



DATE: April 24, 2018

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Police/Fire Training and Classroom Facility at Fire Station 5, Design, Project 18-41 – Authorize Professional Services Agreement**

RECOMMENDATION

Authorize the City Manager to execute a professional services agreement with Dougherty Architects to provide design services and construction support for Police/Fire Training and Classroom Facility at Fire Station 5, Design, Project 18-41, in an amount not to exceed \$263,000.

BACKGROUND

The original concept plan for construction of Fire Station No. 5 included a Police/Fire training facility at the site; however, because of budgetary constraints, that portion of the project did not go forward. Staff is now proposing the development of a training and classroom facility for use by the Police Department for situational and operational training related to the Amphitheatre, Shoreline at Mountain View, and the North Bayshore area. The Police and Fire Departments will also use the facility to host training with personnel from other agencies. Parking would be in the adjacent Amphitheatre parking lot and events at the facility would be coordinated with Amphitheatre events.

To develop a cost effective project, the City will design a modular building, similar to that of the existing Child Care Center at Rengstorff Park. Major program components of the building include:

- Training/classroom seating for 60 people
- Storage for tables and chairs
- Restrooms
- Utility and janitor's closet and supply storage

- Coffee bar and sink with storage cabinets/counter and refrigerator
- Audio/visual display and equipment for presentations

The proposed site was originally dedicated for this function and some of the site utilities are already constructed to accommodate the building (Figure 1 – Building Pad Location).

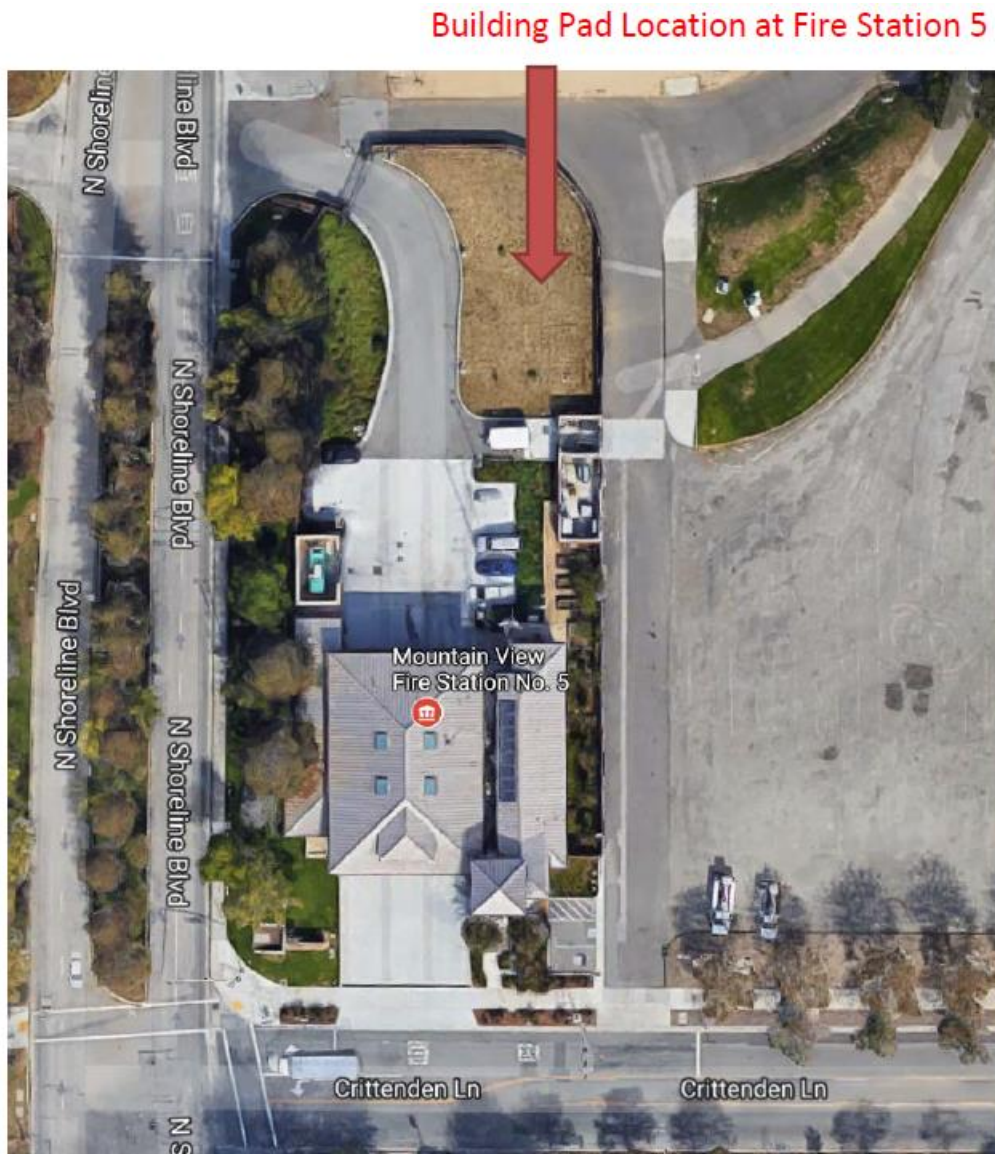


Figure 1

ANALYSIS

On November 17, 2017, a Request for Proposals (RFP) was issued, and on January 18, 2018, the City received seven proposals. A review panel comprised of City staff from Police, Fire, Public Works and Community Development Departments evaluated and ranked the proposals based on the criteria described in the RFP.

The top three qualified consultants, Artik Art & Architecture, Hibser Yamauchi Architects, and Dougherty Architects, were screened and invited to interviews with staff. After completion of the process, the review panel selected Dougherty Architects as the most qualified design team to carry out the design of the project.

The firms were evaluated based on their experience and familiarity working with design and permitting of modular buildings, and delivering quality architecture in a timely fashion. They were also evaluated based on their experience working with other public agencies and in constrained sites.

If the recommended action is approved by the City Council, the consultant team can begin design in summer 2018 and complete the project by spring 2019.

FISCAL IMPACT

The fee for the recommended contract is \$208,000 for basic services and reimbursable expenses and a \$55,000 contingency for additional services, for a total not-to-exceed contract amount of \$263,000. This fee is reasonable and within the range of scope of work required for the project.

The Police/Fire Training Classroom Facility at Fire Station 5, Project 18-41, is funded with \$644,000 from the Shoreline Regional Park Community Fund and is adequate to fund the recommended agreement.

ALTERNATIVES

1. Do not proceed with the project at this time.
2. Provide other direction.

PUBLIC NOTICING – Agenda posting.

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FFF-LA/JA/4/CAM
937-04-24-18CR-E-2

Attachment: 1. Dougherty Architects Scope of Work and Fees

cc: PC, FC, PWD, APWD – Solomon, PCE – Au, PCE – Macaraeg, AAI – Goedicke,
AAI – Doan, F/c (18-41)