

**FY 2019/20 – FY 2020/21 Goal-Setting Process Timeline**

- |             |                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| February 28 | <u>Council Goals Study Session No. 1</u> <ul style="list-style-type: none"> <li>• Review process</li> <li>• Recap current priorities/constraints</li> <li>• Confirm/revise current goals</li> <li>• Councilmember suggestions of potential projects</li> <li>• Public comment</li> </ul>                                                                                                   |
| March       | <u>Advisory Body Input</u> <ul style="list-style-type: none"> <li>• Review/discuss potential project list: Which projects are most important and why? Are any important projects missing?</li> </ul>                                                                                                                                                                                       |
| March       | <u>Department Input and Analysis</u> <ul style="list-style-type: none"> <li>• Review/discuss potential project list: Which projects are most important and why? Are any important projects missing?</li> <li>• Begin analysis of staffing/other resource needs</li> </ul>                                                                                                                  |
| April 23    | <u>Council Goals Study Session No. 2</u> <ul style="list-style-type: none"> <li>• Confirm or edit Major Goal statements if necessary</li> <li>• Receive advisory body and department staff input</li> <li>• Review and ask questions regarding carry-forward and potential new projects</li> <li>• Hear public comment</li> <li>• Prioritize potential projects</li> </ul>                 |
| May 3       | <u>Department Analysis and Recommendations</u> <ul style="list-style-type: none"> <li>• Review Council's top-priority projects</li> <li>• Identify timing, resource needs (staff, professional services, etc.), and interdepartmental impacts</li> <li>• Develop staff recommendation of Council's highest-ranked projects that are feasible to undertake in the next two years</li> </ul> |
| May 21      | <u>Council Meeting No. 3</u> <ul style="list-style-type: none"> <li>• Discuss staff's recommended project work plan</li> <li>• Adopt Goals and work plan</li> </ul>                                                                                                                                                                                                                        |