

**PARKS AND RECREATION COMMISSION AND URBAN FORESTRY BOARD WORK PLAN  
Fiscal Year 2020-21**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Provide Input on CSD Operations Budget Requests		December 2020	
B. Park Land Fund Midyear Update		December 2020	
C. Parks Project Update		December 2020	
D. Real Estate Activity Update		December 2020	
E. Election of Officers (Chairperson and Vice Chairperson)		January 2021	
F. Acknowledge Friends of R House Annual Report		February 2021	
G. Acknowledge Friends of Stevens Creek Trail Annual Report		February 2021	
H. Acknowledge Friends of Deer Hollow Farm Annual Report		February 2021	
I. Acknowledge Cuesta Tennis Center Operator Annual Report		February 2021	
J. Acknowledge Canopy Annual Report		February 2021	
K. Review and Provide Input on Parks In-Lieu Fees Recommendations		April 2021	
L. Review Annual CSD Operating Budget		May 2021	
M. Review and Provide Input on Annual Workplan		June 2021	
N. Review Heritage Tree Appeals		As needed	
O. Recognize Youth Sports Organizations		As needed	
P. Naming of Parks		As needed	
Q. Review and Provide Input on Public Works Department Capital Projects Related to Parks and Trails		As needed	
R. Robert's Rules of Order/Brown Act Presentation		As needed	
S. COVID-19 Update		As needed	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2020-21 Work Items</i>			
1. Park Land Ordinance Review		September 2020	
2. Rengstorff Aquatics Center Design Review		September 2020/ October 2020	Capital project
3. Community Tree Master Plan – Five-Year Update Review and Next Steps		October 2020	
4. Rengstorff Park Maintenance Building and Tennis Restroom Design		October 2020/ November 2020	Capital project
5. Shoreline Habitat Management Plan – Introduction		November 2020	
6. Shoreline Play Structure (Scow)		January 2021	Capital project
7. 400 San Antonio Design Review and Naming		January 2021	Capital project
8. Community Tree Master Plan – Approval		March 2021	
9. Shoreline Habitat Management Plan – Review and Approval		June 2021	
10. Sylvan Park Trellis		TBD	Capital project
11. Sylvan Park Sand Volleyball Courts		TBD	Capital project