



MEMORANDUM

Community Development Department

DATE: October 20, 2021

TO: Environmental Planning Commission

FROM: Eric Anderson, Principal Planner

SUBJECT: Deferral of Item No. 5.1 – Project at 282 E. Middlefield Rd.

Item No. 5.1 will be removed from the agenda for tonight's EPC meeting and re-noticed for hearing on a later date. The applicant requested deferral of EPC consideration of the project application, and that the hearing be taken off calendar, so that the applicant may submit a revised project application addressing staff and community concerns by November 15, 2021. The applicant's request has been posted with the agenda.

Upon receipt of a revised project application, City staff will review the application for completeness and the project for consistency with City plans, regulations and standards, as was done with the original application. After completion of required project review, public hearings before the EPC and City Council on the revised project application would be scheduled and publicly noticed.