



COUNCIL REPORT

DATE: September 13, 2022

CATEGORY: Consent

DEPT.: City Manager's Office

TITLE: **Approval of Council Advisory Body Work Plans**

RECOMMENDATION

Approve the Council advisory body work plans for Fiscal Year 2022-23.

BACKGROUND

Adopted by the City Council on November 20, 2012, Council Policy A-23: Work Item Referral Process for Council Advisory Bodies and Councilmember Committees (Attachment 2) requires all Council advisory bodies to annually prepare work plans for Council review and approval. There are currently 11 Council-appointed advisory bodies:

- Bicycle/Pedestrian Advisory Committee (BPAC)
- Downtown Committee (DTC)
- Environmental Planning Commission (EPC)
- Human Relations Commission (HRC)
- Library Board (LB)
- Parks and Recreation Commission (PRC)
- Performing Arts Committee (PAC)
- Public Safety Advisory Board (PSAB)
- Senior Advisory Committee (SAC)
- Visual Arts Committee (VAC)
- Youth Advisory Committee (YAC)

ANALYSIS

All of the advisory bodies, except YAC, have submitted work plans for Fiscal Year 2022-23 (Attachment 1). The YAC's work plan is typically submitted later to better align with the school year calendar. The YAC is expected to send its work plan to the Council Youth Services Committee in late Fall 2022.

Staff Liaisons provided summaries of major focus areas for each advisory body below.

1. Bicycle/Pedestrian Advisory Committee (BPAC): The BPAC continues to have a very full work plan with a focus on providing input on City projects and programs as they relate to pedestrian and bicycle access. Key areas of focus for the coming year include education and encouragement efforts, such as Safe Routes to School and active transportation outreach; transportation grants and CIP projects, such as the Transportation Development Act Program Cycle 3 (TDA3) and Castro Street pedestrian mall; and planning efforts, such as Vision Zero Action Plan/Local Road Safety Plan and the Active Transportation Plan.
2. Downtown Committee (DTC): The Downtown Committee's primary focus remains on implementing policy, projects, and economic development initiatives in the downtown. The DTC continues to work to support small businesses recovering from the COVID-19 pandemic through engagement, activating vacant storefronts, and the ongoing closure of the 100 to 300 blocks of Castro Street to expand pedestrian access to local businesses, activate the street as a public space, and create opportunities for outdoor dining. The Committee will be working with staff to implement various actions in the recently completed Downtown Parking Strategy. Finally, the DTC will participate in the research and development of an Economic Vitality Strategy launched in July 2022.
3. Environmental Planning Commission (EPC): The Environmental Planning Commission is the recommending body to the City Council on projects related to planning, zoning, the General Plan, Precise Plans, and other plans and policies related to the physical development of the City. Over the next year, the EPC will continue their role in reviewing development applications for zoning and General Plan amendments, master plans, and bonus FAR projects. Aside from that, the EPC's work plan is determined by the Council Work Plan to achieve the City's Strategic Priorities. The EPC will have a key role in recommending policy direction on major City initiatives, including the Housing Element, Downtown Precise Plan, R3 Zoning Update, and the Historic Preservation Ordinance. Several Strategic Roadmap actions, such as consideration of a Moffett Boulevard Precise Plan, will start with Council direction on the project scope, and EPC input will be provided after the scope is established. Some other Strategic Roadmap actions not shown in the work plan may also necessitate ad hoc EPC input.
4. Human Relations Commission (HRC): The HRC will continue to advise Council on, serve as a forum for public discussion of, and act as a liaison between the City government and the public regarding the various economic, political, educational, and social issues facing the community. For Fiscal Year 2022-23, the HRC's work plan includes two items carried forward from the previous year's work plan and one new item. The continuing items are to: (1) organize a storytelling project documenting and sharing experiences of housing insecurity and being unhoused in the Mountain View community; and (2) as identified by the Council Ad Hoc Subcommittee on Race, Equity, and Inclusion, coordinate a bystander

intervention training event. The new item is to organize a storytelling project about mental health, possibly culminating in a Civility Roundtable (CRT) or another type of opportunity for facilitated community dialogue. The HRC's ongoing items, including attending community events and neighborhood meetings and attending events or meetings put on by other Human Relations Commissions in Santa Clara County, remain in the Fiscal Year 2022-23 Work Plan.

5. Library Board (LB): The Library Board of Trustees advises the City Council and staff on Library matters. This Board's general functions include adopting rules and regulations necessary for the administration and protection of the Library, assisting in the planning of Library services for the community, and accepting money, personal property, or real estate donated to the Library. Major focus areas for the coming year include viewing staff presentations regarding current trends and topics in public libraries and reviewing statistics and performance measures.
6. Parks and Recreation Commission (PRC): The Parks and Recreation Commission will provide input and recommendations on various Capital projects, including the Rengstorff Park Maintenance and Tennis Building Replacement, Evelyn Park, Shoreline Pathway Project Tree Mitigation, Plymouth/Space Park Realignment Project Tree Mitigation, and Villa Park. The PRC will also review and provide input on the Pickleball Pilot Program, Pickleball Feasibility Study, Parks and Recreation Strategic Plan, the Wildlife Management Plan, and Biodiversity Strategy and Urban Forest Plan. Additionally, the PRC will review and provide input on various procedural items, such as the CSD annual operating budget and park in-lieu fees. Finally, the PRC will continue to review and make recommendations on Heritage tree appeals on an as-needed basis.
7. Performing Arts Committee (PAC): The Performing Arts Committee will perform an in-depth review of the Mountain View Center for Performing Art's Home Company program this year. Review of the Home Company program will include the program's background, operating models at similar performing arts centers, and a formal recommendation to City Council. PAC will continue to identify ongoing funding for initiatives, develop community outreach, as well as partnerships with other advisory bodies. PAC will also continue to review SecondStage Fee Waiver applications as they are received.
8. Public Safety Advisory Board (PSAB): The City Council approved the creation of the Public Safety Advisory Board on December 1, 2020 to advise and make recommendations to the City Council, City Manager, and Police Chief on public safety matters. The Council appointed the PSAB members on April 13, 2021 and the PSAB began meeting in May 2021. As directed by Council, staff has prepared a report on the PSAB's first year of operation, which is included as part of Attachment 3.

The proposed PSAB Work Plan for Fiscal Year 2022-23 was developed through a two-meeting process to identify items that were assessed to be timely, important, within the scope of the PSAB, and feasible within staff's and PSAB's available capacity. The Work Plan includes five ongoing items, three items continuing from Fiscal Year 2021-22, and three newly added items.

The ongoing items are to review and comment on the following: Mountain View Police Department (MVPD) budget, MVPD Annual Report, annual report on the operations and outcomes of the School Resource Officer (SRO) Program, annual report on the implementation of the City's military weapons policy, and a regular report on police complaints.

The continuing items are to: review and comment on the SRO Procedure Manual; gather information about mental health crisis response needs and resources to help inform, promote awareness of, and provide feedback to Santa Clara County Behavioral Health regarding its new and expanded mental health crisis response services in North Santa Clara County; and provide input on the analysis of Racial Identity and Profiling Act (RIPA) data and develop recommendations for sharing this information with the community.

The proposed new items are to: examine the State Auditor's report and any related legislation regarding bias/extreme views in policing and identify current or potential best practices in the MVPD to prevent this in Mountain View; receive an informational report on MVPD recruitment and retention challenges; and receive an informational report on support services and enforcement activities related to residents living in vehicles.

9. Senior Advisory Committee (SAC): The Senior Advisory Committee will continue to provide awareness of diverse issues facing seniors within the community. The SAC will host their first in-person Meet and Greet with the City Council since 2019 in fall 2022. New for Fiscal Year 2022-23, the Committee will develop and implement an updated Senior Survey.
10. Visual Arts Committee (VAC): The Visual Arts Committee Work Plan for Fiscal Year 2022-23 outlines work items to support visual arts in Mountain View. The Committee's overall purpose is to enrich the City through public art and related community programs, and advise the City Council on the selection of art and artists for City-funded public art acquisitions. The VAC recommends visual art for the Center for the Performing Arts and qualifying capital improvement projects and collaborates with organizations on visual arts opportunities. Major work items for Fiscal Year 2022-23 focus on completing and adopting a public art strategy, exploring phantom galleries and activating vacant storefront windows with art, and increasing outreach to the arts community for Call for Artists opportunities.

FISCAL IMPACT

For the PRC Work Plan, staff is not anticipating any additional staff time beyond the traditional support that staff currently provides; however, capital projects may require additional Public Works staff time or staff may modify the schedule to present items to the PRC, altering what is tentatively listed on the Work Plan. For the SAC, staff anticipates requiring an additional 15 to 20 hours of staff time to help lead and support the addition of the Senior Survey.

ALTERNATIVES

1. Revise any particular work plan.
2. Refer a work plan back to an advisory body for further development based on Council direction.
3. Provide other direction.

PUBLIC NOTICING—Agenda posting and a copy of report to advisory body members.

Prepared by:

Laurel James
Principal Management Analyst

Approved by:

Audrey Seymour Ramberg
Assistant City Manager/
Chief Operating Officer

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- Attachments:
1. Council Advisory Body Recommended Fiscal Year 2022-23 Work Plans
 2. Council Policy A-23: Council Referral Process for Council Advisory Bodies and Councilmember Committees
 3. Update on First Year of Public Safety Advisory Board