



City of Mountain View

Minutes - Final

Board of Library Trustees

Monday, December 11, 2023

7:00 PM

Library Program Room - 2nd Floor

Special Meeting

1. CALL TO ORDER

Chairperson Su called the meeting to order at 7:03 p.m.

2. ROLL CALL

Present 4 - Member Phyllis Bismanovsky, Member Kristin Higaki, Member Nicole Vogt, and Chair Sharon Su

Absent 1 - Vice Chair Eric Nehrlich

3. MINUTES APPROVAL

3.1 Approval of Minutes from October 16, 2023

MOTION - Vogt/Bismanovsky (M/S) to approve the Minutes from the October 16, 2023, Board for Library Trustees Meeting as presented. Motion carried. Votes taken by roll call.

Yes: 4 - Member Bismanovsky, Member Higaki, Member Vogt, and Chair Su

4. ORAL COMMUNICATIONS FROM THE PUBLIC

There were no public comments.

5. DONATIONS

5.1 Library Donation

Accept Library Donation:
\$ 250 - Anonymous

MOTION - Higaki/Bismanovsky (M/S) to accept donations. Motion carried. Votes taken by roll call.

Board member, Vogt thanked the anonymous donor for their generosity.

6. PRESENTATIONS

6.1 New Learners Program Presentation

Librarian, Mark Jack gave a presentation on the Adult Learners Program. Tutoring sessions in English reading and writing skills will be offered. Sessions will utilize the Roles and Goals Framework to help guide tutoring sessions and will give the opportunity for each learner to decide on their goals. The program will aid learners with constructing their learner portfolio and help guide their progress to meet their goals. Noting, if the program is successful, it may expand to offer more literacy programs such as Family Literacy, Digital Literacy, Math Literacy, ESL tutoring and Citizenship classes.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

8.1 Board of Library Trustees' Meeting Dates for Calendar Year 2024

Library Director, Tracy Gray gave a summary on the proposed meeting dates and holidays for the next calendar year 2024. Recommended to adjust the meeting date for the month of December if needed due to holidays.

MOTION - Higaki/Su (M/S) to accept the Board of Library Trustees' 2024 meeting dates. Motion carried. Votes taken by roll call.

Yes: 4 - Member Bismanovsky, Member Higaki, Member Vogt, and Chair Su

9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

9.1 Library Director's Report

Library Director, Tracy Gray gave an update on the Bookmobile ribbon cutting event that will be held on Wednesday, January 10. Shared an update about the new Board member, Kuldip Ambastha who will be appointed at City Council's meeting on December 12, 2023 and will start serving on the Board's January 22, 2024 meeting. Thanked Board member, Phyllis Bismanovsky for her years of service and appreciated all the work she's done during her time serving on the Board of Library Trustees.

Chairperson Su, also thanked Board member Bismanovsky for her years of service. Board member Vogt, thanked Board member Bismanovsky for her service and filling in when there was a vacancy for the needs of the library.

9.2 Agenda Setting

- Elect Chair and Vice Chair.
- Welcome new Board member.

10. ADJOURNMENT

The meeting is adjourned at 7:40 p.m.

The next Board of Library Trustees' meeting will be held on Monday, January 22, 2024, at 7:00 p.m.

Minutes submitted for approval by Joy Phaphakdy.

Approved on January 22, 2024.