



DATE: April 27, 2021

CATEGORY: Consent

DEPT.: Community Development

TITLE: **Professional Services Contract for Planning Services**

RECOMMENDATION

Authorize the City Manager, or designee, to execute an amendment to increase an existing professional services contract by \$30,000 for a total contract amount not to exceed \$155,000 with Netto Planning Services, LLC, for planning services through June 30, 2021, and to execute a new professional services contract with Netto Planning Services, LLC, for planning services from July 1, 2021 through June 30, 2022, for a total contract amount not to exceed \$150,000.

BACKGROUND AND ANALYSIS

The Planning Division uses planning consultant services to assist in processing development applications in a timely manner, as required by State law.

Currently, Netto Planning Services, LLC, provides planning consulting services through an existing contract with the City. Due to the continued high volume of development applications in Mountain View, this existing contract requires an amendment to increase the total compensation by \$30,000 to \$155,000.

The Planning Division has filled most of its Planning vacancies but has two limited-term positions that have been difficult to fill. As a result, Planning still requires additional planning consulting services for the next fiscal year to manage the continued high demand for project management of large, complex current planning projects. This new contract would not exceed \$150,000 and would be funded through cost-recovery fees that are charged for planning applications.

FISCAL IMPACT

The cost of the contract planner position will be funded from development fees.

ALTERNATIVES

1. Do not authorize the contract.
2. Provide other direction to staff.

PUBLIC NOTICING – Agenda posting.

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