



CITY OF MOUNTAIN VIEW

MEMORANDUM

Community Development Department

DATE: December 3, 2018

TO: Rental Housing Committee

FROM: Tim Wong, Housing and Neighborhood Services Manager

SUBJECT: Update on CSFRA Project Manager Recruitment

The purpose of this memo is to provide an update to the Rental Housing Committee (RHC) regarding the recruitment of the Project Manager for the Community Stabilization and Fair Rent Act (CSFRA) program.

The City posted the job opportunity from October 10, 2018 to October 24, 2018 on the City website and Calopps.org, a website that was developed by and for public sector agencies and is a resource for applicants looking for public sector jobs. The City received 11 applications for the position of which five were invited to the initial interview.

Candidates were interviewed on November 13, 2018. The RHC chair participated on the interview panel as well as submitting interview questions for the panel. Four of the candidates were invited back for departmental interviews. Those departmental interviews were held on November 20 and 27, 2018.

The City is in the process of performing its due diligence with the candidates. Staff will report to the RHC with more information when appropriate.