

DATE: May 14, 2025

TO: Visual Arts Committee

FROM: Kirstin Hinds, Economic Development Strategist

SUBJECT: Visual Arts Committee Work Plan—Fiscal Year 2025-26

BACKGROUND AND ANALYSIS

City Council Policy A-23, Work Item Referral Process for Council Advisory Bodies and Councilmember Committees, requires all Council advisory bodies to annually prepare work plans for City Council review and approval. Based on direction provided by the City Manager's Office, the format of the Visual Arts Committee's proposed work plan requires identification of key milestones and dates to plan and monitor the Visual Arts Committee's process in achieving its ongoing work items and the specific fiscal year tasks and responsibilities assigned to the Visual Arts Committee by the City Council.

The draft Visual Arts Committee Fiscal Year 2025-26 Work Plan is attached (Attachment 1). The proposed work plan integrates the role and responsibilities of the Visual Arts Committee and includes ongoing work items the Visual Arts Committee oversees on an annual basis, upcoming projects and programs which require review and discussion by the Committee, and specific work items for the new fiscal year. The Fiscal Year 2024-25 Work Plan is included with this memo as Attachment 2.

NEXT STEPS

Staff requests the Visual Arts Committee provide input regarding items to be added to or deleted from the draft Fiscal Year 2025-26 Work Plan. Staff will make the revised edits and bring them back to the Visual Arts Committee at the June 2025 monthly meeting for adoption. The adopted draft work plan must be presented, along with the other draft advisory work plans, to the City Council in fall 2025 for review and approval.

KH/4/CDD
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Attachments: 1. Draft Visual Arts Committee Work Plan—Fiscal Year 2025-26
2. Visual Arts Committee Work Plan—Fiscal Year 2024-25