



DATE: October 13, 2020

CATEGORY: Consent

DEPT.: City Manager's Office

TITLE: **Approval of Council Advisory Body Work Plans**

RECOMMENDATION

Approve the Council Advisory Body Work Plans for Fiscal Year 2020-21.

BACKGROUND

City Council Policy A-23, "Work Item Referral Process for Council Advisory Bodies and Councilmember Committees" (Attachment 1), was adopted by the City Council on November 20, 2012 and requires all Council advisory bodies to annually prepare Work Plans for City Council review and approval. There are currently 10 Council-appointed Council advisory bodies:

- Bicycle/Pedestrian Advisory Committee (B/PAC)
- Downtown Committee (DTC)
- Environmental Planning Commission (EPC)
- Human Relations Commission (HRC)
- Library Board (LB)
- Performing Arts Committee (PAC)
- Parks and Recreation Commission (PRC)
- Senior Advisory Committee (SAC)
- Visual Arts Committee (VAC)
- Youth Advisory Committee (YAC)

ANALYSIS

All of the advisory bodies, except for the YAC, have submitted recommended Fiscal Year 2020-21 Work Plans (Attachment 2). The YAC's Work Plan is typically submitted later in accordance with the school-year calendar. The YAC is projected to send their Work Plan to the Council Youth Services Committee in late fall 2020.

Staff liaisons provided the below major focus area narratives for each Advisory Body. In addition to the proposed Work Plans, several Advisory Bodies are working to develop and implement activities which advance the goals of the City's Race, Equity, and Inclusion Action Plan.

1. Bicycle/Pedestrian Advisory Committee (B/PAC): The B/PAC continues to have a very full Work Plan with focus areas in providing input to City projects and programs related to bicycling and pedestrian mobility, including multi-jurisdictional coordination, funding, education efforts, planning, Capital Improvement Program (CIP) improvements, safe routes to school, and encouragement events. For Fiscal Year 2020-21, new items include reviewing the Pedestrian Master Plan Update.
2. Downtown Committee (DTC): The DTC Work Plan for Fiscal Year 2020-21 outlines work items to support the overall purpose of promoting the vitality of downtown, supporting downtown economic development initiatives, and maintaining downtown public parking facilities. In addition, the DTC receives updates on downtown development projects, current downtown parking programs, and initiatives from the Downtown Business Association and Chamber of Commerce. Major work items for Fiscal Year 2020-21 are to focus on development and implementation of the Small Business Action Plan, identify opportunities to support small businesses during and after the COVID-19 pandemic, and continue to implement and update downtown parking programs.
3. Environmental Planning Commission (EPC): In Fiscal Year 2020-21, the EPC will continue work on R3 (Multi-Family Residential) Zoning Standards, Downtown Precise Plan Amendments, the North Bayshore Gateway Master Plan, and review/input on the regional Plan Bay Area process, all of which began last fiscal year. Additionally, the EPC will consider proposed General Plan, Precise Plan, or Zoning Text Amendments as they are brought forward through the Gatekeeper process, developer applications, or through City-initiated projects, such as minor Zoning Code amendments or affordable housing implementation items. As EPC work items are either directed by Council through the goal-setting process or are required through the development review process initiated by project applicants, staff does not recommend removing any work items.
4. Human Relations Commission (HRC): The new recommended Work Plan items for the HRC in Fiscal Year 2020-21 are to serve as a resource for community COVID-19 needs to fulfill roles or specifics to be determined by the City and work with the Police Department to help facilitate a dialogue between the Department and the community. This role will be fulfilled through the Listening Forums, which were

completed in September, a subsequent community convening on November 9, 2020 to report themes from the Listening Forums, and a presentation of a final report to the Council Ad Hoc Subcommittee on Race, Equity, and Inclusion, scheduled for November 19, 2020.

The HRC will carry forward three items from the Fiscal Year 2019-20 Work Plan to: complete the Immigrant Resources Needs and Assets Assessment, continue the work of the Safe Parking Subcommittee, and conduct the Civility Roundtable on Unconscious Bias in a remote participation format and incorporate unconscious bias associated with the COVID-19 pandemic. Finally, the HRC will continue existing Work Plan items, attend community events and neighborhood meetings, and attend events or meetings put on by other Human Relations Commissions in Santa Clara County.

5. Library Board (LB): The Library Board advises the City Council and staff on Library matters. The LB's general functions include adopting rules and regulations necessary for the administration and protection of the Library, assisting in the planning of Library services for the community, and accepting money, personal property, or real estate donated to the Library. Major focus areas for the coming year include the LB's review of the necessity of the \$1.00 hold restocking fee and the \$1.00 Link+ fine.
6. Performing Arts Committee (PAC): During Fiscal Year 2020-21, the PAC will continue their annual High School One-Act Play Festival in support of high school directors trying their hand at directing in a professional space, focusing on increased participation and larger audiences with the upcoming year, if possible, during the public health crisis. The PAC is also looking into other possible outreach events, including possible collaboration with another board, commission, or committee, or in support of National Arts and Humanities Month. The PAC will continue to review SecondStage Fee Waivers and SecondStage Home Company applications as they come in.
7. Parks and Recreation Commission (PRC): In Fiscal Year 2020-21, the PRC will provide input and recommendations on various capital projects, including the Rengstorff Aquatics Center Design, the Rengstorff Park Maintenance Building and Tennis Restroom Design, the Shoreline Play Structure, 400 San Antonio Park Design and Naming, the Sylvan Park Trellis, and the Sylvan Park Sand Volleyball Courts. The PRC will also review and provide input on the Community Tree Master Plan and the Shoreline Habitat Management Plan. Additionally, the PRC will review and provide input on various procedural items, such as the CSD annual operating

budget, and parks-in lieu fees. Finally, the PRC will continue to review and make recommendations on Heritage tree appeals on an as-needed basis.

8. Senior Advisory Committee (SAC): The SAC continues to provide enhanced awareness of diverse issues facing seniors within the community. The SAC will focus on connecting Mountain View seniors through various communication channels while working to enhance education and support of Mountain View residents. The SAC will host their Annual Meet and Greet with the City Council for seniors as soon as it is safe to gather with populations more vulnerable to COVID-19 and provide virtual educational workshops at the Senior Center on an ongoing basis. The SAC will also continue to share challenges of seniors with other commissions and committees. The SAC will focus on incorporating criteria established by the World Health Organization's Eight Domains of Livability when championing senior issues. New for the 2020-21 fiscal year, the SAC plans to promote and celebrate Older Adults Month in May 2021 and recognize Mountain View's Age-Friendly City designation.
9. Visual Arts Committee (VAC): The VAC Work Plan for Fiscal Year 2020-21 outlines work items to support visual arts in Mountain View. The VAC's overall purpose is to enrich the City through public art and related community programs and advise City Council on the selection of art and artists for City-funded public art acquisitions. The VAC recommends visual art for the Center for the Performing Arts and qualifying Capital Improvement Projects and collaborates with organizations on visual arts opportunities. Major work items for Fiscal Year 2020-21 focus on developing a public art strategy, exploring options for virtual exhibits for the local artist community, and increasing outreach to the arts community for Call for Artists opportunities. The VAC will also explore opportunities to utilize public art for COVID-19-related response and recovery initiatives, including beautifying outdoor space by using public art for events and socially distanced gatherings, using public art displays inside of empty storefronts to create a more vibrant walking experience for pedestrians on the street, and finding ways to promote a sense of togetherness and community through public art while maintaining social distancing and other safety measures.

FISCAL IMPACT

For the B/PAC Work Plan, the work items that are recommended by staff are all typical and do not require additional staff time beyond the traditional support to advisory bodies. However, staff may not be able to fully support this Work Plan until at least one of the two vacant Transportation Planner positions is filled. The Transportation Manager is currently staffing the B/PAC in addition to working on other projects and activities

within her purview. Until staffing levels are restored, it may be necessary to cancel some B/PAC meetings or have the Transportation Section delay some other high-priority activities, such as advancement of the Vision Zero efforts. This has been shared with the B/PAC at their meeting on September 30, and, while the B/PAC prefers not to have meetings canceled, they understand the staffing challenges.

For the PRC Work Plan, staff is not anticipating any additional staff time beyond the traditional support that staff currently provides. However, capital projects may require additional Public Works staff time or staff may modify the schedule to present items to the PRC, altering what is tentatively listed on the Work Plan.

ALTERNATIVES

1. Revise any particular Work Plan.
2. Refer a Work Plan back to an advisory body for further development based upon Council direction.
3. Provide other direction.

PUBLIC NOTICING

Agenda posting and a copy of report to advisory body members.

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613-10-13-20CR
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- Attachments: 1. [City Council Policy A-23: Work Item Referral Process for Council Advisory Bodies and Councilmember Committees](#)
2. Council Advisory Body Recommended Fiscal Year 2020-21 Work Plans