

**DATE:** June 23, 2022

**TO:** Public Safety Advisory Board

**FROM:** Audrey Seymour Ramberg, Assistant City Manager/Chief Operating Officer  
Mike Canfield, Police Captain

**SUBJECT:** **Fiscal Year 2022-23 Public Safety Advisory Board Work Plan Prioritization**

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**RECOMMENDATION**

Discuss and prioritize potential items and recommend the Public Safety Advisory Board Fiscal Year 2022-23 Work Plan for Council approval.

**BACKGROUND**

At its May 26, 2022 meeting, the Public Safety Advisory Board (PSAB) reviewed the status of items on its Fiscal Year 2021-22 Work Plan, including three current items that are not yet completed and will carry forward into Fiscal Year 2022-23 and several ongoing items that will continue to be part of the PSAB's annual work plan. Each PSAB member was invited to suggest up to two potential new work plan items, resulting in a list of nine items, two of which were substantively the same as two other items and have been combined, resulting in a list of seven items. Following the PSAB meeting, a Board member who was absent from the meeting sent staff two additional suggestions, bringing the list of potential new items to nine. **As there are eight items in the current work plan that are expected to continue into next year, this results in a total of 17 potential items suggested for next fiscal year's work plan.**

The new items put forward by PSAB members during the May 26, 2022 meeting are as follows in Table 1:

**Table 1: PSAB Member Suggestions for New Work Plan Items**

<b>Member</b>	<b>Suggested Item</b>
Aiyar	<ul style="list-style-type: none"> <li>• Receive the SRO Manual and provide input and solicit community feedback.</li> <li>• Examine State Auditor's report or related Assemblymember Ash Kalra's bill recommendations on bias/extremist views in policing.</li> </ul>
Brodovsky	<ul style="list-style-type: none"> <li>• Examine why and how traffic stops could be done without the police in Mountain View.</li> </ul>
Frink	<ul style="list-style-type: none"> <li>• Examine how vehicle-housed community members receive police and community services and what type of enforcement action is being taken.</li> <li>• Request the MVPD SROs to present to students on dangerous drug trends.</li> </ul>
Langton	<ul style="list-style-type: none"> <li>• Receive an update and presentation on staffing levels and recruiting and retention at MVPD.</li> </ul>
Sandhu	<ul style="list-style-type: none"> <li>• Understand domestic violence needs and resources in the undocumented community and educate victims of their rights.</li> <li>• Create traffic barriers to protect students on bikes, while sharing the road with autos.</li> </ul>
Tang	<ul style="list-style-type: none"> <li>• Receive the SRO Manual and MOU and provide input and solicit community feedback.</li> <li>• Examine State Auditor's report or related legislative recommendations on bias/extremist views in policing and ensure extremism is not present at MVPD.</li> </ul>
Wang	<ul style="list-style-type: none"> <li>• Examine substance abuse in the community and student populations and provide recommendations on how to combat the problem.</li> </ul>

During the last meeting, staff presented the next steps in the development of the Fiscal Year 2022-23 Work Plan. These steps include staff's review of the scope and feasibility of the proposed items and a second PSAB meeting to prioritize the items and develop a recommendation for an achievable work plan to present to the City Council for its approval in September 2022.

The staff review is summarized below, along with a suggested process for the PSAB to establish its priorities and recommended work plan.

## **DISCUSSION**

### **Staff Review of Potential Work Plan Items**

Staff reviewed the current work plan to confirm the items that would continue into Fiscal Year 2022-23 and, thus, impact the PSAB's capacity to undertake additional items. Staff also reviewed the proposed new items, taking into consideration the following factors:

- Fit within the purview of the PSAB's mission and areas of necessary expertise;
- Support for City Council strategic priorities, consistency with existing City policy, and responsiveness to Council referrals;
- Avoidance of duplication with existing City or community efforts;
- Timeliness of issue addressed;
- Item scope; and
- Level of effort/time required and feasibility within the capacity of PSAB members and City staff.

Through this review, staff identified several categories that could assist the PSAB in determining the priority and feasibility of the items and developing its recommended work plan for Council consideration. Table 2 below lists the potential items with indications as to the various categories.

Considering these categories and the factors above, for each of the 16 potential work plan items, staff has indicated in Table 2 whether the item is:

- Recommended by staff for inclusion in the work plan (11 items): This includes continuing any ongoing items that the PSAB has worked on as part of its Fiscal Year 2021-22 Work Plan, as well as informational items and that are estimated to have a low workload requirement;
- Recommended for prioritization by PSAB (3 items): This includes potential new items suggested by PSAB members at/after the May 26, 2022 meeting which address timely and locally relevant community issues, such as substance abuse. Each of these three items is estimated to have a high-workload requirement; or

- Not recommended (3 items): This includes potential new items that were raised by PSAB members that are related to issues that are either not within the purview of the PSAB, not consistent with City policy or Council direction, or not timely or relevant to current community or MVPD circumstances. Two of these items are estimated to have a high-workload requirement, and one is estimated to have a medium-workload requirement.

**Table 2: Potential Fiscal Year 2022-23 PSAB Work Plan Items**

<b>A—Proposed for Inclusion in the Work Plan; Prioritization Not Required</b>							
<b>Item #</b>	<b>Item</b>	<b>Status</b>	<b>Time Frame</b>	<b>Type of Action</b>	<b>Need for Sub-com.</b>	<b>Level of Effort</b>	<b>Staff Recom.</b>
1	SRO Procedure Manual	Continuing	Time-limited (Council referral)	Review Comment	No	Med	Include
2	Mental Health Crisis Response (provide input/raise awareness regarding crisis response programs in Mountain View)	Continuing	Time-limited	Research Recommend Outreach	Yes	High	Include
3	Police Contact Data (identify engagement opportunities and provide input on RIPA data analysis)	Continuing	Time-limited	Research Recommend Outreach	Yes	High	Include
4	MVPD budget	Continuing	Ongoing (Council referral)	Review Comment	No	Low	Include
5	MVPD annual report	Continuing	Ongoing	Review Comment	No	Low	Include
6	SRO annual report	Continuing	Ongoing	Review Comment	No	Low	Include
7	AB 481 (military weapons) annual report	Continuing.	Ongoing (Council referral)	Review Comment	No	Low	Include

Item #	Item	Status	Time Frame	Type of Action	Need for Sub-com.	Level of Effort	Staff Recom.
8	Quarterly complaint data report	Continuing	Ongoing	Review Comment	No	Low	Include
9	Drug trends (SROs present to students about dangerous trends)	New	Time-limited	Information	No	Low	Include
10	MVPD recruitment and retention challenges and strategies	New	Time-limited	Information	No	Low	Include
11	Support services and enforcement related to residents living in vehicles	New	Time-limited	Information	No	Low	Include
<b>B—Prioritization Required</b>							
Item #	Item	Continuing or New	Time Frame	Type of Action	Need for Sub-com.	Level of Effort	Staff Recom.
12	Bias/extreme views in policing (examine State Auditor’s report or related legislation and learn current or potential practices to prevent this in MVPD)	New	Time-limited	Research Recommend	Yes	High	Consider for prioritization

Item #	Item	Status	Time Frame	Type of Action	Need for Sub-com.	Level of Effort	Staff Recom.
13	Substance abuse (examine substance abuse in the community and student populations and provide recommendations on how to address the problem)	New	Time-limited	Research Recommend	Yes	High	Consider for prioritization
14	Domestic violence in the undocumented community (understand needs and resources; educate victims of their rights)	New	Time-limited	Research Recommend	Yes	High	Consider for prioritization
15	SRO MOU	New	Time-limited	Review Comment Outreach	No	Med	Not recommended
16	Traffic stop models (research models and pros and cons for reducing or eliminating the role of armed officers in traffic stops)	New	Time-limited	Research Recommend	Yes	High	Not recommended
17	Create traffic barriers to protect students on bikes, while sharing the road with autos	New	Time-limited	Research Recommend	Yes	High	Not recommended

### **Process for Developing Recommended Work Plan**

As mentioned in the May 26, 2022 memorandum and discussed during the meeting, due to capacity constraints throughout the organization and the Council's desire to limit the number of

work plan items on advisory work plans, advisory bodies are being asked to limit their proposed Fiscal Year 2022-23 Work Plan items.

Staff notes that some of the proposed new work plan items – those that go beyond informational items—would require significant resources from the City Manager’s Office, MVPD, and PSAB members. Based on this and the potential for the City Council or the Race, Equity, and Inclusion Ad-Hoc Subcommittee to refer additional work items or assignments to the PSAB, **staff recommends that the PSAB add no more than one of the new action items (Items 12 to 17) in Section B of Table 2.** This one item will be in addition to the ongoing and informational items (1 to 11) that are recommended by staff for inclusion in the proposed Fiscal Year 2022-23 PSAB Work Plan.

Using the factors listed earlier in this memorandum, the PSAB is asked to review and discuss the list of items in Table 2, asking questions about scope, clarifying, modifying, or removing items as appropriate. Staff suggests that projects not be added at this point in the process as a significant number of items have already been put forward and there would not be a sufficient opportunity for staff review of new ideas in real time at the meeting.

- If the PSAB chooses to focus on the six work plan items in Table 2, Section B (Items 12 to 17) and does not change the number of work plan items, each PSAB member will receive two votes to help select priority projects.
- If the PSAB chooses to change the number of work plan items for prioritization, staff will advise on the number of votes each PSAB member will receive.
- Based on voting, the top work plan item with the most support, and at least majority support, will be included in the proposed Fiscal Year 2022-23 PSAB Work Plan.

### **NEXT STEPS**

The work plan items for the next fiscal year will be submitted to the City Council for approval in September 2022.

ASR-MC/MS/1/MGR  
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