



DATE: February 9, 2021

CATEGORY: Consent

DEPT.: Community Development

TITLE: **Approval of CDBG CARES Act Round 3 Funding for Rent Relief and Substantial Amendment of Fiscal Year 2019-20 Annual Action Plan**

RECOMMENDATION

1. Approve the Fiscal Year 2019-20 Annual Action Plan substantial amendment incorporating the City's full \$609,214 of Community Development Block Grant CARES Act Round 3 Funding for the COVID-19 Rent Relief Program as administered by the Community Services Agency.
2. Appropriate the full \$609,214 of Community Development Block Grant CARES Act Round 3 Funding for the COVID-19 Rent Relief Program as administered by the Community Services Agency. (Five votes required)
3. Authorize the City Manager to amend an agreement with the Community Services Agency for a total not to exceed \$3,843,916 for the COVID-19 Rent Relief Program.

BACKGROUND

On January 26, 2021, Council approved staff's recommendation to use the City's full \$609,214 of Community Development Block Grant (CDBG) CARES Act Round 3 Funding (CDBG-CV3) for the COVID-19 Rent Relief Program (C-19 RRP) as administered by the Community Services Agency (CSA). The Council report for that item identified that Council approval would lead to the following next steps: (1) amend the City's Fiscal Year 2019-20 Annual Action Plan to include CDBG-CV3 funding for the C-19 RRP, which would include a five-day public notice period and holding a public hearing for Council approval of the amendment and appropriation of the funds; and (2) authorize the amendment of the agreement with CSA.

ANALYSIS

Fiscal Year 2019-20 Annual Action Plan Amendment

Federal requirements stipulate that jurisdictions receiving CDBG-CV3 must amend their Fiscal Year 2019-20 Annual Action Plan to incorporate the intended use of the funds in that Annual Action Plan, conduct a public review process (a streamlined five-day public notice period is allowed), and hold a public hearing to approve the Annual Action Plan amendment.

On January 29, 2021, the amended Fiscal Year 2019-20 Annual Action Plan was made available for public review, both online at <https://www.mountainview.gov/depts/comdev/housing/default.asp> as well as available in hard copy upon request. The public comment period closed on February 8, 2021 at 5:00 p.m. Pacific Standard Time (after this report will have been published). Any public comments received will be forwarded to the City Council prior to the February 9, 2021 Council meeting, where this item will be held as a Consent Item, which meets the Federal requirements for public hearing. As of the writing of this report, no public comments have been received. This public process meets both Federal provisions as well as the City’s citizen participation plan pertaining to Annual Action Plans. (See Attachment 1 for the public notice and Attachment 2 for the draft substantial amendment of the Annual Action Plan.)

CSA Agreement Amendment

Table 1 shows the total amount of funding that Council has approved to date for the C-19 RRP. The current agreement with CSA includes expenditures authorized for \$2,734,702 (the first five line items in Table 1). Increased expenditure authority for Item No. 6 was provided November 10, 2020, and the additional expenditure authority for Item No. 7 is requested for approval at this February 9, 2021 Council meeting, in accordance with direction provided by Council on January 26, 2021.

Table 1: City Funding for COVID-19 Rent Relief Program to Date

No.	Council Approval Date	Funding Source	Amount
1	March 17, 2020	BMR	\$500,000
2	April 14, 2020	CDBG	\$786,000
3	April 14, 2020	CDBG-CV1	\$348,702
4	August 25, 2020	BMR	\$1,000,000
5	August 25, 2020	General Non-Operating Fund	\$100,000
6	November 10, 2020	State Pass-Through CARES Act	\$500,000
7	January 26, 2021	CDBG-CV3	\$609,214
8	Total		\$3,843,916

If Council approves staff's recommendations for this item, the City's agreement with CSA will subsequently be modified to incorporate the additional funding, for a total amount of \$3,843,916. Once the agreement is modified and executed, the funds will be disbursed to CSA.

FISCAL IMPACT

The City has been awarded \$609,214 in CDBG-CV3 funding. These funds must be used for activities to address community needs and to respond to the impacts of the pandemic, and Council approved the recommendation to use the full amount for the C-19 RRP during its January 26, 2021 meeting.

PUBLIC NOTICING

Agenda posting and public notice of the substantial amendment process.

Prepared by:

Wayne Chen
Assistant Community Development
Director

Approved by:

Aarti Shrivastava
Assistant City Manager/
Community Development Director

Approved by:

Audrey Seymour Ramberg
Assistant City Manager/
Chief Operating Officer

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- Attachments: 1. Public Notice for Fiscal Year 2019-20 Annual Action Plan Substantial Amendment
2. Draft Fiscal Year 2019-20 Annual Action Plan Substantial Amendment