



ADMINISTRATIVE ZONING MEMORANDUM
Item No. 3.2

DATE: May 5, 2023

TO: Rebecca Shapiro, Deputy Zoning Administrator

FROM: Brittany Whitehill, Associate Planner

SUBJECT: Recommendation for Zoning Permit No. PL-2023-047 at 682 Villa St.

On, March 15, 2023, Lund Smith of Hope Villa LP filed a request for a two-year permit extension for a Provisional Use Permit to allow a 7,598 square foot ground floor administrative office use in an existing commercial building on a 0.2-acre project site; and a determination that the project is categorically exempt pursuant to Section 15301 (“Existing Facilities”) of the CEQA Guidelines. This project is located on the northeast corner of Villa Street and Hope Street in the P-19 (Downtown) Precise Plan.

City staff has completed the review of the application and is recommending approval based on the findings and conditions of approval in the attached report.

This item will be discussed at an Administrative Zoning public hearing on May 10, 2023, where a final action will be made.

Public notices were sent to all property owners within 750 feet of the project site.

Copies of all associated project documents are available for review at the Community Development Department, 500 Castro Street, First Floor, Mountain View, CA, 94041 or may be made available by contacting the project planner.

Attachments: Draft Findings Report
Plan Set