



DATE: October 26, 2021

CATEGORY: Consent

DEPT.: Community Development

TITLE: **Amend Professional Services Agreement with Nelson \Nygaard for Parking Consultant Services**

RECOMMENDATION

Authorize the City Manager or designee to amend the existing professional services agreement with Nelson\Nygaard Consulting Associates, Inc., for an additional \$25,000 to provide parking consultant services in a not-to-exceed amount of \$124,500.

BACKGROUND AND ANALYSIS

Downtown Mountain View is a thriving commercial district with diverse small businesses, public transportation infrastructure, and civic and cultural amenities. This success has been associated with an increase in parking demand, which may be directly caused by a number of land use factors, such as new office development, employment densification, and a shift from retail to more restaurant uses. While parking challenges are frustrating and important to address, a high demand for parking is one indication of an active, thriving, and popular downtown.

To address current and future parking demands, staff recommended a coordinated Downtown Parking Strategy (Strategy) to review City projects and private development projects in terms of their implications on the parking demand and supply in downtown. The Strategy will serve as a comprehensive and coordinated strategy that would serve as a guiding document to manage current and future parking demand and provide direction for current and future development projects.

In August 2020, the City hired Nelson\Nygaard Consulting Associates, Inc. (Nelson\Nygaard), a transportation planning firm with experience in developing comprehensive parking strategies, to develop a Downtown Parking Strategy. The City has an existing agreement with Nelson\Nygaard for parking consultant services for development of the Strategy.

Staff continues to work with Nelson\Nygaard to develop and finalize the Strategy. The City Council is scheduled to review the Strategy as a New Business item at the City Council meeting on November 9, 2021. The proposed amendment to the agreement will support ongoing technical support and advisory services to ensure completion of the Strategy. Council Policy A-10 requires City Council authorization for compensation in excess of \$100,000. Staff requests Council authorization for this amendment.

FISCAL IMPACT

The Fiscal Year 2020-21 Adopted Budget allocated limited-period funding of \$200,000 from the Downtown Benefit Assessment Districts Fund Budget for consultant support in developing the Strategy. Of this amount, \$99,500 has been encumbered for parking consultant services under the current Nelson\Nygaard agreement. There is sufficient limited-period funding in the Fiscal Year 2021-22 Adopted Budget for the recommended contract amendment for the Nelson\Nygaard agreement to add \$25,000 for a total of not-to-exceed amount of \$124,500. No additional funding is being requested.

ALTERNATIVES

1. Do not authorize the agreement amendment for parking consultant services.
2. Provide other direction.

PUBLIC NOTICING—Agenda posting.

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