



City of Mountain View

Agenda

Performing Arts Committee

Committee Members Branyon, Mirza, Vice Chair Donahue and Chair Palay

Wednesday, October 18, 2017

6:15 PM

Atrium Conference Room

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES APPROVAL

3.1 Approval of Minutes.

Recommendation: The Performing Arts Committee approve the minutes of the September 18, 2017 meeting.

Attachments: [PAC Minutes - September 20, 2017](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

5. UNFINISHED BUSINESS

5.1 One-Act Play Festival Subcommittee Report.

Recommendation: Background: The One-Act Play Festival was held in February 2017. Due to zero applications for 2018 the Performing Arts Committee (PAC) will be working on plans for the 2019 Festival.

Hear an update from the Subcommittee.

5.2 501(c)(3) Formation.

Recommendation: Background: With assistance and encouragement from PAC over several years, several interested parties have incorporated as the 501(c)(3) entity Mountain View Presents, which has a goal of supporting MVCPA programs through fundraising and development of festivals. Former Committee member Ray Chan is working with the 501(c)(3) formation Subcommittee to coordinate that group's efforts with the Center.

Hear an update from the Subcommittee on next steps.

5.3 SecondStage Fee Waiver Program.

Recommendation: Background: At the December 11, 2013 PAC meeting, the PAC approved a SecondStage Fee Waiver Program and created a Subcommittee to review any applications. The PAC provided their first fee waiver under this program at the November 10, 2015 meeting.

Review all currently received fee waiver applications.

5.4 SecondStage Home Company Program Selection Process.

Recommendation: Background: One application has been received and approved by the PAC for the SecondStage Home Company program.

Review the PAC letter to be presented to Council at the November 7 City Council meeting. Review all currently received SecondStage Home Company applications.

Attachments: [DRAFT Letter to Council for SS Home Company Program - Item 5.4](#)

6. NEW BUSINESS**6.1 Peninsula Youth Theatre Annual Review.**

Recommendation: Background: As part of Peninsula Youth Theatre's (PYT) long term Home Company contract, Staff will present a summary of performance use days, sales and expenses, and open up discussion for opportunities to improve services and/or relations. PYT will provide a report on and discuss their outreach activities for the past year.

Hear Staff and PYT's recap of annual reports.

Attachments: [PYT Annual Review statement 2016-17 - Item 6.1a](#)
[PYT 2016-17 Season events overview - Item 6.1b](#)

6.2 Schola Cantorum 2019.

Recommendation: Background: George Alexsovich Executive Director at Schola Cantorum requested the PAC make an exception to the MVCPA booking policies to allow Schola Cantorum to book MainStage dates in 2019 for their Music Director's retirement.

Discuss Schola Cantorum's request.

6.3 PAC Member Photo.

Recommendation: Background: The PAC website should have a current photo of Committee members.

Take a group photo to update the PAC website.

7. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS**7.1 PAC Revenue and Expense Spreadsheet.**

Recommendation: Informational Item.

Attachments: [PAC Revenue Expenses - Item 7.1](#)

8. ADJOURNMENT

The next Performing Arts Committee Meeting will be held on Wednesday, October 18, 2017, at 6:15 p.m. in the Atrium Conference Room, 500 Castro Street.

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Jenn Poret at 650-903-6556.
- Interested persons may review the agenda and staff reports at the Mountain View Center for the Performing Arts beginning the Friday before each regular meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE**—Reference: Americans with Disabilities Act, 1990
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Mountain View Center for the Performing Arts office at 650-903-6565 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE**—Any writings or documents provided to a majority of the Performing Arts Committee regarding any item on this agenda will be made available for public inspection in the Center for the Performing Arts office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the “Oral Communications” part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.