

MINUTES

SPECIAL MEETING – NOVEMBER 20, 2024
PLAZA CONFERENCE ROOM AT CITY HALL – 500 CASTRO STREET
10:30 A.M.

1. CALL TO ORDER

The meeting was called to order at 10:31 a.m. with Chair Ramirez presiding.

2. ROLL CALL

Present: Committee member Pat Showalter and Chair Lucas Ramirez.

Absent: Committee member Alison Hicks (excused).

3. MINUTES APPROVAL

Motion—M/S Showalter/Ramirez—Carried 2-0-1; Hicks absent—To approve the minutes for the April 25, 2024 meeting without modification.

4. ORAL COMMUNICATIONS FROM THE PUBLIC—None.

5. DISCUSSION/ACTION ITEMS

5.1 AMENDMENTS TO COUNCIL POLICY K-2, COUNCIL ADVISORY BODIES, DEFINING BOARDS, COMMISSIONS, AND COMMITTEES, AND OTHER MINOR AMENDMENTS

City Clerk Heather Glaser presented the item. The Committee asked clarifying questions.

The following members of the public spoke:

- April Webster
- Mike Kasperzak
- Malika Junaid
- Peter Katz

The Committee members discussed the item.

Motion—M/S Ramirez/Showalter—Carried 2-0-1; Hicks absent—To Recommend to the City Council revisions to City Council Policy K-2, Council Advisory Bodies:

1. Adding a definition for advisory or decision-making committees created by ordinance or resolution of the City Council, as presented in the memo, amended to include a definition of “qualified elector” and clarification that members may be nonresidents unless otherwise specified in the establishing resolution or ordinance.
2. Other minor amendments as presented in the draft policy.

The Committee also recommended to the City Council that the following body names be changed to “Committee”:

- Human Relations Commission
- Public Safety Advisory Board
- Tennis Advisory Board

5.2 COUNCIL POLICY AND PROCEDURES AGENDA TOPICS UPDATE

Deputy City Manager Kimberly Thomas presented the item.

The following member of the public spoke:

- April Webster

6. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS—None.

7. ADJOURNMENT

The meeting was adjourned at 11:34 a.m.

These Minutes are hereby submitted for approval by Michal Schultz, Recording Secretary.

Approved on March 5, 2025.