



DATE: July 1, 2014

CATEGORY: Consent

DEPT.: City Manager's Office

TITLE: **Approval of Council Advisory Body Work Plans**

RECOMMENDATION

Review and approve the Council advisory body work plans for Fiscal Year 2014-15.

BACKGROUND

City Council Policy A-23, "Work Item Referral Process for Council Advisory Bodies and Councilmember Committees," which was adopted by the City Council on November 20, 2012, requires all Council advisory bodies to annually prepare work plans for City Council review and approval (Attachment 1). There are currently 10 Council-appointed Council advisory bodies:

- Bicycle/Pedestrian Advisory Committee (B/PAC)
- Downtown Committee (DTC)
- Environmental Planning Commission (EPC)
- Human Relations Commission (HRC)
- Library Board (LB)
- Performing Arts Committee (PAC)
- Parks and Recreation Commission (PRC)
- Senior Advisory Committee (SAC)
- Visual Arts Committee (VAC)
- Youth Advisory Committee (YAC)

Councilmember committees, which are typically comprised of three City Councilmembers, are not required to have formal work plans approved by the City Council.

Prior to adoption of Policy A-23, the advisory body work item referral process varied from body to body. Some advisory bodies sought Council approval of their work plan, some approved their own work plan, and others did not have a work plan. Policy A-23

establishes a consistent process. The policy also specifies a variety of ways a work item can be assigned to an advisory body during the year subsequent to work plan approval.

ANALYSIS

All of the advisory bodies, with the exception of the Youth Advisory Committee (YAC), have developed their recommended Fiscal Year 2014-15 work plans (Attachment 2). Due to their school-year focused calendar, the YAC's work plan will be developed and submitted to the City Council in the fall. A brief summary of each advisory body's major focus for Fiscal Year 2014-15 follows.

Bicycle/Pedestrian Advisory Committee (B/PAC): The primary tasks for the B/PAC in Fiscal Year 2014-15 are to provide input and direction during the Bicycle Transportation Plan update process, input on development and review of bicycle/pedestrian facility plans and regulations, and recommend bicycle and pedestrian projects for VTA Transportation Development Act Article 3 funding. Other ongoing tasks include the promotion of walking and bicycling at community events, and participation in the City bicycle and pedestrian safety education efforts.

Downtown Committee (DTC): The DTC recommended work plan focuses on a review of the impact to downtown Mountain View as a result of the Levi's Stadium, continued implementation of the Downtown Parking Work Plan, and implementation of an updated downtown marketing work plan. Other ongoing tasks include recommendations to City Council on the assessment districts and development/maintenance of downtown public parking facilities.

Environmental Planning Commission (EPC): Last year, the EPC drafted a three-year work plan, outlining work to take place between Fiscal Years 2014-15 and 2015-16. In the upcoming fiscal year, the EPC will review, monitor, and recommended changes to the North Bayshore, El Camino Real, and San Antonio Precise Plans, as well as review and recommend adoption of an Electric Vehicle Charging Ordinance. Other tasks are to request studies, plans, and programs to improve environmental quality of the community, and review and recommend the adoption of the 2014-2022 Housing Element.

Human Relations Commission (HRC): The recommended primary tasks for the HRC are to discuss the adoption of protocols to fund diversity activities and supporting the Universal Declaration of Human Rights. Other ongoing tasks include CDBG/HOME funding recommendations, outreach and participation at Community events, and to continue Civility Roundtable events.

Library Board of Trustees (LB): The LB recommended work plan items are to prepare an annual benchmarking report comparing Mountain View Public Library services, and to hold ad-hoc discussions on “hot topics” in public libraries. The LB will also continue their work ensuring the smooth operation of the City’s Library, including accepting donations, revising policies, and reviewing Library usage statistics.

Performing Arts Committee (PAC): The recommended work plan items for the PAC are to review the Mountain View Center for the Performing Arts’ Home Company Program and participate in National Arts and Humanities Month events. Ongoing activities include the development of a high school one-act festival program in conjunction with Peninsula Youth Theatre (PYT) and the Youth Advisory Committee (YAC), and to continue work on creating an independent nonprofit in support of the Mountain View Center for the Performing Arts.

Parks and Recreation Commission (PRC): The recommended work plan items of the PRC are to review the Urban Forestry Management Plan/Tree Canopy, Trail Usage, Park Land Ordinance, and off-leash dog parks pilot program. Other tasks include the review of Heritage Tree Appeals and Rengstorff Park Master Plan projects.

Senior Advisory Committee (SAC): The recommended primary tasks of the SAC are to complete and forward to Council in July 2015 an updated State of Mountain View Seniors Report, as well as focus on housing and transportation issues related to senior-friendly cities. The SAC will also continue their ongoing role of enhancing awareness of senior issues in the community.

Visual Arts Committee (VAC): The recommended primary tasks of the VAC are to select art for The View/Mountain View Teen Center, supporting the Veterans Memorial Project, and selecting new artists for next season’s Center for the Performing Arts lobby exhibitions. Other projects include the sponsorship of art programs from the Child-Care, Teen, and Senior Centers.

FISCAL IMPACT

There is no fiscal impact directly associated with the approval of the advisory body work plans. Advisory bodies that have annual budgets were included in the Fiscal Year 2014-15 Proposed Budget. No additional resources are allocated to any of the work plan items, nor is additional staff time available beyond the traditional support to advisory bodies.

ALTERNATIVES

The Council may wish to make revisions to any particular work plan or may refer any particular work plan back to that advisory body for further development based on Council direction.

PUBLIC NOTICING

Agenda posting and a copy of report to advisory body chairpersons.

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- Attachments: 1. City Council Policy A-23, "Work Item Referral Process for Council Advisory Bodies and Councilmember Committees"
2. Council Advisory Body Recommended Fiscal Year 2014-15 Work Plans