

## **MINUTES**

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REGULAR MEETING—TUESDAY, MAY 6, 2025  
PLAZA CONFERENCE ROOM AT CITY HALL—500 CASTRO STREET  
8:00 A.M.

1. **CALL TO ORDER**

The meeting was called to order at 8:00 a.m. by Chair Kasperzak.

2. **ROLL CALL**

**Present:** Committee members Anne Cavanaugh (arrived at 8:15 a.m.), Sean Forman, Marina Keith, Peter Katz, Stephanie Lin, Marisol Melara, Jamil Shaikh, Vice Chair Pamela Baird, and Chair Mike Kasperzak.

**Absent:** Committee member David Lin (excused).

**Staff Present:** Amanda Rotella, Acting Economic Vitality Manager; Kirstin Hinds, Economic Development Strategist; Vinson Kwan, Assistant Planner; Diana Pancholi, Principal Planner; and Aruna Bodduna, Transportation Planner.

3. **MINUTES APPROVAL**

Minutes from the April 1, 2025 meeting were distributed prior to the meeting and approved as distributed.

Public Comment: None.

**Motion**—M/S Baird/Keith—Carried 8-0-2; D. Lin and Cavanaugh absent—To approve the April 1, 2025 minutes.

4. **UPCOMING AGENDA TOPICS**

Topics agenda to the future agenda list: Historical markers in downtown and busking ordinance.

5. **PUBLIC COMMENT**—None.

## 6. UNFINISHED BUSINESS

### 6.1 DOWNTOWN DEVELOPMENT UPDATE

Community Development Department staff provided updates on the following projects:

262 Castro Street (No. 14) has an approved Provisional Use Permit (PUP) for medical use (massage and acupuncture). This project is currently awaiting building permits.

384 Castro Street (No. 17) has a minor facade change approved by Planning and is awaiting building permits.

303 Bryant Street (No. 18) has a minor facade modification to the existing commercial building and is currently under construction.

Public Comment: None.

No action taken.

### 6.2 CASTRO STREET UPDATE

Economic Development staff provided the following updates related to downtown:

- Decorative street treatment installation begins today.
- Outdoor Patio License annual renewal is happening now.

Public Comment: None.

No action taken.

## 7. NEW BUSINESS

### 7.1 DOWNTOWN PARKING MAINTENANCE ASSESSMENT DISTRICT NO. 2—ANNUAL RENEWAL

Staff provided an overview of the Parking District and annual review process.

Committee member Forman asked if Lot 12 was included. Staff responded that Lot 12 and Lot 11 are not in the Parking District and that parking district funds can only be used inside of the Parking District.

Vice Chair Kasperzak asked about the rate assessed. Staff responded that the rate is assessed based on the type of use and size of the parcel.

Public Comment: None.

**Motion**—M/S Shaikh/Baird—Carried 9-0-1; D. Lin absent—To approve the Annual Parking and Maintenance District No. 2 annual approval.

## 7.2 DOWNTOWN COMMITTEE WORK PLAN FISCAL YEAR 2025-26

Staff presented the draft work plan for feedback for Fiscal Year 2025-26, per Council Policy A-23.

Chair Kasperzak asked to remove “Current status” from the “Status/Notes” header.

## 8. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

Committee members Katz and Melara noted upcoming events: Taste of Mountain View on June 10 and a downtown business open house on June 26.

## 9. ADJOURNMENT

The meeting was adjourned at 9:13 a.m.

These Minutes are hereby submitted for approval by Amanda Rotella, Recording Secretary.

Approved on \_\_\_\_\_.