Revised: October 9, 2020

Attachment 2

COUNCIL ADVISORY BODY RECOMMENDED FISCAL YEAR 2020-21 WORK PLANS

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
On	going Work Items			
A.	Review, prioritize, and recommend bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle.	Preliminary review of potential projects.	Spring 2021	
		VTA call for projects.	Spring 2021	
В.	Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).	As required/requested.	Fall 2020	Comprehensive Modal Plan
C.	Review City roadway system and bikeway/ pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements.	Ongoing	August 24, 2020 August 24, 2020	Citywide bicycle racks Castro Street bikeway
D.	Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process.	March 2021	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
E.	Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments.	As directed by the City Council.		
F.	Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and people with disabilities.	As identified by staff.	Fall 2020 Fall 2020 Winter 2021 Spring 2021 Spring 2021	El Monte Corridor Stierlin Road Sleeper/Grant Intersection Shoreline/101 Bridge Bernardo Undercrossing
G.	Promote bicycle and pedestrian safety via the City website and programs.	Ongoing	Ongoing August 26, 2020	Personal Delivery Device (PDD) pilot program
H.	Coordinate with City departments and advisory bodies, other jurisdictions within Santa Clara County, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.	City representative attend monthly VTA BPAC meeting. Participate in Association of Pedestrian and Bicycle Professionals (APBP) webinars offered through the VTA (subject to B/PAC member availability).	Ongoing	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
		Explore conducting a joint meeting with one other city B/PAC (e.g., Los Altos, Palo Alto, Sunnyvale).	TBD	Joint meeting with Sunnyvale B/PAC to be scheduled in 2020-21.
		Pursue coordination activities as opportunities are identified.	Ongoing	
I.	Monitor Pedestrian Master Plan (PMP) and Bicycle Transportation Plan (BTP) performance measures, trends, and targets to assess progress in improving the City's pedestrian and bicycle environment.	Receive/review Police data on pedestrian/vehicle, bicycle/vehicle, and pedestrian/bicycle collisions.	Quarterly	2020 Q1: August 26, 2020 2020 Q2: August 26, 2020
J.	Monitor performance measures, trends, and targets to assess progress in improving the number of students walking or bicycling to school.	Review implementation of SRTS program with schools.	Fall 2020	Material prepared, implementation postponed while schools are closed due to COVID-19.
K.	Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability).	Farmers' Market	Ongoing	Members to participate as available.
	members uvanusmy).	Thursday Night Live	Summer 2020	Canceled due to COVID-19
		SVBC Bike Summit	August 6-7, 2020	
		Bike to School Day	October 2020	Canceled due to COVID-19
		Arbor Day	March 2021	
		Annual Spring Parade	April 2021	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
		Bike to Work Day	May 2021	
		2020-21 CNC Neighborhood Meetings	Dates TBD	Virtual meetings, no tables
L.	Annual review of Pedestrian Master Plan (PMP) document.	B/PAC agenda item	February 2021	
Fis	cal Year 2020-21 Work Items			
1.	Review proposal/plan for adopting and implementing a Vision Zero Policy/Program.	Review draft Integrated Vision Zero Action Plan/Local Road Safety Plan.	Spring 2021	Contract executed
2.	Review updated Pedestrian Master Plan (PMP).	Review draft plan.	Summer 2021	RFP postponed until Transportation Planner hired.

DOWNTOWN COMMITTEE WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
On	going Work Items			
A.	Recommend programs, projects, and policies to implement the vision for downtown.	Updates from City staff regarding downtown development projects and new businesses.	Ongoing	
		Updates from City staff on the development of Cityowned properties.	Ongoing	
		Updates on projects and policies which are tangentially connected to the downtown.	Ongoing	
		Receive updates on potential updates to the Downtown Precise Plan.	Ongoing	
В.	Support City economic development initiatives in the downtown.	Discuss opportunities to support and retain a diverse mix of downtown retailers.	Ongoing	
		Discuss opportunities to support the downtown corporate community.	Ongoing	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
		Coordinate panel discussions on challenges facing downtown businesses.	Ongoing	
C.	Promote a variety of business outreach services and activities to create a viable downtown.	Quarterly updates from the Chamber of Commerce and Downtown Business Association.	Ongoing	
		Form a marketing subcommittee to discuss opportunities to promote the downtown locally and regionally.	TBD	
		Discuss opportunities to provide downtown public restrooms.	TBD	
D.	Make recommendations on the development and maintenance of downtown public parking facilities.	Continued implementation of downtown parking programs.	Ongoing	
		Review downtown parking occupancy data, including parking permit information.	Ongoing	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
E.	Provide the City Council with recommendations on the assessment districts (the Business Improvement Areas and Parking Maintenance Assessment District).	Business Improvement Areas renewal. Downtown Parking Maintenance Assessment	Fall 2020 Spring 2021	Annual renewal
		District renewal.		
Fis	cal Year 2020-21 Work Items			
1.	Continue to identify opportunities to support small businesses, including opportunities to support recovery from the COVID-19 pandemic.	Partner with the Chamber and Downtown Business Association to identify programs and resources.	Ongoing	
		Develop and implement the plan to close Castro Street to vehicular traffic to support downtown businesses while maintaining social distancing.	Summer 2020	
		Continue to monitor the Small Business Survey to gauge the impacts of COVID-19 on small businesses and consider a second phase of the survey.	Summer 2020	
		Continue to monitor the impact of the Small Business Resiliency and Small Landlord Loan Programs.	Summer 2020/ Fall 2020	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
	Discuss and launch a downtown branding campaign.	TBD	
	Continue to discuss opportunities for a downtown storefront pilot program (collaboration with the Visual Arts Committee).	TBD	
	Coordinate business resource workshops with the Downtown Business Association and Chamber.	Ongoing	
Continue to implement and/or update of downtown parking programs.	Discuss and review the Downtown Parking Management Strategy.	Fall 2020/ Spring 2021	
	Discuss opportunities for shared parking agreements with private property owners.	TBD	
	Discuss and review the Downtown Valet Parking Pilot Program.	TBD	
	Discuss the Downtown Parking Permit Program.	TBD	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
		Updates from the Police Department regarding downtown parking enforcement efforts.	TBD	
3.	Receive updates and provide feedback on public works initiatives.	Receive updates on the bike share pilot program.	Ongoing	
		Receive updates on the PDD Pilot Program.	Winter 2020	
		Receive updates on the review of City sidewalk ordinances.	Ongoing	
		Receive updates on Caltrain projects and other transit improvements in the downtown.	Ongoing	

ENVIRONMENTAL PLANNING COMMISSION WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes	
On	going Work Items				
A.	General Plan and Housing Element Annual Implementation Reports.	Annual reports to EPC and Council.	March 2020	Programmed	
В.	General Plan, Precise Plan, and Zoning Ordinance amendments; Master Plans; Bonus FAR projects.	As proposed by applicants.	N/A	N/A	
Fisc	Fiscal Year 2020-21 Work Items				
1.	Terra Bella Visioning and Development Principles.	Complete			
2.	East Whisman Precise Plan.		Complete		
3.	SB 743 (VMT/CEQA compliance).		Complete		
4.	Citywide TDM ordinance.	St	art deferred to 202	1	
5.	Affordable Housing Implementation Items (Density Bonus Code Updates, Tenant Relocation Updates, Displacement Response).	Tenant relocation Density bonus	Spring 2020 End 2020	Complete Under way	
		Desplacement response	2021	Under way	
6.	North Bayshore Gateway Master Plan.	Study Sessions	Fall 2019	Complete	
		Adoption	2021	Upcoming	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
7.	Downtown Precise Plan	Study Session	Fall 2020	Under way
		Draft amendments	2021	Upcoming
		Adoption	2021	Upcoming
8.	R3 Zoning standards update	Background (Council)	Fall 2020	Under way
		Draft amendments	2021	Upcoming
		Adoption	2021	Upcoming
9.	North Bayshore District Sustainability Performance Measures	Finalize metrics and reporting tool; memo announcement to EPC/Council.	Fall 2020	Under way
10.	Regional Planning – Plan Bay Area	Review draft blueprint	Fall 2020	Under way
		Review draft RHNA	Spring 2021	Upcoming
		Report on final plan	2021	Upcoming

HUMAN RELATIONS COMMISSION WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
On	going Work Items			
A.	Participate in and provide recommendations to the City Council regarding funding allocations for CDBG and HOME funding.	CDBG/HOME process discussion.	January 2021	
		HRC hearing on CDBG/HOME capital projects.	February 2021 to March 2021	
В.	Plan and implement two events, which may include a traditional Civility Roundtable, an educational forum, community event, or training with the purpose to engage in a community dialogue and develop positive and productive community relations.	A subcommittee will be formed to work on developing topics for the proposed events.	Summer 2020 to Fall 2020	
C.	Respond to City Council referrals and/or inquiries from other City advisory bodies regarding topics and issues of mutual interest.	As assigned	TBD	
D.	Distribute HRC activity funding relevant to the annual budget allocation (\$2,750).	The HRC recommends that Fiscal Year 2020-21 funding be used for the CRT events and/or community event as needed.	Fall 2020	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
E.	Attend events put on by the Santa Clara County HRC, CAHRO, and other HRCs	Attend the CAHRO Human Rights Conference and/or events.	TBA	
		Other events as scheduled.		
F.	Attend, participate in, and observe the Council Neighborhoods Committee meetings.	Attend as scheduled.	Mobile Home Park Residents: TBD	
			Grant Road/Sylvan Areas: October 15	
			Monta Loma/ Farley/Rock Street	
			Area: October 29	
			Work Plan Review/Networking Event: November 18	
G.	Commissioners will join a neighborhood association contact list to receive updates on neighborhood happenings.	Ongoing	Ongoing	
H.	Participate in the annual Spring Family Parade.	Attend event in April.	Spring 2021	
I.	Commit to doing personal community outreach.	Ongoing	Ongoing	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
J.	Receive an update from the Police Department (PD) to review/discuss PD's programs and services.	Update to be scheduled.	Spring 2021	
K.	Act as a resource, as needed, for human relations-related needs for any City department and community efforts.	Ongoing	Ongoing	
L.	Receive an update from the Multilingual Community Outreach Program to review/discuss programs and services.	Update to be scheduled.	Spring 2021	
Fise	cal Year 2020-21 Work Items			
1.	Continue the work of the Immigrant Resources needs-and-assets assessment to learn more about the resources, services, policies, and programs that are currently available for immigrant communities that reside in Mountain View (carried forward from Fiscal Year 2019-20).	Fall 2020 to Winter 2020	October/November 2020: Commission review of findings and initial recommendations. TBD: Presentation of findings and recommendations to the City Council.	
2.	Serve as a resource for community COVID-19 needs to fulfill roles or specifics to be determined by the City.	Fall 2020 to Spring 2021		

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
3.	Work with the Police Department to help facilitate dialogue between the Department and the community, with specifics to be determined.	July 2020 to August 2020	Listening forums are scheduled for the following dates: • August 31, 2020 • September 10, 2020 • September 17, 2020 • September 24, 2020 Community convening to report out forum themes and report to Council on dates in November TBD.	
4.	Conduct the Civility Roundtable on Unconscious Bias in a remote participation format and incorporate unconscious bias associated with the COVID-19 pandemic (carried forward from Fiscal Year 2019-20).	Fall 2020		
5.	Continue the work of the Safe Parking Committee in support of the City's Safe Parking Program Implementation.	Fall 2020 to Spring 2021		

LIBRARY BOARD OF TRUSTEES WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
On	going Work Items			
A.	Accept donations.	Accept money and property donated to the City for Library purposes.	Ongoing	Monthly
В.	Review and revise policies as needed.	Adopt and revise policies for the administration and protection of the Library.	Ongoing	Review at least two policies per year.
C.	Chair or designee to attend quarterly Mayor's meetings.	Attend quarterly meetings with the Mayor and other board and commission members.	As scheduled	Schedule of meetings determined by the City Clerk's Office.
D.	Review Library usage statistics biannually.	Regularly review Library statistics to evaluate usage pattern and trends.	Biannually	To be discussed twice a year in conjunction with City Performance Measures.
E.	Annual work plan.	Prepare annual work plan to be approved by the City Council each June.	Draft in May and final in June	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes		
Fisc	Fiscal Year 2020-21 Work Items					
1.	Meet with the Friends of the Mountain View Library Board.	Meet with the Friends of the Mountain View Library Board to share how each group is supporting Library services for the City.	To be scheduled.			
2.	Hold restocking fee.	Review necessity of \$1.00 hold restocking fee.	September 2020 to October 2020			
3.	Link+ late fee.	Review necessity of \$1.00 Link+ fine	September 2020 to October 2020			
4.	One to two discussions of "hot topics" in public libraries.	Keep up-to-date with current trends in public libraries by holding one to two discussions of "hot topics."	To be scheduled one to two times per year.			

PERFORMING ARTS COMMITTEE WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
On	going Work Items			
A.	Establish and identify an ongoing funding source and/or nonprofit entity to raise funds for MVCPA initiatives.	Identify/recruit appropriate steering committee members.		
В.	Continue to produce and develop High School One-Act Festival (with area high schools and other interested organizations).	Select participants. Implement plan for 2020-21 festival. Evaluate and revise plans for the following year.	Fall 2020 December 2020 to February 2021 Spring 2021	Planning under way for February 2021 festival. Status pending due to the current ongoing public health crisis.
C.	Develop one or two additional outreach events.			
D.	Develop partnerships with other committees/commissions.			
E.	Review SecondStage Fee Waiver applications as needed.			

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes		
Fis	Fiscal Year 2020-21 Work Items					
1.	Continue implementing SecondStage Home Company Program.	Accept and review applications for SecondStage Home Company Program.	All year as necessary	UpStage Theatre was giving SecondStage Home Company status in February 2018. Additional applications to be reviewed as they are received.		
2.	Participate in or present National Arts and Humanities Month events.		October 2020			
3.	Home Company annual review presentations.		August: TWSV September: PYT October: UpStage Theatre			

PARKS AND RECREATION COMMISSION AND URBAN FORESTRY BOARD WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
On	going Work Items			
A.	Provide input on CSD Operations Budget requests.		December 2020	
В.	Parks project update.		December 2020	
C.	Park Land Fund midyear update.		December 2020	
D.	Real estate activity update.		December 2020	
E.	Election of officers (Chairperson and Vice Chairperson).		January 2021	
F.	Acknowledge Friends of R House annual report.		February 2021	
G.	Acknowledge Cuesta Tennis Center operator annual report.		February 2021	
H.	Acknowledge Friends of Stevens Creek Trail annual report.		February 2021	
I.	Acknowledge Friends of Deer Hollow Farm annual report.		February 2021	
J.	Acknowledge Canopy annual report.		February 2021	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
K.	Review and provide input on parks in-lieu fees recommendations.		April 2021	
L.	Review annual CSD operating budget.		May 2021	
M.	Review and provide input on annual work plan.		June 2021	
N.	Review Heritage tree appeals.		As needed	
O.	Recognize youth sports organizations.		As needed	
P.	Naming of parks.		As needed	
Q.	Review and provide input on Public Works Department capital projects related to parks and trails.		As needed	
R.	Robert's Rules of Order/Brown Act presentation.		As needed	
S.	COVID-19 update.		As needed	
Fise	cal Year 2020-21 Work Items		-	
1.	Park land ordinance review.		September 2020	
2.	Rengstorff Aquatics Center design review.		September 2020/ October 2020	Capital project
3.	Community Tree Master Plan — Five-Year Update review and next steps.		October 2020	

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
4.	Rengstorff Park maintenance building and tennis restroom design.		October 2020/ November 2020	Capital project
5.	Shoreline Habitat Management Plan – introduction.		November 2020	
6.	Shoreline play structure (Scow).		January 2021	Capital project
7.	400 San Antonio Design review and naming.		January 2021	Capital project
8.	Community Tree Master Plan – approval.		March 2021	
9.	Shoreline Habitat Management Plan – review and approval.		June 2021	
10.	Sylvan Park trellis.		TBD	Capital project
11.	Sylvan Park sand volleyball courts.		TBD	Capital project

SENIOR ADVISORY COMMITTEE WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
On	going Work Items			
A.	Provide enhanced awareness of senior issues within a diverse community, increase outreach, and ensure the greatest quality of service possible by the Senior Advisory Committee (SAC).			Overarching mission of the SAC.
В.	Communications Subcommittee: Priority mission is to communicate with Mountain View seniors via the following methods: • Identify speakers;	Continue to provide content to staff for the City website and the Senior Center Facebook Page.		Ongoing
	 Use City website, City Facebook, and NextDoor website to communicate important information and updates to seniors; 	Provide various workshops on senior issues. SAC to provide an outreach table and distribute		Ongoing Ongoing
	 Provide communication support to full SAC and subcommittees considering the following: 	informational material regarding the Senior Center and the SAC at community events.		
	 Specific communication subjects; Education workshops; Education materials; and Articles and information for media outlets (i.e., <i>Mountain View Voice</i>, KMVT). 			

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
C. Senior Center Subcommittee: Priority mission	Conduct monthly health	Spring 2021	
is to maintain an active presence at the Senior	screenings.		
Center and to provide education and support			
to enhance senior programs for the	Conduct annual Meet and		Ongoing
community.	Greet with the City		
	Council.		
Organize an annual Meet and Greet at the			
Nutrition Program with City Council and	Provide educational		Ongoing
SAC members;	workshops at the Senior		
	Center.		
Provide an educational workshop series at			
the Senior Center; and	Develop a calendar and		Ongoing
	implementation strategy to		
Support the Senior Center through sharing	recognize multicultural		
resources and new program ideas with the	events at the Senior Center.		
Senior Center and Community Services			
Agency (CSA).			

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
D.	Focus on criteria established by the World	Advocate and		Ongoing
	Health Organization and the Eight Domains of	communicate for expanded		
	Livability.	and enhanced		
		transportation resources		
	In 2006, the World Health Organization	that will positively impact		
	(WHO) created a Guide for "age-friendliness"	seniors in Mountain View.		
	of a city. The guide identifies eight domains of			
	City life that might influence the health and	Continue to champion		Ongoing
	quality of life of older people:	ways to keep Mountain		
		View seniors housed in		
	1. Outdoor spaces and buildings;	Mountain View.		
	2. Transportation;			
	3. Housing;			
	4. Social participation;			
	5. Respect and social inclusion;			
	6. Civic participation and employment;			
	7. Communication and information; and			
	8. Community support and health services.			
	• Support the Age-Friendly Cities Task Force			
	and the City of Mountain View on			
	continuing to be an Age- Friendly City.			
	 Develop programming to support the 			
	Eight Domains of Livability.			
	-			

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes	
E.	Continue dialogue to share challenges of seniors and people with disabilities aging in Mountain View with other commissions and committees such as: Council Transportation Committee City of Mountain View ADA Coordinator Parks and Recreation Commission Human Relations Commission Downtown Committee Performing Arts Committee Performing Arts Committee Penvironmental Planning Commission Bicycle/Pedestrian Advisory Committee Youth Advisory Committee Age-Friendly City Task Force Other agencies Other City committees and commissions	Invite each committee/commission/board to present their mission to the SAC.		Ongoing	
Fiscal Year 2020-21 Work Items					
1.	Celebrate Older Adults Month.	May 2021			
2.	Recognize the anniversary of Mountain View receiving the Age-Friendly City Designation from the WHO.	February 2021			

VISUAL ARTS COMMITTEE WORK PLAN Fiscal Year 2020-21

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes	
On	Ongoing Work Items				
A.	Recommend visual art for the Center for the Performing Arts – Visual Art Exhibition.	Review, select, and promote the art exhibition.	TBD		
		Explore options for virtual exhibits for the local artist community.			
В.	Provide the City Council with recommendations on the selection of art and artists for qualifying capital improvement projects.	Continue to receive updates on public art for Wyandotte Park, Mora Park, and Pyramid Park, including grand opening.	Fall 2020/Spring 2021		
		Recommend public art for the Rengstorff Park Aquatics Center Project.	Fall 2020		
		Recommend public art for the Shoreline Boulevard Pedestrian Overpass.	TBD		
		Recommend public art for the Public Safety Training Facility.	TBD		

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes	
C.	Continue to collaborate with private and nonprofit organizations on visual arts opportunities.	Receive information at VAC meetings and discuss partnership opportunities or provide recommendations.	Ongoing		
D.	Increase outreach for Call for Artists opportunities.	Identify local artists' groups/organizations who would be interested in receiving the Call for Artists opportunities.	Ongoing		
Fise	Fiscal Year 2020-21 Work Items				
1.	Continue to develop a Public Art Strategy.	Review and discuss the draft strategy.	Fiscal Year 2020-21		
2.	Continue implementation of the Sidewalk Studio Pilot Program.	Develop Phase 2 of the pilot program, including locations.	TBD		
		Review, select, and promote the artwork/program.	TBD		

	Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
3.	Find opportunities to utilize public art for COVID-19-related response and recovery initiatives.	Rethink and reinvent public art opportunities in the community.	Ongoing	
		Identify opportunities to support the community recovery process through public art.		
		Develop a Downtown Storefront Pilot Program.	TBD	
4.	Host end-of-year art celebration for the Center for the Performing Arts exhibition.	Provide event planning assistance.		
5.	Planning and implementation of the El Camino Real Boulevard Light Pole Banner project.	Review, select, and promote the artwork/program.	TBD	