

CITY OF MOUNTAIN VIEW
LIBRARY BOARD MEETING MINUTES

MONDAY, AUGUST 15, 2016 - 7:30 PM
LIBRARY GOSSAMER CONFERENCE ROOM

Christopher R. Clark, Councilmember
John M. Inks, Councilmember
R. Michael Kasperzak, Jr., Councilmember

Daniel H. Rich, City Manager
Lorrie Brewer, City Clerk



Patricia Showalter, Mayor

Ken S. Rosenberg, Vice Mayor John
McAlister, Councilmember Leonard
M. Siegel, Councilmember

Jannie L. Quinn, City Attorney

*Boardmembers Elena Lopez, Sheetal Shah, Randall Stock,
Vice Chair Paul Donahue, Chair Max Beckman-Harned*

August 15, 2016

Library Gossamer Conference Room

1. CALL TO ORDER

Chair Beckman-Harned called the meeting to order at 7:35 p.m.

2. ROLL CALL

Present 5 - Elena Lopez, Sheetal Shah, Randall Stock, Vice Chair Paul Donahue,
and Chairperson Max Beckman-Harned

3. CONSENT CALENDAR

3.1 APPROVAL OF MINUTES

[Minutes](#)

**Motion - M/S Donahue/Stock to approve the Library Board minutes of the
May 16, 2016 meeting as amended. In section 5.2, remove "u" before
"Director."**

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson
Beckman-Harned

3.2 ROY MINOR DONATION

**Motion - M/S Beckman-Harned/Shah to receive the donation from the
estate of Roy Minor.**

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson
Beckman-Harned

Dennis Daly, executor of the Roy Minor estate, shared memories of Roy Minor and his wife Hinda Minor. Mr. Daly knew Roy Minor since 1987 and spoke of his work with the Palo Alto Lions and the Friends of the Mountain View Library. He also shared a copy of Hinda Minor's book about her life in New York. Library Director Macek and Library Board Chair Beckman-Harned expressed their appreciation for this generous gift to the community.

4. ORAL COMMUNICATIONS FROM THE PUBLIC - None.

5. UNFINISHED BUSINESS

5.1 BUDGET

Review the final approved budget for Fiscal Year 2016/17.

The board reviewed the approved budget and discussed the tentative timeline for the library remodel. Remodel plans will be presented to the Board at the September or October meeting.

5.2 COMPUTER AND NETWORK USE POLICY

[Computer and Network Use Policy](#)

Review changes made at the April meeting and finalize revised policy.

A few changes from the City Attorney's office were reviewed.

Motion - M/S Donahue/Beckman-Harned to approve the revised Computer and Network Use Policy.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

5.3 LIBRARY CARD AND BORROWING POLICY

[Library Card and Borrowing Policy](#)

Changes to the chart on page 3 were discussed.

Motion - M/S Stock/Beckman-Harned to approve the revised Library Card and Borrowing Policy.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

5.4 ANNUAL WORK PLAN AND CALENDAR

[Library Board Workplan FY 2016-17](#)

[Library Board Calendar](#)

Updates to the work plan were discussed. The Board also reviewed the planning calendar.

Motion - M/S Beckman-Harned/Shah to approve the revised work plan.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

6. NEW BUSINESS

6.1 LIBRARY BOARD FISCAL YEAR 15/16 ACCOMPLISHMENTS

Review Board accomplishments to be included in the Celebration of Service event on September 26, 2016.

The Board reviewed the list of accomplishments and provided feedback to the Library Director for the Celebration of Service presentation.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS

Chair Beckman-Harned reported on the recent Mayor's meeting with Boards and Commissions. He discussed the library budget and Computer and Network and Use Policy. He shared that the Mayor expressed her appreciation for the expertise and time of all Board and Commission members. He also mentioned that he attended the Summer Reading wrap up party.

Trustee Stock mentioned some problems he has been having with library notices which the new Technology Librarian was able to explain. He also expressed appreciation for DVD/Blu-ray combinations in the library collection, and requested that the Library Board packet be provided as a PDF to Board Members.

Trustee Lopez mentioned some grants available to libraries.

Suggested agenda for the September meeting includes joint meeting with the Friends of the Library and review of Library Performance Measures.

7.1 LIBRARY DIRECTOR'S REPORT

[Library Board Report](#)

Director Macek presented highlights from the attached report and answered questions.

8. DONATIONS - \$10,000 Friends of the Mountain View Library

Motion - M/S Donahue/Stock to approve the accept the donation.

The motion carried by the following vote:

**Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson
Beckman-Harned**

9. ADJOURNMENT

**At 9:14 p.m. Chair Beckman-Harned adjourned the meeting to the next
Library Board meeting to be held on September 19, 2016.**