

AGENDA

NOTICE AND AGENDA

SPECIAL MEETING—WEDNESDAY, DECEMBER 6, 2023
ATRIUM CONFERENCE ROOM AT CITY HALL, 500 CASTRO STREET
2:00 P.M.

1. CALL TO ORDER

2. ROLL CALL—Committee members Lucas Ramirez, Emily Ramos, and Chair Lisa Matichak.

3. MINUTES APPROVAL

Minutes for November 30, 2022 meeting have been delivered to Committee members and copies posted on the City Hall bulletin board and a copy posted at www.mountainview.gov/our-city/city-council/councilmembers/council-subcommittees/finance-and-investment-review-subcommittees. If there are no corrections or additions, a motion is in order to approve these minutes.

Attachment: 1. [Minutes for November 30, 2022](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

5. UNFINISHED BUSINESS—None.

6. NEW BUSINESS

**6.1 ECONOMIC FORECAST REPORT BY DR. JON HAVEMAN AND DR. ROBERT EYLER
(ATTACHMENT 1)**

Presentation by Dr. Jon Haveman on local economic conditions, including key data from the economic forecast report for the City of Mountain View.

Attachments: 1. [Memo for Item 6.1](#)
2. [Attachment 1—Economic Forecast](#)

6.2 ANNUAL FINANCIAL AUDIT RESULTS AND REVIEW OF FISCAL YEAR 2022-23 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ATTACHMENTS 2 AND 3)

Macias Gini & O’Connell, LLC (MGO), the City’s independent audit firm, will be presenting the results of their annual financial audit. In addition, the City’s Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2023 and required communications will be reviewed and discussed.

- Attachments:
1. [Memo for Item 6.2](#)
 2. [Attachment 2—ACFR](#)
 3. [Attachment 3—Required Communications](#)

6.3 PROPOSED CHANGES TO COUNCIL POLICY A-10—AUTHORIZATION TO EXECUTE CITY CONTRACTS AND AGREEMENTS AND INCREASE CERTAIN LIMITED APPROPRIATIONS (ATTACHMENTS 4, 5, 6, 7, AND 8)

A presentation by the City Attorney’s Office and Finance and Administrative Services Department staff on proposed changes to Council Policy A-10.

- Attachments:
1. [Memo for Item 6.3](#)
 2. [Attachment 4—Redline Version of A-10](#)
 3. [Attachment 5—Clean Version of A-10](#)
 4. [Attachment 6—Redline Version of Exhibit A](#)
 5. [Attachment 7—Clean Version of Exhibit A](#)
 6. [Attachment 8—Survey of Other Agencies](#)

6.4 PROPOSED CHANGES TO COUNCIL POLICY A-11—FINANCIAL AND BUDGETARY POLICY (ATTACHMENTS 9 AND 10)

A presentation by the Finance and Administrative Services Department staff on proposed changes to Council Policy A-11.

- Attachments:
1. [Memo for Item 6.4](#)
 2. [Attachment 9—Redline Version of A-11](#)
 3. [Attachment 10—Clean Version of A-11](#)

6.5 PROPOSED CHANGES TO COUNCIL POLICY B-5—LIABILITY CLAIMS PROCEDURE (ATTACHMENTS 11 AND 12)

A presentation by the City Attorney's Office and Finance and Administrative Services Department staff on proposed changes to Council Policy B-5.

- Attachments:
1. [Memo for Item 6.5](#)
 2. [Attachment 11—Clean Version of B-5](#)
 3. [Attachment 12—Redline Version of B-5](#)

6.6 BUDGET IN BRIEF DOCUMENT/VIDEO (ATTACHMENT 13)

A presentation by Finance and Administrative Services Department staff on the Budget in Brief document and Budget video.

- Attachments:
1. [Memo for Item 6.6](#)
 2. [Attachment 13—Budget in Brief](#)

6.7 BUDGET TIMELINE/PROCESS

A presentation by the Finance and Administrative Services Department staff on the budget process and key budget dates.

- Attachment:
1. [Memo for Item 6.7](#)

7. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

No action will be taken on any questions raised by the Committee at this time.

8. ADJOURNMENT

VL/4/FIN

540-12-06-23A

cc: *San Jose Mercury News*

Mountain View Voice

City Council

CM, ACM—Andrews, CA, FASD, AFASD, File

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special Meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Derek Rampone, Finance and Administrative Services Director, at 650-903-6316.

- **SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990**

Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Finance and Administrative Services Department at 650-903-6316 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.

- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE**—Any writings or documents provided to a majority of the Council Finance Committee/Investment Review Committee regarding any item on this agenda will be made available for public inspection in the Finance and Administrative Services Department, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.