

AGENDA

NOTICE AND AGENDA

SPECIAL MEETING – WEDNESDAY, JUNE 15, 2022
VIDEO CONFERENCE WITH NO PHYSICAL MEETING LOCATION
5:00 P.M.

During this declared State of Emergency, this meeting will be conducted in accordance with California Government Code Section 54953(e), as authorized by resolution of the City Council. Please contact city.clerk@mountainview.gov to obtain a copy of the applicable resolution. All members of the Council Appointments Review Committee will participate in the meeting by video conference, with no physical meeting location. Members of the public wishing to observe the live meeting may do so at <https://mountainview.gov/meeting> or <https://mountainview.legistar.com>.

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to city.clerk@mountainview.gov by 4:00 p.m. on the meeting date. Emails will be received directly by the Council Appointments Review Committee. Please identify the Agenda Item number in the subject line of your email.
2. Provide oral public comments during the meeting.
 - **Online:** You may join the Zoom Webinar using this link: <https://mountainview.zoom.us/j/86798815561>. You may be asked to enter an email address and a name. Your email address will not be disclosed to the public.

When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified of their turn shortly before they are called on to speak. For instructions on using the “raise hand” feature in Zoom, visit https://mountainview.gov/raise_hand.

- **By phone:** Dial: 669-900-9128 and enter Webinar ID: 867 9881 5561. When the Chair announces the item on which you wish to speak, dial *9. Phone participants will be called on by the last two digits of their phone number. When the Chair calls your name to provide public comment, if you are participating via phone, please press *6 to unmute yourself.

For instructions on using the “raise hand” feature in Zoom, visit https://mountainview.gov/raise_hand. When called to speak, please limit your comments to the time allotted (up to three minutes, at the discretion of the Chair).

1. **CALL TO ORDER**

2. **ROLL CALL**—Committee members Hicks, Kamei, and Chair Ramirez.

3. **MINUTES APPROVAL**

Minutes for the Special Meeting of April 25, 2022 have been delivered to Committee members and copies posted on the City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

5. **DISCUSSION ON PROCEDURE AND QUESTIONS**

The Committee will review the interview questions for the Performing Arts Committee.

6. **COMMITTEE INTERVIEWS**

The Committee will conduct interviews with candidates for the Performing Arts Committee.

7. **DISCUSSION ON RECOMMENDATIONS**

The Committee will discuss recommendations for the Performing Arts Committee.

8. **COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS**

No action will be taken on any questions raised by the Committee at this time.

9. **ADJOURNMENT**

WW/4/CLK

429-06-15-22A

AGENDAS FOR BOARD, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to the City Clerk's Office at 650-903-6304 or city.clerk@mountainview.gov.
- Staff reports may be viewed electronically at mountainview.gov.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

MINUTES

SPECIAL MEETING – MONDAY, APRIL 25, 2022
VIDEO CONFERENCE WITH NO PHYSICAL MEETING LOCATION
5:00 P.M.

During this declared state of emergency, the meeting was conducted in accordance with California Government Code Section 54953(e) as authorized by resolution of the City Council. All members of the Council Appointments Review Committee participated in the meeting by video conference, with no physical meeting location.

1. CALL TO ORDER

The Special Meeting was called to order at 5:00 p.m. with Chair Ramirez presiding.

2. ROLL CALL

Present: Committee member Hicks and Chair Ramirez.

Absent: Committee member Kamei.

3. MINUTES APPROVAL

Motion—M/S Hicks/Ramirez—Carried 2-0; Kamei absent—To approve the meeting minutes of October 18, 2021.

4. ORAL COMMUNICATIONS FROM THE PUBLIC—None.

5. DISCUSSION ON PROCEDURE AND QUESTIONS

The Committee reviewed the interview questions for the Downtown Committee, Performing Arts Committee, Senior Advisory Committee, and Human Relations Commission.

6. COMMITTEE INTERVIEWS

The Committee conducted interviews with candidates for the Downtown Committee, Performing Arts Committee, Senior Advisory Committee, and Human Relations Commission, including an application from Marina Keith for the Downtown Committee (downtown property owner and/or representative of a business in the downtown area).

7. DISCUSSION ON RECOMMENDATIONS

Motion—M/S Ramirez/Hicks—Carried 2-0; Kamei absent—To recommend the appointment of Marina Keith and David Lin to the Downtown Committee (downtown property owner and/or representative of a business in the downtown area) to unexpired terms ending December 31, 2022; the appointment of John McAlister to the Performing Arts Committee to an unexpired term ending December 31, 2024; the appointment of Li-Leng Au to the Performing Arts Committee to an unexpired term ending December 31, 2022; the appointments of Ishendra Sinha and Elna Tymes to the Senior Advisory Committee to unexpired terms ending December 31, 2025; and the appointment of Jill Rakestraw to the Human Relations Commission to an unexpired term ending December 31, 2024. These appointment recommendations will be forwarded to the City Council for final action at their May 10, 2022 meeting.

8. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS—None.

9. ADJOURNMENT

Chair Ramirez adjourned the meeting at 6:01 p.m.

WW/4/CLK
429-04-25-22mn

DATE: June 15, 2022

TO: Council Appointments Review Committee

FROM: Heather Glaser, City Clerk
Wanda Wong, Deputy City Clerk

SUBJECT: **Board, Commission, and Committee Openings**

RECOMMENDATION

Make recommendations to the City Council to fill a vacancy on the Performing Arts Committee.

BACKGROUND AND ANALYSIS

On June 15, 2022, the Council Appointments Review Committee (CARC) will interview applicants for the Performing Arts Committee.

The Committee can recommend to the City Council an appointment to fill the following opening:

- Appoint _____ to the Performing Arts Committee for an unexpired term ending December 31, 2022.

This appointment recommendation will be forwarded to the City Council for final action at its June 28, 2022 meeting.

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429-06-15-22M

Attachments:

1. Summary of Applicants
2. Interview Schedule
3. Roster
4. Board/Commission/Committee Member Selection Guidelines

CITY OF MOUNTAIN VIEW—SUMMARY OF APPLICANTS

COMMITTEE	NO. OF MEMBERS	NO. OF OPENINGS	APPLICATIONS RECEIVED TO DATE	APPLICANTS	TERM(S) TO BE FILLED
PERFORMING ARTS COMMITTEE	5	1	2	Ruth Norris Yao Yao	One unexpired term ending 12/31/22

**INTERVIEW SCHEDULE
WEDNESDAY, JUNE 15, 2022**

5:00 P.M.—APPOINTMENTS REVIEW COMMITTEE MEETING

Review board/commission/committee member selection guidelines. Review questions.

PERFORMING ARTS COMMITTEE

Ruth Norris

Yao Yao

ROSTER OF PERFORMING ARTS COMMITTEE

PERFORMING ARTS COMMITTEE

Date/Time: Third Wednesday of the month, 6:15 p.m.
except for July and December

Place: Atrium Conference Room

Staff: Justin Hall and Noelle Magner, 903-6565

Email: pac@mountainview.gov

<u>Name</u>	<u>Email</u>	<u>First Term Began</u>	<u>Second Term Began</u>	<u>Term Expires</u>
Li-Leng Au*	Lileng.au@gmail.com *	05/10/22*		12/31/22*
Carol Donahue, Chair	carol.donahue18@gmail.com	01/01/15	01/01/19	12/31/22
Sukanya Kumar	sukanyak@uci.edu	11/16/21		12/31/24
John McAlister*	john@mvbr31.com *	05/10/22*		12/31/24*
Vacancy				12/31/24

**BOARD/COMMISSION/COMMITTEE MEMBER
SELECTION GUIDELINES**

In selecting new members to boards, commissions, and committees, the Council Appointments Review Committee will consider each candidate in terms of a broad range of qualities, including, but not limited to:

- Life experience, including professional and volunteer experience.
- Neighborhood of residence (geographical diversity).
- Technical knowledge of topic.
- Demographic diversity consistent with the City's Equal Employment Opportunity Plan.
- Previous community involvement.
- Other interests.
- Demonstrated interest and participation in relevant issues.
- Enthusiasm.
- Open-mindedness.
- Written and verbal communication skills.
- Commitment to teamwork.
- Creativity and ideas.
- Willingness to make a time commitment to the board/commission/committee.

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429-06-15-22G