



MEMORANDUM

Community Development Department

DATE: November 25, 2020
TO: Environmental Planning Commission
FROM: Eric Anderson, Principal Planner
SUBJECT: **EPC Retreat - December 2, 2020**

The Environmental Planning Commission (EPC) holds occasional retreats, which may include discussions and presentations regarding planning topics and their role as Commissioners.

There will be two parts of the retreat scheduled for December 2, 2020:

1. Eric S. Phillips, one of the City's consulting attorneys, will present information regarding recent State planning and housing laws.
2. The EPC will discuss general Commission-related topics, including procedures and goals. To support this discussion, Commissioners are encouraged to review the EPC Handbook (Attachment 1) and [Council Goals](#) (Attachment 2). The Chair will lead the discussion, based on the following guiding questions:
 - What issues are important to you when reviewing and making recommendations on development projects and City policy documents?
 - Can you think of examples when Commission input was key to creating a better built environment? What are some effective Commission practices?
 - What are examples of lessons learned from recent development project? What did you like or not like about the particular development project? What part of the planning process do you think helped create a desirable project outcome? What part of the planning process could have been improved to create a better project outcome?

Attachments: 1. EPC Handbook
2. [Council Goals](#)