



**DATE:** September 28, 2021

**CATEGORY:** Consent

**DEPT.:** City Manager's Office

**TITLE:** **Approval of Council Advisory Body Work Plans**

### **RECOMMENDATION**

Approve the Council Advisory Body Work Plans for Fiscal Year 2021-22.

### **BACKGROUND**

City Council Policy A-23, Work Item Referral Process for Council Advisory Bodies and Councilmember Committees (Attachment 1), was adopted by the City Council on November 20, 2012 and requires all Council advisory bodies to annually prepare Work Plans for City Council review and approval. There are currently 11 Council-appointed Council advisory bodies:

- Bicycle/Pedestrian Advisory Committee (B/PAC)
- Downtown Committee (DTC)
- Environmental Planning Commission (EPC)
- Human Relations Commission (HRC)
- Library Board (LB)
- Parks and Recreation Commission (PRC)
- Performing Arts Committee (PAC)
- Public Safety Advisory Board (PSAB)
- Senior Advisory Committee (SAC)
- Visual Arts Committee (VAC)
- Youth Advisory Committee (YAC)

### **ANALYSIS**

All of the advisory bodies, except for the YAC, have submitted recommended Fiscal Year 2021-22 Work Plans (Attachment 2). The YAC's Work Plan is typically submitted later in accordance with the school-year calendar. The YAC is projected to send their Work Plan to the Council Youth Services Committee in late fall 2021.

Staff liaisons provided the below summaries of the major focus areas for each Advisory Body. In addition to the proposed Work Plans, several Advisory Bodies are working to develop and implement activities which advance the goals of the City's Race, Equity, and Inclusion Action Plan.

1. Bicycle/Pedestrian Advisory Committee (B/PAC): The B/PAC continues to have a full work plan with focus areas in providing input and recommendations on various capital projects, including the Stierlin Bikeway, El Camino Real Improvements, the Castro Pedestrian Plaza, the Shoreline Multi-Use Path over U.S. 101, the Bernardo Undercrossing, California Street Improvements, and the Middlefield Bikeway. The B/PAC will also review and provide input on the Active Transportation Plan and the Local Road Safety Plan.
2. Downtown Committee (DTC): The DTC Work Plan continues to primarily focus on implementing policy, projects, and economic development initiatives regarding the downtown area. For a second year, the DTC will continue to work to support small business recovery from the COVID-19 pandemic through survey engagement, Mountain View Loan and Grant Programs, and the temporary closure of Castro Street for the Castro StrEATs program. Finally, the DTC continues to be involved in downtown parking as the Downtown Parking Strategy is slated to be completed by the end of 2021. It is anticipated that the DTC will participate in the development of a forthcoming Economic Vitality Strategy towards the end of the fiscal year.
3. Environmental Planning Commission (EPC): The EPC is the recommending body to the City Council on projects related to planning, zoning, the General Plan, precise plans, and other plans and policies related to the physical development of the City. Over the next two years, the EPC will continue their role in reviewing development applications for zoning and General Plan amendments, master plans, and bonus Floor Area Ratio (FAR) projects. Additionally, the EPC will have a key role in recommending policy direction on major City initiatives reflected in the City's Strategic Roadmap Action Plan, including the Housing Element, Downtown Precise Plan, R3 Zoning Update, and the Historic Preservation Ordinance. Several Strategic Roadmap actions, such as consideration of a Moffett Boulevard Precise Plan, will start with Council direction on the project scope, and EPC input will be provided after the scope is established. Some other Strategic Roadmap actions not shown in the work plan may also necessitate ad hoc EPC input.
4. Human Relations Commission (HRC): The new recommended work plan items for the HRC in Fiscal Year 2021-22 are to: (1) conduct Homeless storytelling work, including focusing on all types of homelessness and possibly culminating in a

Civility Roundtable (CRT) with housing-challenged people speaking; (2) organize a CRT about the Color of Law focusing on historical issues related to housing and race; (3) organize a CRT or other type of opportunity for facilitated community dialogue among members of diverse groups about Racial Reconciliation and why it matters; and (4) as identified by the Race, Equity, and Inclusion (REI) Council Subcommittee, support and promote bystander training that community partners provide.

The HRC will continue to attend community events and neighborhood meetings, and attend events or meetings put on by other Human Relations Commissions in Santa Clara County.

5. Library Board (LB): The Library Board of Trustees advise the City Council and staff on Library matters. The LB's general functions include adopting rules and regulations necessary for the administration and protection of the Library, assisting in the planning of Library services for the community, and accepting money, personal property, or real estate donated to the Library. Major focus areas for the coming year include approving several updates to Library policies.
6. Parks and Recreation Commission (PRC): The PRC will provide input and recommendations on various Capital projects, including the Rengstorff Aquatics Center Design, Shoreline Café Remodel, and the Sylvan Park Sand Volleyball Court. The PRC will also review and provide input on Canopy's Homeowner's Brochure and Tree Technical Manual, the Community Tree Master Plan, the Wildlife Management Plan, and the Parks and Recreation Strategic Plan.
7. Performing Arts Committee (PAC): The PAC hopes to continue their annual High School One-Act Play Festival in support of high school directors getting experience in a professional space. Contingent on the status of the COVID-19 pandemic, the PAC will focus on increasing participation and having larger audiences at the festival in the upcoming year. Additionally, the PAC plans to build on last year's International Film Festival, possibly adding a live on-site component. The PAC continues to look into other outreach events and programs, including possible collaboration with another board, commission, or committee, and a celebration of National Arts and Humanities Month. The PAC will also consider alternatives to the City's Home Company Program, which may include an open search process and evaluation of new applications and will continue to review SecondStage Fee Waiver applications as they come in.
8. Public Safety Advisory Board (PSAB): The PSAB was established in 2020 to advise and make recommendations to the City Council, City Manager, and Police Chief on

public safety matters. The new recommended work plan items for the PSAB in Fiscal Year 2021-22 are to: (1) examine and make recommendations related to the Mountain View Police Department (MVPD) School Resource Officer program; (2) develop and implement follow-up actions related to the MVPD Research Fellow's analysis of traffic stop data; (3) explore alternative responses to persons experiencing mental health crises; and (4) receive quarterly updates on the number and nature of complaints that MVPD receives. This proposed work plan reflects projects that the PSAB and staff believe are timely and important. Furthermore, the recommended work plan only includes items that staff assessment indicated could be undertaken given existing capacity constraints.

9. Senior Advisory Committee (SAC): The SAC continues to provide enhanced awareness of diverse issues facing seniors within the community. The SAC will continue to focus on connecting Mountain View seniors through various communication channels while working to enhance education and support of Mountain View residents. The SAC will host their Annual Meet and Greet with the City Council for seniors as soon as it is safe to gather with populations more vulnerable to COVID-19. The SAC will also continue to share challenges of seniors with other commissions and committees. New for Fiscal Year 2021-22, the SAC will finalize the 2021 State of Mountain View Seniors Report and assist the Senior Center in an Older Adult Months celebration in May 2022.
10. Visual Arts Committee (VAC): The VAC Work Plan for Fiscal Year 2021-22 outlines work items to support visual arts in Mountain View. The VAC's overall purpose is to enrich the City through public art and related community programs and advise the City Council on the selection of art and artists for City-funded public art acquisitions. The VAC recommends visual art for the Center for the Performing Arts and qualifying capital improvement projects and collaborates with organizations on visual arts opportunities. Major work items for Fiscal Year 2021-22 focus on developing a public art strategy, launching a sidewalk studio program, proposing modifications to City Council Policy K-5 (Capital Project/Public Art) to increase the funding threshold, exploring options for virtual exhibits for the local artist community, and increasing outreach to the arts community for Call for Artists opportunities.

## **FISCAL IMPACT**

For the HRC Work Plan, staff has shared an assessment of the proposed work plan items with the HRC noting that there may not be sufficient staff and Commissioner capacity to accomplish three CRTs or similar events before the end of Fiscal Year 2021-22. The

Commission has acknowledged that it may be necessary for some work plan items to carry forward for consideration in the next fiscal year work plan.

For the PAC Work Plan, The International Film Festival and the High School One-Act Play Festival both require several additional hours of staff time, but each also has potential to generate revenue to make up for the time and fund PAC initiatives. Staff supports this investment of time.

For the PRC Work Plan, staff does not anticipate any additional staff time beyond the traditional support that staff is currently providing. However, there has been an increase in the number of tree appeals being brought before the PRC, and staff anticipates this increase may continue into the coming fiscal year. Additionally, capital projects may require additional Public Works staff time or staff may modify the schedule to present items to the PRC, altering what is tentatively listed on the Work Plan.

### **ALTERNATIVES**

1. Revise any particular Work Plan.
2. Refer a Work Plan back to an advisory body for further development based upon Council direction.
3. Provide other direction.

**PUBLIC NOTICING** – Agenda posting and a copy of report to advisory body members.

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- Attachments: 1. [City Council Policy A-23: Work Item Referral Process for Council Advisory Bodies and Councilmember Committees](#)
2. Council Advisory Body Recommended Fiscal Year 2021-22 Work Plans