



COUNCIL REPORT

DATE: June 24, 2025

CATEGORY: Consent

DEPT.: Public Works
Finance and Administrative Services

TITLE: **Centralized Purchasing System Ordinance
(Second Reading)**

RECOMMENDATION

Adopt an Ordinance of the City of Mountain View Amending Mountain View City Code Article XIII, Centralized Purchasing System, to Align the Mountain View City Code with Public Contract Code Section 22034 and Make Other Clarifying Amendments, to be read in title only, further reading waived (Attachment 1 to the Council report). (First reading: 7-0)

SUMMARY

On May 27, 2025, the City Council introduced an ordinance amending Mountain View City Code Article XIII, Centralized Purchasing System, to:

- Remove the limit of \$100,000 indexed to 2011 for Public Works projects alternate bidding procedures to be consistent with the City Charter that establishes the limit based on California Public Contracts Code (PCC) Section 22034;
- Use Public Contract Code (PCC) Section 22032(b) to establish the limits for formal and informal bidding processes for supplies, materials, equipment, certain services, and property and increase the minimum threshold for the informal process from \$10,000 to \$20,000;
- Allow bid openings using an electronic procurement system and remove the requirement for the City Clerk to be present for in-person bid openings; and
- Remove all pronouns to be gender-neutral and make other minor modifications for consistency and clarity.

This is the second reading of the ordinance. If approved, the ordinance will become effective thirty (30) calendar days after the second reading, which is July 24, 2025.

FISCAL IMPACT

Adoption of the recommended City Code to establish the informal bid limits, allowing Public Works project bid openings using electronic procurement systems, and making other clarifying changes will result in unquantified cost savings by increasing operational efficiencies and streamlining the procurement process on lower-cost purchases.

LEVINE ACT

California Government Code Section 84308 (also known as the Levine Act) prohibits city officials from participating in any proceeding involving a “license, permit, or other entitlement for use” if the official has received a campaign contribution exceeding \$500 from a party, participant, or agent of a party or participant within the last 12 months. The Levine Act is intended to prevent financial influence on decisions that affect specific, identifiable persons or participants. For more information see the Fair Political Practices Commission website: www.fppc.ca.gov/learn/pay-to-play-limits-and-prohibitions.html

Please see below for information about whether the recommended action for this agenda item is subject to or exempt from the Levine Act.

EXEMPT FROM THE LEVINE ACT

☒ General policy and legislative actions

ALTERNATIVES

1. Do not adopt the proposed ordinance to amend City Code Article XIII, Centralized Purchasing System.
2. Provide other direction.

PUBLIC NOTICING

Agenda posting. The ordinance was published at least two days prior to adoption in accordance with City Charter Section 522.

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DWG-AM-DSC/LL/6/CAM
945-06-24-25CR
205170

Attachment: 1. Ordinance