



# City of Mountain View

## Minutes - Draft

### Board of Library Trustees

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Monday, December 9, 2024

7:00 PM

Library Program Room - 2nd floor

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#### Special Meeting

#### 1. CALL TO ORDER

Chairperson Nehrlich called the meeting to order at 7:02 p.m.

#### 2. ROLL CALL

**Present** 5 - Member Kuldip Ambastha, Member Sharon Su, Member Nicole Vogt, Vice Chair Kristin Higaki, and Chair Eric Nehrlich

#### 3. MINUTES APPROVAL

##### 3.1 Approval of Minutes from October 21, 2024

MOTION - Vogt/Ambastha (M/S) To approve the Minutes from the October 21, 2024, Board of Library Trustees Meeting as presented. Motion carried. Votes taken by roll call.

**Yes:** 5 - Member Ambastha, Member Su, Member Vogt, Vice Chair Higaki, and Chair Nehrlich

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

No public comments.

#### 5. DONATIONS

##### 5.1 Library Donations

Accept Library Donations:

\$250 - Anonymous

\$500 - Heidi Gerster Kikawada

MOTION - Su/Higaki (M/S) To accept donations. Motion carried. Votes taken by roll call.

**Yes:** 5 - Member Ambastha, Member Su, Member Vogt, Vice Chair Higaki, and Chair Nehrlich

#### 6. PRESENTATIONS

None.

#### 7. UNFINISHED BUSINESS

None.

#### 8. NEW BUSINESS

##### 8.1 Board of Library Trustees' Meeting Dates for Calendar Year 2025

Board members recommended the 2025 calendar year with edits of removing the third Monday meetings from November and December, and combine the two meetings to be scheduled as a special meeting on Monday, December 8, 2025.

MOTION - Su/Higaki to accept the updated 2025 calendar year meeting dates as discussed. Motion carried. Votes take by roll call.

**Yes:** 4 - Member Ambastha, Member Su, Vice Chair Higaki, and Chair Nehrlich

**Abstain:** 1 - Member Vogt

## 8.2 Fiscal Year 2024-25 Updated Planning Calendar

Board members reviewed the updated Fiscal Year 2024-25 Planning Calendar. Library Director, Tracy Gray informed the Board this was a tentative working document for meeting items and noted the recent updates which coincides with the previously approved work plan from June 2024.

## 9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

### 9.1 Library Director's Report

Library Director, Tracy Gray shared updates on the new portable charging devices that are available for check out on the second floor reference desk. Customers can also check out a web camera with a tripod stance for their virtual meetings. Two Telescopes from the California State Library will be ready for customers to check out. Board member Vogt was presented with a Certificate of Service award in recognition for her eight years of service on the Board of Library Trustees.

### 9.2 Agenda Setting

January meeting:

- Elect new Chairperson and Vice Chairperson.
- Staff presentation on the History Center.

## 10. ADJOURNMENT

Having no further business, Chairperson Nehrlich adjourned the meeting at 7:27 p.m.

The next Board of Library Trustees' meeting will be on Monday, January 27, 2025, at 7:00 p.m.

Minutes submitted for approval by Joy Phaphakdy.