



DATE: April 17, 2018

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Amend Professional Services Contracts and Increase Appropriations**

RECOMMENDATION

1. Authorize the City Manager to amend the existing professional services contract with Mott MacDonald for an additional \$100,000 for land development and traffic engineering services through June 30, 2018, for a total contract amount of \$300,000.
2. Authorize the City Manager to amend the existing professional services contract with CSG Consultants for an additional \$62,000 for land development engineering services through June 30, 2018, for a total contract amount of \$160,000.
3. Authorize the City Manager to amend the professional services contract with Vali Cooper & Associates for an additional \$630,000 for construction engineering services, for a total contract amount of \$830,000.
4. Increase appropriations \$690,000 in the Public Works Department, Development Services Fund. (Five votes required)

BACKGROUND

In recent years, to keep pace with increasing development activity, the Public Works Department has contracted with the outside engineering firms of Mott MacDonald, CSG Consultants, and Vali Cooper & Associates for certain land development-related plan checking, traffic, and construction engineering services. Contracting for outside services allows the flexibility to manage the development workload as it fluctuates. Consultants have been necessary to maintain standard turnaround times for plan check and inspection services, which satisfies the customer service level that is expected by the City's businesses and developers and meets requirements under State law. In recent years, these specialized services have been performed by consulting firms so that Public Works staff has additional time for project management, day-to-day contact with developers, and providing inspections for the high volume of construction projects.

This has allowed staff to process a dramatically higher number of development projects with a relatively smaller increase in staffing.

ANALYSIS

Staff has evaluated the anticipated workload through the remainder of the fiscal year and recommends increasing the Mott MacDonald, CSG, and Vali Cooper contracts in the amount of \$100,000, \$62,000, and \$630,000, respectively, for additional plan check, traffic, and construction engineering services. In addition to relatively high volumes of baseline work, major developments have submitted construction documents, including 1045 La Avenida (Microsoft) and 2700 West El Camino Real. Additional development projects are anticipated to submit or continue their planning applications this year, including 2041 Landings Drive (Google Landings), Hope Street (Lots 4 and 8), 525 East Evelyn Avenue, and 1001 North Shoreline Boulevard.

The requested increase for the Vali Cooper contract is mainly attributable to the construction engineering (inspection) required for Google's 2000 North Shoreline Boulevard development project (Charleston East). This project includes extensive public street improvements on four frontages (Shoreline Boulevard, Charleston Road, Amphitheatre Parkway, and the extension of Joaquin Road). To minimize impacts to traffic and allow a full work shift, the work in the public right-of-way will be performed at night for a period of approximately two years. The recommended contract amendment will fund dedicated inspection services from Vali Cooper needed for this project. Google has submitted funding for the inspection costs of both the additional staff time and the Vali Cooper services through inspection fees deposited in the Development Services Fund. The alternative is day work with hours limited in both the afternoon and evening, resulting in shorter work days and a longer overall construction duration.

The recommended increases will allow the Public Works Land Development, Traffic, and Construction Engineering Sections to maintain a high quality of development review and inspection, in the time frames required, as the development workload continues at a high level.

FISCAL IMPACT

The Fiscal Year 2017-18 Adopted Budget includes limited-period funding of \$300,000, \$100,000, and \$200,000 for consultant support in the Land Development, Traffic, and Construction Engineering Sections, respectively. Of this \$600,000 limited-period budget, \$498,000 has been encumbered for the engineering services stated above and \$102,000 is available for the contract amendments requested.

An additional \$690,000 is needed, for a total of \$1,290,000, for the contract amendments requested. Staff is requesting increased appropriations in the Development Services Fund, Public Works Land Development Engineering Section (\$60,000 for Account No. 223600) and Construction Engineering Section (\$630,000 for Account No. 223102), to be used for the amendments to the existing contracts with Mott MacDonald and Vali Cooper. Of the \$690,000 appropriation request, \$630,000 is fully cost-recovered from Public Works inspection fees received and it is anticipated that the remaining appropriation request of \$60,000 will be fully cost recovered from plan checking and permit fees received this fiscal year. If the recommended action is approved, the total contract funding will be as follows:

- Mott MacDonald, \$300,000
(Adding \$100,000 to existing \$200,000 contract – Land Development)
- CSG, \$160,000
(Adding \$62,000 to existing \$98,000 contract – Land Development)
- Vali Cooper, \$830,000
(Adding \$630,000 to existing \$200,000 contract – Construction)

ALTERNATIVES

1. Do not authorize contract amendments or appropriation increase.
2. Provide other direction to staff.

PUBLIC NOTICING – Agenda posting.

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EA/JA/2/CAM
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