

**DATE:** October 12, 2022

**TO:** Parks and Recreation Commission

**FROM:** Allison Flynn, Executive Assistant  
John R. Marchant, Community Services Director

**SUBJECT:** **2023 Parks and Recreation Commission Meeting Schedule**

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**RECOMMENDATION**

Approve the proposed 2023 Parks and Recreation Commission meeting schedule.

**BACKGROUND**

City Council Policy K-2, Council Advisory Bodies (Attachment 1), requires that Council advisory bodies adopt an annual schedule of meetings.

**ANALYSIS**

In general, the Parks and Recreation Commission (PRC) meets at 7:00 p.m. on the second Wednesday of the month from September through June. Staff proposes scheduling the January meeting on the third Wednesday of the month to avoid conflicting with the City's holiday closure at the end of December and beginning of January. Below is the proposed PRC meeting schedule for 2023:

- January 18, 2023
- February 8, 2023
- March 8, 2023
- April 12, 2023
- May 10, 2023
- June 14, 2023
- September 13, 2023
- October 11, 2023
- November 8, 2023
- December 13, 2023

**PUBLIC NOTICING**—Agenda posting.

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Attachment: 1. Council Policy K-2