

DATE: June 1, 2023

TO: Human Relations Commission

FROM: Laurel James, Principal Management Analyst

VIA: Audrey Seymour Ramberg, Assistant City Manager

SUBJECT: **Fiscal Year 2023-24 Human Relations Commission Meeting Schedule**

RECOMMENDATION

Approve the Human Relations Commission meeting schedule for Fiscal Year 2023-24.

BACKGROUND AND ANALYSIS

On December 14, 2021, the City Council approved Resolution No. 18634, which revised City Council Policy K-2—Council Advisory Bodies (Attachment 1), which states that each Council Advisory Body must formally adopt an annual meeting schedule.

The proposed schedule below is intended to serve as the calendar of regularly scheduled Human Relations Commission (HRC) meetings through the end of Fiscal Year 2023-24 on June 30, 2024. The schedule calls for the HRC to meet on the first Thursday of every month at 6:30 p.m. except in the months of July and August, when the City Council and Council Advisory Bodies are regularly in recess. The HRC Special Meetings and other events (e.g., Civility Roundtables) will be scheduled as needed.

The proposed meeting schedule for Fiscal Year 2023-24 is as follows:

- September 7, 2023
- October 5, 2023
- November 2, 2023
- January 4, 2024
- February 1, 2024
- March 7, 2024
- April 4, 2024
- May 2, 2024
- June 6, 2024

Staff does not recommend meeting on December 7, 2024, which would otherwise be included in the schedule of Human Relations Commission meetings, because it is the first night of Hanukkah.

LJ/1/MGR/612-06-01-23M

Attachment: 1. City Council Policy K-2—Council Advisory Bodies