



**DATE:** November 18, 2019

**CATEGORY:** Consent

**DEPT.:** City Manager/City Clerk

**TITLE:** **2020 Council Meeting Schedule**

### **RECOMMENDATION**

Approve the 2020 City Council meeting schedule.

### **BACKGROUND AND ANALYSIS**

The following schedule is intended to be a “master calendar” for City Council meetings for calendar year 2020. In general, the schedule calls for the Regular City Council Meetings to be held the second and fourth Tuesdays of the month as specified in the City Charter, with Special City Council Meetings scheduled as needed on alternate Tuesdays to consider additional business items or conduct Study Sessions. In addition, the schedule provides for a summer and holiday season “meeting break” per Council practice.

This schedule takes into consideration known conferences, events, and observed holidays (listed on Page 3); however, Councilmembers are encouraged to let staff know in advance of any other conflicts and bring their calendars to the meeting in the event that the item is pulled for discussion or changes.

By the end of the 2019 calendar year, a total of 38 meetings will have been held, which has included Goal Setting, Team Building, and three additional meetings that were not on the calendar initially adopted by Council in November 2018. In 2018, 32 meetings were held; in 2017, 33 meetings were held. (These meeting counts do not include any Closed Sessions for Council appointee recruitment.) In 2020, 31 meetings are proposed. The proposed 2020 meeting schedule is as follows (and as illustrated in Attachment 1 to the Council report):

January 7	Special City Council Meeting ( <i>Ceremonial Meeting Only</i> )
January 14	City Council Meeting
January 28	City Council Meeting
February 4	Special City Council Meeting
February 11	City Council Meeting
February 25	City Council Meeting
March 17	Special City Council Meeting
March 24	City Council Meeting
March 31	Special City Council Meeting
April 14	City Council Meeting
April 21	<i>Special Meeting: Narrative Budget Study Session</i>
April 28	City Council Meeting
May 5	Special City Council Meeting
May 12	City Council Meeting
May 19	Special City Council Meeting
June 2	Special City Council Meeting
June 9	City Council Meeting (Budget Hearing)
June 16	Special City Council Meeting
June 23	City Council Meeting (Budget Adoption)
June 30	Special City Council Meeting
September 8	City Council Meeting
September 15	Special City Council Meeting
September 22	City Council Meeting
September 29	Special City Council Meeting
October 13	City Council Meeting
October 20	Special City Council Meeting
October 27	Special City Council Meeting
November 10	City Council Meeting
November 24	City Council Meeting
December 1	Special City Council Meeting
December 8	City Council Meeting

**The following conferences, events, and observed holidays were taken into consideration when developing the calendar:**

**League of California Cities (LCC)**

October 7 through October 9 – Annual Conference, Long Beach, CA

**National League of Cities**

March 8 through March 11 – Congressional City Conference, Washington, DC

November 18 through November 21 – City Summit, Tampa, FL

**United States Conference of Mayors**

January 22 through January 24 – Winter meeting, Washington, DC

**Local Public School District Holidays**

February 17 through February 21 – Winter Recess

April 6 through April 10 – Spring Recess

**Election Dates**

March 3 – Statewide Primary

November 3 – General Municipal Election

**Observed Holidays – City Hall Closed**

Monday, January 1 – New Year’s Day

Monday, January 20 – Martin Luther King Jr.’s Birthday

Monday, February 17 – Presidents Day

Monday, May 25 – Memorial Day

Friday, July 3 – Independence Day (Observed)

Monday, September 7 – Labor Day

Wednesday, November 11 – Veteran’s Day

Thursday, November 26 – Thanksgiving Day

Friday, November 27 – Day after Thanksgiving

Thursday, December 24 – Christmas Eve

Friday, December 25 – Christmas Day

**Jewish Holidays**

Passover – April 8 (sundown) through April 16 (No meetings April 9 and 10)

Rosh Hashanah – September 18 (sundown) through September 20 (No meetings  
September 18 to 20)

Yom Kippur – September 27 (sundown) through September 28 (No meetings September  
27 and 28)

Chanukah – December 10 (sundown) through December 18 (No meeting December 17)

**FISCAL IMPACT** – None.

**PUBLIC NOTICING** – Agenda posting.

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Operating Officer

LN-DHR/WW/6/CAM  
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Attachment: 1. Proposed 2020 Council Meeting Calendar