



ADMINISTRATIVE ZONING MEMORANDUM

Item No. 3.4

DATE: October 4, 2024

TO: Amber Blizinski, Assistant Community Development Director

FROM: Shane Fields, Junior Planner

SUBJECT: Recommendation for Zoning Permit No. PL-6164 at 748 Mercy Street

On August 22, 2024, Wensday Wagner of Trinity United Methodist Church, property owner, filed a request for a modification to a previously approved Provisional Use Permit (PL-2022-201) to extend the months of operation for a cold weather homeless shelter at an existing church located on a 0.31-acre project site. This project is located on the northwest corner of Mercy Street and Hope Street in the P-19 (Downtown) Precise Plan.

On October 8, 2024, the City Council will consider actions related to this project to allow the use of 15 parking spaces in City Parking Lot 7 by the cold-weather homeless shelter during the same time period as permitted for shelter operations. The recommended action is conditioned so that this project will not be approved until the related actions are approved by City Council. This condition was added since the release of the memo is occurring prior to the City Council consideration of the related actions.

City staff has completed the review of the application and is recommending approval based on the findings and conditions of approval in the attached report including a recommendation that the project is categorically exempt pursuant to Section 15301 of the CEQA Guidelines (“Existing Facilities”).

This item will be discussed at an Administrative Zoning public hearing on October 9, 2024, where a final action will be made. Public notices were sent to all property owners within 750 feet of the project site.

Copies of all associated project documents are available for review at the Community Development Department, 500 Castro Street, First Floor, Mountain View, CA, 94041 or may be made available by contacting the project planner.

Attachments: Draft Findings Report
Plan Set
Operational Plan Letter