



DATE: September 6, 2016

CATEGORY: Consent

DEPT.: City Manager's Office

TITLE: **Approval of Council Advisory Body Work Plans**

RECOMMENDATION

Review and approve the Council advisory body work plans for Fiscal Year 2016-17.

BACKGROUND

City Council Policy A-23, "Work Item Referral Process for Council Advisory Bodies and Councilmember Committees," was adopted by the City Council on November 20, 2012, and requires all Council advisory bodies to annually prepare work plans for City Council review and approval (Attachment 1). There are currently 10 Council-appointed Council advisory bodies:

- Bicycle/Pedestrian Advisory Committee (B/PAC)
- Downtown Committee (DTC)
- Environmental Planning Commission (EPC)
- Human Relations Commission (HRC)
- Library Board (LB)
- Performing Arts Committee (PAC)
- Parks and Recreation Commission (PRC)
- Senior Advisory Committee (SAC)
- Visual Arts Committee (VAC)
- Youth Advisory Committee (YAC)

Councilmember committees, which are typically comprised of three City Councilmembers, are not required to have formal work plans approved by the City Council.

ANALYSIS

All of the advisory bodies, with the exception of the Youth Advisory Committee (YAC), have developed recommended Fiscal Year 2016-17 work plans (Attachment 2). The YAC's work plan will be developed and submitted to the Council Youth Services Committee in the fall due to its school-year focused calendar. A brief summary of the major focus areas for each advisory body follows. Each advisory body will also be asked to provide input on the Council-identified major goals for Fiscal Years 2017-18 and 2018-19.

Bicycle/Pedestrian Advisory Committee (B/PAC): The primary tasks for the B/PAC are to recommend bicycle and pedestrian projects for the annual TDA Article 3 funding cycle, promote events that encourage bicycling and walking, conduct an annual review of the Pedestrian Master Plan, apply for a "Walk-Friendly Community" designation, and complete a review of Article VI of Chapter 19 of the City Code pertaining to allowable mobility devices on roadways and sidewalks.

As it has in past work plans, the B/PAC proposes that Council reconsider modifying the Committee's bylaws, roles, and responsibilities to allow the B/PAC to review private development applications with potentially significant bicycle and/or pedestrian impacts. As Permit Streamlining Act deadlines restrict the amount of time available to review and act on private developments, staff does not recommend that this change be approved.

The B/PAC has suggested one additional milestone under "Ongoing Work Item" H, relating to conducting a joint meeting with one other local city B/PAC. Staff is unsure that this work item will provide benefits and outcomes, considering the difficulty of coordinating such a meeting and, therefore, does not recommend this be a focus for Fiscal Year 2016-17.

The Committee has added to the work plan a task of compiling out-of-date sections of the City Code pertaining to walking and bicycling for removal or revision. This would be a significant undertaking, involving City Attorney and Public Works staff. Staff does not recommend approval of this item as it would require shifting resources away from current efforts and Council priorities. These include implementation of recommendations in the Pedestrian Master Plan, Bicycle Transportation Plan, and Council transportation and mobility goals.

Unless directed by Council, the three items above will not be included as part of the adopted B/PAC work plan.

Downtown Committee (DTC): The DTC work plan will focus on several continuing items from the 2015-16 work plan. These include implementation of the Downtown Parking work plan, promoting alternative transportation downtown, and continuing to support the Mountain View Downtown Farmers' Market. Other ongoing tasks include making recommendations to City Council on the assessment districts, promoting business outreach services and activities for a viable downtown, and maintaining downtown public parking facilities.

Environmental Planning Commission (EPC): In Fiscal Year 2014-15, the EPC drafted a three-year work plan, outlining work to take place from Fiscal Years 2014-15 to 2016-17. In the upcoming fiscal year, the EPC will review progress of the General Plan and Environmental Sustainability Action Plan; monitor North Bayshore, El Camino Real, East Whisman, and San Antonio Precise Plans; recommend requirements for solar PV installations and Zero Net Energy building exemptions; and review the Zoning Ordinance on nonconforming structures. Other tasks are to request studies, plans, and programs to improve the environmental quality of the community and scope a process to address issues related to potentially hazardous buildings.

Human Relations Commission (HRC): The recommended primary tasks for the HRC are to plan and execute a new Multicultural Festival in spring 2017; explore needs, resources, and networks of Mountain View's Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, and Intersex (LGBTQI) community; and receive informational presentations on "Open Government" technology, outside grants to support City programs, and the Age-Friendly Cities designation. In addition, HRC members will continue to attend community events and neighborhood meetings, plan and execute a Civility Roundtable event, and provide recommendations to the City Council regarding funding allocations for CDBG and HOME funds.

Library Board of Trustees (LB): The LB recommended work plan items for Fiscal Year 2016-17 are to advise the City Council on plans to remodel the Library, prepare an annual benchmarking report comparing Mountain View Public Library services, hold an annual joint meeting with Friends of the Mountain View Library, and hold ad-hoc discussions on "hot topics" in public libraries. The LB will also continue their work ensuring the smooth operation of the City's Library, including accepting donations, revising policies, and reviewing Library usage statistics.

Performing Arts Committee (PAC): The recommended work plan items for the PAC in Fiscal Year 2016-17 are to review the Home Company program goals and criteria, participate in and present events during National Arts and Humanities Month, and develop a new fundraising event. Ongoing work for the PAC includes the

establishment of a nonprofit foundation in support of the Mountain View Center for the Performing Arts (MVCPA) and developing outreach events and partnerships. Following successful execution of the 2015 High School One-Act Festival in collaboration with Peninsula Youth Theatre and the YAC, work is ongoing to facilitate the 2016 event. The MVCPA 25th Anniversary Festival, led by the 25th Anniversary Subcommittee and monitored by the PAC, was successfully executed on August 6.

Parks and Recreation Commission (PRC): In addition to fulfilling normal functions pertaining to operations, elections, and annual reports, the recommended work plan tasks for the PRC include reviews of policies, programs, and capital projects. Subjects for review include the Castro Street median redesign plan, the Parks Restrooms Policy, plaza usage, and a nexus study of commercial usage of open space and parks. Implemented in 2015, the PRC will review one-year updates on trail usage and the Financial Assistance Program.

Senior Advisory Committee (SAC): The recommended primary tasks of the SAC are to establish a task force to achieve certification as an Age-Friendly Community, champion ways to keep Mountain View seniors housed in Mountain View, and provide a candidates forum at the Mountain View Senior Center for Mountain View City Council candidates. The SAC will also continue their ongoing role of supporting the Senior Center and enhancing awareness of senior issues in the community.

Visual Arts Committee (VAC): The recommended primary tasks of the VAC are to make a recommendation regarding the Private Development Art Program, collaborate with Public Works on the 1% for Art Program for the Rengstorff Community Center remodel, and focus on beautifying five utility boxes in downtown Mountain View. Other projects include the sponsorship of art programs from the Child-Care, Teen, and Senior Centers and overseeing the Call for Artists at the Center for the Performing Arts.

FISCAL IMPACT

There is no fiscal impact directly associated with the approval of the advisory body work plans. Advisory bodies that have annual budgets were included in the Fiscal Year 2016-17 budget. No additional resources are allocated to any of the work plan items, nor is additional staff time available beyond the traditional support to advisory bodies.

ALTERNATIVES

The Council may wish to make revisions to any particular work plan or may refer any particular work plan back to that advisory body for further development based upon Council direction.

PUBLIC NOTICING

Agenda posting and a copy of report to advisory body members.

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ER/7/CAM
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- Attachments:
1. City Council Policy A-23: Work Item Referral Process for Council Advisory Bodies and Councilmember Committees
 2. Council Advisory Body Recommended Fiscal Year 2016-17 Work Plans