

**RENTAL HOUSING COMMITTEE  
FISCAL YEAR 2024-25 WORKPLAN**

Date	Description	Key Deliverables
July 25	<ol style="list-style-type: none"> <li>1. Appeal Hearing C23240032</li> <li>2. FY 2024-25 RHC Workplan</li> <li>3. FY 2024-25 RHC Meeting Schedule</li> <li>4. Study Session (Tenant Hardship)</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Plan Work Items for FY 2024-25</li> <li>3. Adopt Meeting Schedule for FY 2024-25</li> <li>4. Potential Policies</li> </ol>
Aug. 22	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (Tenant Hardship)</li> <li>3. Quarterly Financials (April/June 2024)</li> <li>4. Quarterly Activity Report</li> <li>5. Update Utilities Transition Process (RUBS)</li> <li><del>6. Annual Update on Petition Program</del></li> <li>6. Workshops, Clinics, Office Hours</li> <li>7. Future Agenda items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Receive Report Expenditures</li> <li>4. Review Performance and Market Metrics</li> <li>5. Overview of Process to Date</li> <li>6. Overview of Outreach</li> <li>7. Upcoming Topics</li> </ol>
Sept. 26	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li><del>1. Study Session: Master Tenant / Sub-Tenant</del></li> <li>2. Study Session: TRAO efficacy</li> <li>3. CSFRA/MHRSO Funds Actual vs. Budget and reconciliation Budget</li> <li>4. Annual Update on Petition Program</li> <li>5. Workshops, Clinics, Office Hours</li> <li>6. Future Agenda items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Review Annual Financials</li> <li>4. Receive Annual Update FY 2023-24</li> <li>5. Overview of Outreach</li> <li>6. Upcoming Topics</li> </ol>
Oct. 24	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Study Session: Retaliatory Harassment</li> <li><del>3. RHC Meeting Schedule 2025</del></li> <li><del>4. RHC Work Plan 2025</del></li> <li>5. Workshops, Clinics, Office Hours</li> <li>6. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li><del>3. Adopt Meeting Schedule</del></li> <li><del>4. Plan Work Items for Next year</del></li> <li>5. Overview of Outreach</li> <li>6. Upcoming Topics</li> </ol>
Oct. TBD	Retreat	
Nov. 14	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (as needed)</li> <li>3. Quarterly Financials (July/Sept 2024)</li> <li>4. Quarterly Activity Report</li> <li>5. Workshops, Clinics, Office Hours</li> <li>6. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Receive Report Expenditures</li> <li>4. Review Performance and Market Metrics</li> <li>5. Overview of Outreach</li> <li>6. Upcoming Topics</li> </ol>
Dec. 12	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (as needed)</li> <li>3. Workshops, Clinics, Office Hours</li> <li>4. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Overview of Outreach</li> <li>4. Upcoming Topics</li> </ol>

Jan.	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Study Session: MHRSO Amendments</li> <li>3. Annual Report 2023/24</li> <li>4. Annual Update Outreach/Edu Program</li> <li>5. Update Legislation/Case Law</li> <li>6. Workshops, Clinics, Office Hours</li> <li>7. Future agenda items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Review Annual Report</li> <li>4. Receive Annual Update/Communications Plan</li> <li>5. Receive Update Legislation/Case Law</li> <li>6. Overview of Outreach</li> <li>7. Upcoming Topics</li> </ol>
Feb.	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (as needed)</li> <li>3. Quarterly Financials (Oct/Dec 2024)</li> <li>4. Quarterly Activity Report</li> <li>5. Annual Registration and Rental Housing Fee</li> <li>6. Workshops, Clinics, Office Hours</li> <li>7. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Receive Report Expenditures</li> <li>4. Review Performance and Market Metrics</li> <li>5. Receive Update (2024/25 Billing Cycle)</li> <li>6. Overview of Outreach</li> <li>7. Upcoming Topics</li> </ol>
March	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (as needed)</li> <li>3. Annual Overview TRAO</li> <li>4. Workshops, Clinics, Office Hours</li> <li>5. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Annual Update TRAO Cases</li> <li>4. Overview of Outreach</li> <li>5. Upcoming Topics</li> </ol>
April	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (as needed)</li> <li>3. Annual Adjustment of Rent</li> <li>4. Annual Election of Chair/Vice-Chair</li> <li>5. FY 2025-26 Draft budgets (CSFRA/MHRSO)</li> <li>6. Workshops, Clinics, Office Hours</li> <li>7. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Determine AGA for FY2025/26</li> <li>4. Elect Chair/Vice Chair for FY2025/26</li> <li>5. Review and Recommendations</li> <li>6. Overview of Outreach</li> <li>7. Upcoming Topics</li> </ol>
May	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (as needed)</li> <li>3. Quarterly Financials (Jan/March 2025)</li> <li>4. Quarterly Activity Report</li> <li>5. FY 2025-26 RHC Meeting Schedule</li> <li>6. FY 2025-26 RHC Workplan</li> <li>7. Workshops, Clinics, Office Hours</li> <li>8. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Receive Report Expenditures</li> <li>4. Review Performance and Market Metrics</li> <li>5. Adopt RHC Meeting Schedule</li> <li>6. Plan Work Items for Next Year</li> <li>7. Overview of Outreach</li> <li>8. Upcoming Topics</li> </ol>
June	<ol style="list-style-type: none"> <li>1. Appeals (as needed)</li> <li>2. Regulations (as needed)</li> <li>3. FY 2025-26 Budgets and Fees</li> <li>4. FY 2025-26 Contract Renewals</li> <li>5. Workshops, Clinics, Office Hours</li> <li>6. Future Agenda Items</li> </ol>	<ol style="list-style-type: none"> <li>1. Review of Hearings by RHC</li> <li>2. Potential Policies</li> <li>3. Adopt Annual Budgets and Fees</li> <li>4. Approve 3<sup>rd</sup> Party Services</li> <li>5. Overview of Outreach</li> <li>6. Upcoming Topics</li> </ol>