

DATE: October 30, 2024

TO: Bicycle/Pedestrian Advisory Committee

FROM: Aruna Bodduna, Transportation Planner
Ria Hutabarat Lo, Transportation Manager
Robert Gonzales, Principal Civil Engineer

VIA: Edward Arango, Acting Public Works Director

SUBJECT: Housing Incentive Pool—Complete Streets Checklists

RECOMMENDATION

Review and provide comments on the Metropolitan Transportation Commission Complete Streets Checklist for Housing Incentive Pool applications to be submitted by the City of Mountain View (Attachments 1 and 2).

BACKGROUND

The Metropolitan Transportation Commission (MTC) Housing Incentive Pool (HIP) provides transportation grants to promote the production and preservation of affordable housing. Under this program, MTC has approved \$71 million in transportation grants for 15 jurisdictions that have issued the greatest number of certificates of occupancy for eligible housing units over a five-year period from 2018 through 2022. The City is identified to receive \$1,766,000 in HIP funds, pending identification and submission of materials for at least two suitable projects totaling 120% to 200% of the award amount by December 31, 2024. The City does not need to compete for the funds, but MTC has requested multiple project submissions.

Based on [MTC's Complete Streets Policy](#), all projects funded fully or in part with regional discretionary funds or receiving MTC endorsements must adhere to the Complete Streets policy, including submission of a Complete Streets checklist that has been reviewed by a local bicycle and pedestrian advisory committee and any transit agencies operating within the project area.

On [June 29, 2022](#), BPAC reviewed and provided input on Complete Streets checklists for the following projects:

- Middlefield Road Complete Streets (24-28): Repaving between Moffett Boulevard and Whisman Road and new Class IV protected bikeways between Moffett Boulevard and Bernardo Avenue;
- Moffett Boulevard Complete Streets (24-03): Repaving and installation of Class II and Class IV protected bikeways between Middlefield Road and the northern terminus of Moffett Boulevard (Clark Road), sidewalk gap closure between Stevens Creek Trail and Leong Drive, and intersection improvements at Moffett Boulevard/State Route (SR) 85 (pending Caltrans approval); and
- El Camino Real/El Monte Avenue/Escuela Avenue Intersection Improvements (21-38): Removal of the existing slip lane, installation of high-visibility crosswalks, Class IV protected bikeways, green-dashed conflict zones, and green bike boxes (pending Caltrans approval).

ANALYSIS

Staff reviewed funded and partially funded projects in the Capital Improvement Program for possible HIP funding using the following considerations:

- The project has an anticipated funding gap after accounting for a 20% local match committed under OBAG 3 and 11.47% under the HIP;
- Project design elements have been sufficiently defined through a feasibility study or the Vision Zero Acton Plan (VZAP) to complete the Complete Streets checklist; and
- The project is not so far along that receiving additional funds would delay project delivery.

Given recent increases in bid amounts for active City projects, staff is currently undertaking cost analyses to assess and estimate potential funding gaps for the three existing projects listed above, previously reviewed by BPAC. If anticipated funding gaps exist, staff intends to submit HIP materials to fill these funding gaps for the above projects.

Should staff find that the three existing projects have sufficient funding, staff would like to have the flexibility to submit HIP applications for the following two projects:

- El Monte Corridor Improvements, Design and Construction, 21-38 (VZAP Recommendation S-4): Road diet, high-visibility crossings, buffered bike lanes, green street elements, slip lane removal, protected intersections where feasible and pending Caltrans approval.

- Dana Street Improvements, Moorpark Way to Pioneer Way (VZAP Recommendation S-18): Lane narrowing, protected bikeways from SR 85 overpass to Moorpark Way, high-visibility crossings, pedestrian hybrid beacon at Dana Street/Pioneer Way, road diet from Pioneer Way to Whisman Road, curb radii reduction, slip lane removals at the intersections of SR 237 exit ramp/Moorpark Way and Moorpark Way/East Dana Street, and modifications at the Moorpark Way/East Dana Street intersection.

Each HIP application will include a Complete Streets checklist, project description, and project location maps. Complete Streets checklists are provided in Attachments 1 and 2. Staff has also sent copies of the checklists to VTA and/or Mountain View Transportation Management Association (MTMA) for review by the transit agency staff.

Complete Streets Checklist Review

BPAC members are encouraged to consider the following questions when reviewing each of the HIP projects and checklists:

- Are the answers to the checklist clear and understandable to a layperson?
- Has the project sufficiently incorporated Complete Streets recommendations outlined in adopted plans?
- If an exception is requested, is it reasonable?
- Are there any additional comments related to the project and proposed improvements?

NEXT STEPS

Due to the recent increase in construction costs, staff is analyzing funding shortfalls for the three previous projects that include Middlefield Road Complete Streets project, Moffett Boulevard Bikeway and Repaving, and El Camino Real/El Monte Avenue/Escuela Avenue Intersection Improvements. If funding shortfalls exist, staff will submit HIP project submissions for one or more of these three projects.

If sufficient funding exists for the three projects, BPAC comments will be summarized for inclusion as part of each of the final Complete Streets checklists for the El Monte Avenue Improvements and the Dana Street Complete Streets projects. Comments from transit agency

staff will also be included, and staff will then submit the two project applications and final Complete Streets checklists to the VTA by December 30, 2024.

AB-RHL-RG/BW/1/PWK

903-10-30-24M

Attachments: 1. El Monte Avenue Improvements Draft Complete Streets Checklist
2. Dana Street Complete Streets Draft Complete Streets Checklist

cc: PWD(A), APWD(A)—Byrer, TM—Lo, TP—Whyte, PCE—Gonzales