



DATE: April 14, 2015

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Amend Professional Services
Contract with Hatch Mott
MacDonald**

RECOMMENDATION

Authorize the City Manager to amend the professional services contract in the Public Works Department with Hatch Mott MacDonald (HMM) for an additional \$80,908 for engineering plan check services for a total contract amount of \$175,908. In addition, there is a contract with HMM for traffic engineering services of \$95,000 charged to Public Works and various CIPs.

BACKGROUND

To keep pace with increasing development activity, the Public Works Department has contracted with the civil engineering firm HMM for certain land development plan review and traffic engineering services. HMM provides services on an as-needed basis so the Land Development Engineering Section can meet required timelines for reviewing building permits, planning applications, and excavation permits. The current contract with HMM was approved on July 1, 2014 for an amount not to exceed \$95,000.

ANALYSIS

The Public Works Department has been making effective use of engineering services from HMM to keep pace with the increased number of development reviews. With a continued high level of development activity, the recommended contract amendment should provide sufficient services for the remainder of the 2014-15 fiscal year. Funding is proposed from the \$80,908 that remains unallocated for the Senior Civil Engineer position from the Google reimbursement agreement.

FISCAL IMPACT

For Fiscal Year 2014-15, Google deposited \$377,838 with the City, of which \$175,908 is designated for the Senior Civil Engineer position in Public Works. Eighty Thousand Nine Hundred Eight Dollars (\$80,908) of this amount remains unallocated and is recommended as the funding source for the contract amendment. If the recommended action is approved, the HMM contract for engineering plan check services will be funded at \$175,908. There is an additional contract with HMM for traffic engineering services of \$95,000 charged to Public Works and various CIPs. All funds are budgeted.

ALTERNATIVES

1. Request proposals from additional firms in lieu of amending the contract with HMM.
2. Use staff from the Capital Projects Section of the Engineering Division to support the Land Development Engineering Section. This alternative would negatively impact the delivery of existing capital improvement projects.

PUBLIC NOTICING – Agenda posting.

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Approved by:

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City Manager

EA/TS/3/CAM
943-04-14-15CR-E

Attachment: 1. Hatch Mott MacDonald Rate Schedule

cc: AAIL – Grimm, SAA – Burgess, F/c