



City of Mountain View

Agenda

Council Policy and Procedures Committee

Wednesday, May 6, 2026

9:00 AM

Plaza Conference Room and Video Conference, 500
Castro St., Mountain View, CA 94041

SPECIAL MEETING

Spanish or Chinese interpretation via Zoom and translation of meeting materials are available at no cost upon request. Please contact the City by 5:00 p.m. at least two business days prior to the day of the scheduled meeting by phone at (650) 903-6608 or by email at mep@mountainview.gov.

Interpretación por medio de Zoom y traducción de los materiales de la reunión estarán disponibles sin costo alguno con solicitud previa. Favor de comunicarse con la Ciudad antes de las 5:00 p. m. al menos dos días hábiles antes de la reunión agendada al (650) 903-6608 o por correo electrónico a mep@mountainview.gov.

如有需要，可通过 Zoom 获取中文翻译版，会议材料翻译版免费提供。请至少在会议预定日期前两个工作日下午 5:00 前 903-6608 或发送电子邮件至 mep@mountainview.gov 联系市政府。

This meeting is being conducted with a virtual component. Anyone wishing to address the Committee virtually may join the meeting online at: <https://mountainview.zoom.us/j/84754933805> or by dialing (669) 900-9128 and entering Webinar ID: 847 5493 3805. When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom or dial *9 on your phone. When the Chair calls your name to provide public comment, if you are participating via phone, please press *6 to unmute yourself.

TELECONFERENCE NOTICE: Committee member Pat Showalter will participate in the meeting by teleconference pursuant to Government Code §54953(b) from 63 Bowsprit Close, Sea Ranch, CA 95497. The teleconference location will be accessible to the public and the agenda for the meeting will be posted at that location pursuant to Government Code Section 54953(b)(3). Members of the public have the opportunity to address the legislative body at this location.

1. CALL TO ORDER

2. ROLL CALL - Committee member Showalter, Mayor Ramos, and Chair Ramirez

3. APPROVE MINUTES

3.1 Approve Minutes for September 30, 2025

Recommendation: Approve the Council Policy and Procedures Committee meeting minutes of September

30, 2025 without modification.

Attachments: [CPPC Minutes - September 30 2025](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on non-agenda items.

5. DISCUSSION/ACTION ITEMS

5.1 Proposed Council Policy A-13b Community Engagement in Public Meetings

Recommendation: Should the Committee determine that additional engagement measures are needed, staff will incorporate them into the final recommendation for City Council adoption.

Staff recommends the Committee approve the new Council Policy A-13b - Community Engagement in Public Meetings to ensure the City remains in compliance with the Brown Act while continuing to provide reliable and transparent public meeting access.

Attachments: [Memo](#)
[ATT 1 - Council Policy A-13b - Community Engagement in Public Meetings](#)

5.2 Update on Council Priority to Update Council Policies, Legislative/Contract Templates, and Other Documents

Recommendation: To implement this Council Priority, staff focused on three distinct components of the goal to: (1) provide a review of all Council Policies, (2) provide information about the latest updates to legislative/contract templates, and (3) provide other documents. Staff recommends no further action for components two and three, and provided an analysis framework for component one to make the necessary updates to Council policies, based on staff recommendations and capacity.

Staff recommends that the Committee receive this update and support the analysis framework to complete this Council Priority over time.

Attachments: [Memo](#)
[ATT 1 - Preliminary City Council Policies Survey Results and Summary](#)

5.3 Council Policy and Procedures Agenda Topics Update

Recommendation: Receive an update from staff on the CPPC topics anticipated for 2026.

Attachments: [Memo](#)

6. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

No action will be taken on any questions raised by the Committee at this time.

7. ADJOURNMENT

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

The specific location of each meeting is noted on the agenda for each meeting which is posted at least 24 hours in advance of the meeting.

Questions and comments regarding the agenda may be directed to the City Manager's Office at 650-903-6301 or city.manager@mountainview.gov.

The agenda and staff reports may be viewed at the City Clerk's Office, 500 Castro Street, Third Floor, beginning the evening before each meeting. Agenda materials may be viewed online at mountainview.legistar.com.

SPECIAL NOTICE- Reference: Americans with Disabilities Act, 1990

Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance may call the City Manager's Office 650-903-6301 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.

The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

SPECIAL NOTICE—Any writings or documents provided to a majority of the Council Policy and Procedures Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE COMMITTEE

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

Anyone wishing to address the Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak once on any number of topics for up to three minutes.