



**MEMORANDUM**

Public Works Department

**DATE:** August 25, 2021  
**TO:** Bicycle/Pedestrian Advisory Committee  
**FROM:** Brandon Whyte, Active Transportation Planner  
**SUBJECT:** Draft Fiscal Year 2021-22 Work Plan

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**RECOMMENDATION**

Provide input on the Bicycle/Pedestrian Advisory Committee’s Draft Fiscal Year 2021-22 Work Plan.

**BACKGROUND AND ANALYSIS**

City Council Policy A-23, Work Item Referral for Council Advisory Bodies and Councilmember Committees, requires all Council advisory bodies to annually prepare work plans for City Council review and approval. Council review and adoption of proposed work plans for Fiscal Year 2021-22 is scheduled for September 2021.

The Bicycle/Pedestrian Advisory Committee’s (B/PAC’s) Draft Fiscal Year 2021-22 Work Plan is attached (Attachment 1). The proposed work items included in the draft Work Plan operationalize the roles and responsibilities of the B/PAC and identify specific actions the B/PAC will take during the upcoming year to address mobility and connectivity, one of seven strategic priorities identified by the City Council during the Strategic Roadmap Action Plan for Fiscal Years 2021-22 and 2022-23..

Staff has populated the draft Work Plan with suggested items for Fiscal Year 2021-22 and is soliciting input from the B/PAC regarding additions to, or deletions from, the proposed Work Plan. As a reminder, the inclusion of an item in the Work Plan does not necessarily guarantee the commitment of City resources to support the Work Plan item. Any new items requiring significant additional City staffing or financial resources will require additional Council review and approval of the necessary resources before work can begin.

## CONCLUSION

Staff requests B/PAC input regarding items to be added to or deleted from its Draft Fiscal Year 2021-22 Work Plan so that the Work Plan can be presented, along with other draft advisory work plans, to the City Council in September for review and approval.

BW/6/PWK  
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Attachments: 1. Draft Fiscal Year 2021-22 Work Plan  
2. Tentative Agenda List (TAL)