



**DATE:** September 27, 2016

**CATEGORY:** Consent

**DEPT.:** City Attorney's Office and City Manager's Office

**TITLE:** **Adopt a Resolution Updating the List of Designated Positions Required to File Statements of Economic Interest**

### **RECOMMENDATION**

Adopt a Resolution Updating the List of Designated Positions Required to File Statements of Economic Interest, to be read in title only, further reading waived (Attachment 1 to the Council report).

### **BACKGROUND**

Under the California Political Reform Act, the City is required to designate employees and officials whose positions involve decision-making or participation in decision-making that may affect economic interests of the official or employee. Once designated, the individual occupying the position is required to make certain disclosures in a Statement of Economic Interest (SEI) regarding their sources of income, investments, interest in real properties, and any business positions held outside of their employment with the City, in order to avoid potential conflicts of interest.

Government Code Section 87200 specifically requires the following positions to file SEI forms: mayors, city councilmembers, planning commissioners, city managers, city attorneys, city treasurers, and other public officials who manage public investments. State law further requires local agencies to designate additional positions which may have potential conflicts of interest and also place those positions on the list. State law requires that local agencies update this list of designated positions biennially.

### **ANALYSIS**

The attached list (Attachment 2), designated as Appendix A to the City of Mountain View Conflict of Interest Code, notes the positions and officials who are required to file an SEI form and reflects the addition of new positions, the elimination of positions no longer existing, and the renaming or reclassification of positions in the City. The

following positions are new: Senior Management Analyst—Finance—Purchasing. The following position has been added: Contract Coordinator. The following position was eliminated: Deputy Public Works Director/Assistant City Engineer. The following position titles have been changed or the positions were reclassified: Administrative and Neighborhood Services Manager to Housing and Neighborhood Services Manager; Chief Information Officer/Information Technology Director to Information Technology Director/Chief Information Officer; Mobility Coordinator to Transportation Planner; Police Support Services Manager to Public Safety Support Services Manager; Senior Administrative Analyst—Finance—Revenue to Senior Management Analyst—Finance—Revenue; and Senior Administrative Analyst—Public Works—Transportation, Property and Policy to Senior Management Analyst—Public Works—Public Services Administration. The proposed amendments update the City's list and the disclosure categories shown indicate the scope of financial disclosures which must be made by the individuals in particular positions.

Appendix B to the City of Mountain View Conflict of Interest Code (Attachment 3), identifies the disclosure categories. Appendix B has been amended to correct typographical errors and to clarify that real property interests are included in Disclosure Category 3 and are not included in Disclosure Category 4.

**FISCAL IMPACT**—None.

### **CONCLUSION**

In accordance with the requirements of the Political Reform Act, the Conflict of Interest Code should be updated to include the current positions and officials required to complete a Statement of Economic Interest.

### **ALTERNATIVES**

Do not adopt a resolution updating the list of designated positions.

**PUBLIC NOTICING** – Agenda posting.

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- Attachments:
1. Resolution
  2. Appendix A: Updated List of Designated Positions
  3. Appendix B: Disclosure Categories