



# City of Mountain View

## Minutes

### Rental Housing Committee

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Monday, October 7, 2019

7:00 PM

Council Chambers - 500 Castro

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#### 1. CALL TO ORDER

Chair Grunewald called the meeting to order at 7:00 p.m.

#### 2. ROLL CALL

**Present** 6 - Committee Member Susyn Almond, Committee Member Vanessa Honey, Committee Member Julian Pardo de Zela, Vice Chair Emily Ramos, Chair Matthew Grunewald, and Alternate Nicole Haines-Livesay

#### 3. MINUTES APPROVAL

##### 3.1 Approve the minutes for September 16, 2019 RHC Meeting

MOTION: M/S - Almond/ Ramos - To approve the minutes for the September 16, 2019 RHC meeting.

**Yes:** 4 - Committee Member Almond, Committee Member Pardo de Zela, Vice Chair Ramos, and Chair Grunewald

**Abstain:** 1 - Committee Member Honey

#### 4. CONSENT CALENDAR - None

#### 5. ORAL COMMUNICATIONS FROM THE PUBLIC

Alex Brown requested the RHC hold a study session to identify any action that can be taken under the CSFRA regarding mobile home rent increases.

#### 6. APPEAL HEARINGS - None

#### 7. PUBLIC HEARINGS - None

#### 8. NEW BUSINESS

##### 8.1 Administrative Compliance Policy

Program Manager van Deursen presented a report and responded to questions.

SPEAKING FROM THE FLOOR WITH COMMENTS:

Eddie Keating

MOTION 1: M/S - Ramos/ Almond - (accepting a friendly amendment by Chair Grunewald to (a) limit the courtesy compliance letter to landlords for non-payment of the Rental Housing Fee; and (b) send the first compliance letter to the landlord and do not send copies to tenants) To approve administrative courtesy compliance letters be sent to tenants and landlords to better understand their rights and responsibilities under the Community Stabilization and Fair Rent Act.

**Yes:** 3 - Committee Member Almond, Vice Chair Ramos, and Chair Grunewald

**No:** 1 - Committee Member Honey

**Abstain:** 1 - Committee Member Pardo de Zela

MOTION 2: M/S - Ramos/Almond - To approve of staff researching options for a more proactive administrative compliance process to bring back in a future meeting.

**Yes:** 3 - Committee Member Almond, Vice Chair Ramos, and Chair Grunewald

**No:** 2 - Committee Member Honey, and Committee Member Pardo de Zela

## 8.2 Community Outreach and Communication Plan Overview

Analyst Black presented a report and responded to questions.

### SPEAKING FROM THE FLOOR WITH COMMENTS:

No public comments were received.

The RHC received a presentation on community outreach and education efforts for the Community Stabilization and Fair Rent Act (CSFRA).

## 8.3 Tenant Buyout Agreement Process Overview

Analyst Kennedy presented a report and responded to questions.

### SPEAKING FROM THE FLOOR WITH COMMENTS:

No public comments were received.

The RHC received an overview regarding the Tenant Buyout Agreement Process and submitted notices.

## 8.4 Quarterly Review of Consumer Price Indices for Fair Return Calculations of Petitions for Upward Adjustment

Analyst Black presented a report and responded to questions.

### SPEAKING FROM THE FLOOR WITH COMMENTS:

No public comments were received.

The RHC received an informational quarterly review of the Consumer Price Indices for Fair Return Calculations of Petitions for Upward Adjustment of Rent.

**9. COMMITTEE/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE**

**9.1**

Program Manager van Deursen presented an update to the RHC regarding potential CSFRA Amendments discussed at the September 17, 2019 City Council meeting.

Analyst Black gave an update to the RHC regarding upcoming Community Workshops.

Committee Member Ramos requested as an agenda item: Whether regulations applicable to mobile home parks should be agendized for discussion at a future RHC meeting.

SPEAKING FROM THE FLOOR WITH COMMENTS:

Alex Brown

**10. ADJOURNMENT - At 8:51 p.m., Chair Grunewald adjourned the meeting to the next RHC meeting to be held on Monday, November 4, 2019 at 7:00 p.m. in the Council Chambers, 500 Castro Street.**