllis Bismanovsky, Member Elena Lopez, Member Nicole Vogt, Vice Chair Paul Donahue, and Chair Max Beckman-Harned

**3. MINUTES APPROVAL**

**3.1** December Library Board Meeting Minutes

MOTION - M/S - Beckman-Harned/Donahue - To approve the minutes as amended from the December 7, 2020 meeting carried by the following vote:

**Yes:** 5 - Member Bismanovsky, Member Lopez, Member Vogt, Vice Chair Donahue, and Chair Beckman-Harned

**4. ORAL COMMUNICATIONS FROM THE PUBLIC**

Member of the public Sharon Su commented on the donation webpage.

**5. DONATIONS**

MOTION - M/S - Lopez/Beckman-Harned - To accept all donations carried by the following vote:

**Yes:** 5 - Member Bismanovsky, Member Lopez, Member Vogt, Vice Chair Donahue, and Chair Beckman-Harned

5.1 Rebecca Galiotto - \$500 for Youth programs

5.2 Jennifer Mihojevich - \$500

5.3 Heidi Gerster Kikawada - \$500

5.4 Lynette Liu - \$300

5.5 Bruce Campbell - \$200

5.6 Natasha Keck - \$250

**6. PRESENTATIONS**

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

### 8.1 Elect Chair and Vice-Chair

Member of the public Elizabeth Hedrick commented on the election process and posting of agendas.

MOTION - M/S - Donahue/Lopez - To nominate Max Beckman-Harned as Chair carried by the following vote:

MOTION - M/S - Bismanovsky/Vogt - To nominate Paul Donahue as Vice-Chair carried by the following vote:

**Yes:** 5 - Member Bismanovsky, Member Lopez, Member Vogt, Vice Chair Donahue, and Chair Beckman-Harned

### 8.2 Library Behavior Policy

MOTION - M/S - Bismanovsky/Donahue - To approve the Library Behavior Policy with the edits as written carried by the following vote:

**Yes:** 5 - Member Bismanovsky, Member Lopez, Member Vogt, Vice Chair Donahue, and Chair Beckman-Harned

### 8.3 Diversity Equity & Inclusion Rubric

The Library Board held a discussion on further developing the rubric guidelines to be used for reviewing Library policies to make sure the policies are inclusive and limit barriers of using the library.

Member of the public Elizabeth Hedrick commented on the rubric.

## 9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

### Director's Report

Library Services Director Gray gave a few verbal updates and answered a few questions.

Member of the public Elizabeth Hedrick commented on the Library closure and the Library calendar and posting of agendas.

Max Beckman-Harned announced the United Way/Volunteer Income Tax Assistance program will not be held in the Library this year due to the closure.

Future agenda items requested include Mid-year performance measures, continued discussion of the Diversity Equity & Inclusion Rubric, Discussion and review of timelines of Library Board meeting materials and location of Library Board information

## 10. ADJOURNMENT

Chair Beckman-Harned adjourned the meeting at 9:21pm

**NOTICE TO THE PUBLIC:**

The agenda and staff reports are available online at <https://mountainview.legistar.com>.

Questions and comments regarding the agenda may be directed to the Library Services Department at (650) 903-6337 or [lb@mountainview.gov](mailto:lb@mountainview.gov).

The Board may consider and act on items listed on the agenda in any order. Consideration of the matters noticed herein is not limited by the recommendations indicated herein.

It is the policy of the Library Board that all evening meetings of the Board, including Study Sessions, be adjourned no later than 9:00 p.m., which time is referred to as the normal time of adjournment. No new item of business shall be taken up by the Board after 9:00 p.m. unless the Board has determined by majority vote to set aside this policy. In the event it appears that the entire agenda cannot be completed by the normal time of adjournment, the Board may take up and act upon the more pressing agenda items. All agenda items not considered at the meeting shall be on the agenda of the next regular, special, or adjourned regular meeting unless the Board directs otherwise.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance in this meeting, please contact the Community Services Department at (650) 903-6400. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))

**ADDRESSING THE BOARD:**

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

Anyone wishing to address the Board on an item not on the agenda may do so during the "Oral Communications" part of the agenda. For any agenda item or for Oral Communications on nonagenda items, if there appears to be a large number of speakers, the Chair may reduce speaking time to no less than 1.5 minutes per speaker unless there is an objection from the Board by majority vote.

Pursuant to Government Code Section 54954.3(b)(1), at least twice the allotted speaking time will be provided to a member of the public who utilizes a translator.