



# City of Mountain View

## Agenda

### Council Policy and Procedures Committee

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Thursday, April 25, 2024

2:00 PM

Plaza Conference Room and Video Conference, 500  
Castro St., Mountain View, CA 94041

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#### SPECIAL MEETING

This meeting is being conducted with a virtual component. Anyone wishing to address the Committee virtually may join the meeting online at: <https://mountainview.zoom.us/j/84754933805> or by dialing (669) 900-9128 and entering Webinar ID: 847 5493 3805. When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom or dial \*9 on your phone. When the Chair calls your name to provide public comment, if you are participating via phone, please press \*6 to unmute yourself.

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. APPROVE MINUTES

##### 3.1 Approve Minutes for November 28, 2023

**Recommendation:** Approve the Council Policy and Procedures Committee meeting minutes of November 28, 2023 without modification.

**Attachments:** [CPPC Minutes - November 28, 2023](#)

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

#### 5. DISCUSSION/ACTION ITEMS

##### 5.1 Revision to Council Policy A-13, City Council Meetings, Section 14-Study Sessions

**Recommendation:** Recently, the Chair of the Council Policies and Procedures Committee (CPPC) expressed interest in having the CPPC consider changes to Policy A-13, City Council Meetings, to clarify procedures related to Council Study Sessions (Section 14).

**Attachments:** [Revision to Council Policy A-13](#)  
[ATT 1 - Council Policy A-13 with Redline Revisions](#)  
[ATT 2 - Annotated Study Session Memo Template](#)  
[ATT 3 - List of Study Session Topics in 2023 and 2024 To Date](#)

## 5.2 Revision to Council Policy A-16, Positions on Ballot Measures and Legislative Advocacy

**Recommendation:** As written, Council Policy A-16 does not reflect Council's current practice regarding the role of the State and Federal Legislative Platform or taking positions on matters of foreign policy and international affairs.

**Attachments:** [Revision to Council Policy A-16](#)  
[ATT 1 - City Council Policy A-16 with Redline Revisions](#)

## 5.3 Routine Council Policy and Procedures Agenda Topics Update

**Recommendation:** Receive an update from staff on the CPPC topics anticipated for Fiscal Year 2023-24

**Attachments:** [CPPC Agenda Topic Update](#)

## 6. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

## 7. ADJOURNMENT

### AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

The specific location of each meeting is noted on the agenda for each meeting which is posted at least 24 hours in advance of the meeting.

Questions and comments regarding the agenda may be directed to the City Manager's Office at 650-903-6301 or [city.manager@mountainview.gov](mailto:city.manager@mountainview.gov).

The agenda and staff reports may be viewed at the City Clerk's Office, 500 Castro Street, Third Floor, beginning the evening before each meeting. Agenda materials may be viewed online at [mountainview.legistar.com](http://mountainview.legistar.com).

SPECIAL NOTICE- Reference: Americans with Disabilities Act, 1990

Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance may call the City Manager's Office 650-903-6301 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.

The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

SPECIAL NOTICE—Any writings or documents provided to a majority of the Council Policy and Procedures Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

### ADDRESSING THE COMMITTEE

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

Anyone wishing to address the Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak once on any number of topics for up to three minutes.