

Attachment 2

Holly Orchard, Certified Sommelier

EDUCATION

The International Culinary Center:

Campbell, CA March 2014

Intensive Sommelier Training

-Completed a series of 50 classes covering all wine regions of the world, as well as beer, spirits, blind tasting of wine, sales, and proper service. Upon completion of the program, I successfully completed the Introductory and Intermediate level exams administered by the Court of Master Sommeliers.

Gavilan College

South Bay Regional Police Academy:

Gilroy, CA April 2002

Police recruit trainee

-Completed six months of standardized state training for law enforcement, and completed 12 weeks of field training. My completion was followed by full time employment as a Police officer in both Santa Cruz and Palo Alto. I have received my Peace Officers Advanced Certification.

Police Officers Standardized Training (State of California):

various locations between 2002 and 2013

Ongoing Training and Education

-Completed various ongoing training and education as set forth by the State of California. Classes covered a wide range of topics covering topics such as Crisis Intervention Training, Community Policing, Court Room Testimony, Legal Updates, Advanced Crime Scene Investigation, and much, much more.

- Awarded an Advanced Certificate in Law Enforcement by P.O.S.T.

University of California Santa Cruz:

Santa Cruz, CA June 1995

Bachelor of Arts in Psychology

WINE EXPERIENCE

Savvy Cellar:

Redwood City, CA and Mountain View, CA
January 2006-March 2007
March 2015-July 2015

Wine Server

- choosing from a rotating wine list
- described and poured wines by the glass/flight and assisted customers with
 - hosted weekly themed tasting events, including food and wine pairing menus
 - responsible for tracking inventory of wine and food items, and preparing food menu
 - sales of retail bottles, wine club memberships, and private events
 - routinely responsible for opening and closing, tracking of daily finances

"WINE" at the Embarcadero Center:

San Francisco, CA
November 2005 - February 2006

Wine Server

- worked with a team of servers to describe and serve wines from around the world
- able to describe forty different wines on list which rotated weekly
- prepped and served food menu items, assisted with retail sales and inventory

Byington Winery: Santa Cruz, CA

Santa Cruz, CA
July 1999 - September 2000

Wine Server

- corporate events, and private parties
- assisted with wine service and set up for large groups celebrating weddings,
 - coordinated with caterers for proper timing of wine and food courses

OTHER WORK EXPERIENCE

Officer

- Palo Alto Police Department: Patrol Officer and Crime Scene Investigator
- Santa Cruz Police Department: Full Time Patrol Officer
- Santa Cruz Police: Full Time Community Service Officer and Field Training
- Office Assistant for West Marine (Watsonville location)
- Part time Volunteer at Dominican Hospital

ADDITIONAL SKILLS AND EXPERIENCE

- excellent written and verbal communication skills
- strong multi-tasker, accustomed to working in busy, high pressure environments with a variety of people and problems
- works well as a team player and as an individual
- working knowledge of Microsoft Outlook, Excel, Pages, MSWord
- proficient and familiar with Social Networking applications

