



November 7, 2022

Kimberly Thomas, Assistant to the City Manager
City of Mountain View

Re: Learning Links Contract Amendment Requests

CPI Rent Increase

In our contract, it states that our operator payment to the City of Mountain View shall increase by the CPI on July 1, 2020. I am writing to formally request the postponement of that annual increase until July 1, 2023. Like many businesses that operated services during the pandemic, our business experienced a significant decrease in annual revenue over the past 2 years. From 2019 to 2021, our annual revenue has decreased by 35%, or \$700k, from approximately \$2.0M to \$1.3M while our overall expenses remained relatively flat. This was due in part to the strict guidelines the local health department placed on childcare providers limiting our group sizes for most of 2020 as well as from families who withdrew their children from school or deferred their start dates due to COVID. Being mindful of the hardship many of our families were facing themselves, we decided as an organization that we would not pass the projected center shortfall onto these families. Since the beginning of our partnership, we have been an excellent tenant and we kindly request that you please approve our request. Our request is as follows:

June 2020 CPI Increase 1.30%= \$2,614.08
June 2021 CPI Increase 4.30%= \$11,373.12
June 2022 CPI Increase 7.60%= \$27,519.84
Total \$41,507.04

Flex Time Days

We are requesting the addition of 7 days the center will have flexible hours and close to the families at 1pm during the calendar year. Then the rest of that day (1pm-6pm) will be for allowing teachers time to meet with families that are currently enrolled or incoming families, as well as staff meetings. This decision was part of our commitment to staff retention and being implemented at all three of our locations. The months this would be scheduled for are:

September
October
January
February
April
June
July

There are no staff development days or extended closures during the months selected.

Sincerely,
Jennifer Piccinini
Managing Director, Learning Links Preschools

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