



DATE: September 4, 2018

CATEGORY: New Business

DEPT.: Public Works

TITLE: **Comprehensive Modal Plan Work Plan**

RECOMMENDATION

Approve a midyear capital improvement project, Comprehensive Modal Plan, and transfer and appropriate \$350,000 from the Construction/Conveyance Tax Fund to the new project. (Five votes required)

BACKGROUND

Preparation of a Comprehensive Modal Plan (Plan) was one of the projects identified to help fulfill the Council Major Goal to: “Develop and implement comprehensive and coordinated transportation strategies to achieve mobility, connectivity, and safety for people of all ages.”

At the [September 19, 2017](#) Study Session, the City Council concurred that the purpose of the Plan is to consolidate and integrate existing and current transportation plans, studies, and services within a single, cohesive framework. The approach to developing the Plan involves both infrastructure and services as follows:

- The Infrastructure Section will identify the City’s primary transportation network serving all modes with a focus on major corridors and first-/last-mile connections, and will establish a priority list of improvements with associated costs and anticipated funding sources.
- The Services Section includes evaluating the current and planned transit/shuttle service coverage in Mountain View to identify opportunities to improve service or increase efficiencies. Particular attention will be paid to the priority corridors and first-/last-mile connections identified in the Infrastructure Section as well as intra-City circulation within the City Center and major employment and commercial centers. The costs to continue and/or expand shuttle services will be estimated and potential funding sources identified.

At the conclusion of the Study Session, Council directed staff to prepare a Work Plan with a timeline and cost estimate and submit a midyear capital improvement project request for funding.

ANALYSIS

Staff has developed a work plan based on the approach discussed with the Council at the Study Session. Major elements of the work plan include:

- Project management;
- Review of background materials, studies, and plans, as well as current and future transit and shuttle services (see Attachment 1) to identify the key transportation and first-/last-mile corridors in the City based on origins and destinations of trips, locations of the major regional commute corridors, and known travel patterns;
- Synthesis of Citywide corridors and services onto maps to help identify existing and planned infrastructure and service networks and gaps specific to each mode of travel;
- Development and application of criteria to prioritize corridors for infrastructure improvements and services;
- Collection and analysis of data not available in existing studies and plans to support the evaluation of planned infrastructure improvements and potential service expansion along the priority corridors, including access to schools;
- Agency, stakeholder, and community engagement on key corridors, project prioritization, and services;
- Development of infrastructure and services cost estimates and identification of existing and potential funding mechanisms;
- Preparation of draft and final reports; and
- Council, Bicycle/Pedestrian Advisory Committee, and other relevant City advisory committee/commission meetings.

Consultant support is needed for the development of the Plan. The estimated cost to complete this Work Plan is \$350,000. A significant cost element is the analysis of the existing plans, studies, and services as well as the collection and analysis of any new data required to prioritize corridors and evaluate the potential improvements and services. In addition, the Work Plan calls for a strong graphic element for the maps and the development of an online tool to make the maps available in an accessible,

interactive manner as part of the community outreach effort. After completion of the Plan, this online interactive map could be used to keep the public informed about the status of the projects identified in the Plan and could be updated as conditions change.

If the recommended actions are approved, staff will proceed with consultant selection and return to Council in early 2019 to award the contract. The Plan is expected to be completed by early 2020.

FISCAL IMPACT

The estimated project cost is \$350,000. There is sufficient balance in the Construction/Conveyance Tax Fund to cover this amount.

ALTERNATIVES

1. Do not approve funding for the Comprehensive Modal Plan.
2. Provide comments to staff on the proposed Work Plan.
3. Provide other direction.

PUBLIC NOTICING

The City Council's agenda is advertised on Channel 26, and the agenda and this report appear on the City's website at www.mountainview.gov.

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Attachment: 1. Studies, Plans, and Services – Basis for Comprehensive Modal Plan