



**DATE:** March 5, 2019

**CATEGORY:** Consent

**DEPT.:** Community Development

**TITLE:** **Authorize Amendment to Professional Services Contract – JHS Consulting, LLC**

### **RECOMMENDATION**

Authorize the City Manager, or his designee, to amend a professional services contract with JHS Consulting, LLC, for environmental planning consulting services through June 30, 2019, for a total amended contract amount not to exceed \$150,000.

### **BACKGROUND**

The Planning Division continues to experience a high level of development activity. While several budgeted planning positions have been filled over the past, the Planning Division is still in need of consultant assistance to provide services in the review of development projects. To address this need, the Planning Division entered into a contract with JHS Consulting, LLC, environmental planning consultant, on June 26, 2018 for \$100,000. JHS Consulting, LLC, specific tasks have been to assist Planning staff with required California Environmental Quality Act (CEQA) analysis, by reviewing Environmental Impact Reports and Mitigated Negative Declarations, and generally advising staff on CEQA-related issues. Staff is proposing a contract amendment to continue this work (see Attachment 1 – Scope of Work).

### **ANALYSIS**

State law requires development projects to comply with CEQA. This contract will continue to assist the City in ensuring development projects are in compliance with CEQA requirements.

### **FISCAL IMPACT**

None. The consultant contract would be funded through developer cost recovery funds.

**ALTERNATIVES**

1. Do not authorize the contract.
2. Provide other direction to staff.

**PUBLIC NOTICING** – Agenda posting.

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Attachment: 1. Scope of Work