



# City of Mountain View

## Agenda

### Council Policy and Procedures Committee

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Wednesday, March 5, 2025

2:30 PM

Atrium Conference Room and Video Conference, 500  
Castro St., Mountain View, CA 94041

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#### SPECIAL MEETING

This meeting is being conducted with a virtual component. Anyone wishing to address the Committee virtually may join the meeting online at: <https://mountainview.zoom.us/j/84754933805> or by dialing (669) 900-9128 and entering Webinar ID: 847 5493 3805. When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom or dial \*9 on your phone. When the Chair calls your name to provide public comment, if you are participating via phone, please press \*6 to unmute yourself.

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. APPROVE MINUTES

##### 3.1 Approve Minutes for November 20, 2024

**Recommendation:** Approve the Council Policy and Procedures Committee meeting minutes of November 20, 2024 without modification.

**Attachments:** [CPPC Minutes - November 20, 2024](#)

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

#### 5. DISCUSSION/ACTION ITEMS

##### 5.1 New Council Policy - Gatekeeper Authorization Process

**Recommendation:** Approve a recommendation to the City Council on a new Council Policy for the review and authorization of private development applications with legislative amendments to City regulations, referred to as the Gatekeeper Process (Attachment 1). The recommendation made by the CPPC will be taken to Council for consideration at the next meeting practicable.

**Attachments:** [Memo](#)  
[ATT 1 - Draft Council Policy](#)

**5.2 Virtual Public Participation in the Meetings of Legislative Bodies**

**Recommendation:** Staff recommends the CPPC weigh in on whether to develop a formal policy on whether and how virtual public participation shall be utilized at City Council meetings, board, commission, and committee meetings and subcommittee meetings.

**Attachments:** [Memo](#)

**5.3 Council Policy and Procedures Agenda Topics Update**

**Recommendation:** Receive an update from staff on the CPPC topics anticipated for Fiscal Year 2024-25.

**Attachments:** [Memo](#)

**6. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS****7. ADJOURNMENT****AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES**

The specific location of each meeting is noted on the agenda for each meeting which is posted at least 24 hours in advance of the meeting.

Questions and comments regarding the agenda may be directed to the City Manager's Office at 650-903-6301 or [city.manager@mountainview.gov](mailto:city.manager@mountainview.gov).

The agenda and staff reports may be viewed at the City Clerk's Office, 500 Castro Street, Third Floor, beginning the evening before each meeting. Agenda materials may be viewed online at [mountainview.legistar.com](http://mountainview.legistar.com).

SPECIAL NOTICE- Reference: Americans with Disabilities Act, 1990

Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance may call the City Manager's Office 650-903-6301 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.

The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

SPECIAL NOTICE—Any writings or documents provided to a majority of the Council Policy and Procedures Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

**ADDRESSING THE COMMITTEE**

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

Anyone wishing to address the Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak once on any number of topics for up to three minutes.