

# FISCAL YEARS 2015-17 COUNCIL MAJOR GOALS WORK PLAN

## JANUARY 9, 2017

Title & Description	Lead Dept. & Cooperating Depts.	Project Milestones	In CIP (Y/N)	Project Outreach Plan <sup>i</sup> or Use of Open City Hall <sup>iii</sup> (OCH) (Y/N)	Original Target Date	Updated Date	Completed X	Project Notes
<b>GOAL I: Improve the Quantity, Diversity, and Affordability of Housing</b>								
†Note: Rent relief options and related housing studies of options like “safe parking” have been added as high priorities and impacted the previously adopted housing goals.								
1. Update the Accessory Dwelling (Companion) Unit Ordinance.*	CDD/CAO	Council Study Session— Initial Discussion	N	Y – Standard City Communications and Outreach	September 2015		X	
		Public Outreach Meeting		Y – OCH Use for Companion Unit Survey	November 2015 and January 2016		X	
		EPC Study Session – Confirm Policy Direction			February 2016	Removed from the calendar	X	Deemed unnecessary as sufficient info was obtained at the EPC and Council Study Sessions

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		Council Study Session— Confirm Policy Direction			March 2016	Removed from the calendar	X	Deemed unnecessary as sufficient info was obtained at the EPC and Council Study Sessions
		EPC Public Hearing			September 2016	April 2016	X	
		Council Public Hearing			October 2016	June 2016	X	
2. Explore opportunities for micro-unit housing.*	CDD	Provide Memo to Council	N	N/A	September 2015		X	Memo provided to Council September 2015
3. Consider a no net loss/minimum density policy.*	CDD	EPC Study Session	N	Y – <i>Standard City Communications and Outreach</i>	November 2015	Removed from the calendar	X	Staff determined the original policy had not been rescinded, so no further action required
		Council Presentation			January 2016	Removed from the calendar	X	Provided memo to Council

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4. Study residential uses in North Bayshore.	CDD	Community Workshop #1 – Initial Community Discussion	N	Y – Standard City Communications and Outreach  Other Survey Used.	July 2015	November 2015	X	Deemed unnecessary as sufficient info was obtained at the EPC and Council Study Sessions
		Community Workshop #2 – Alternative Concept Plans			October 2015		X	
		EPC Study Session – Alternative Concept Plans			October 2015		X	
		Council Study Session – Alternative Concept Plans			November 2015		X	
		EPC Study Session – Preferred Alternative			January 2016	Removed from calendar	X	
		Launch Environmental Review			February 2016		X	
		EPC Study Session – Policy Framework			February 2016		X	
		Council Study Session – Policy Framework			March 2016		X	

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		Council Study Session— Preferred Alternative			May 2016	Removed from calendar	X	Deemed unnecessary as sufficient info was obtained at the EPC and Council Study Sessions
		EPC Study Session — Detailed Analysis of Preferred Alternative			June 2016	May 2016	X	
		Council Study Session— Detailed Analysis of Preferred Alternative			September 2016	May 2016	X	
		EPC Study Session — Public Draft Precise Plan			October 2016	November 29, 2016	X	
		Council Study Session— Public Draft Precise Plan			February 2017	November 2016	X	
		EPC Public Hearing — Precise Plan and EIR			Spring 2017			
		Council Public Hearing — Precise Plan and EIR			Spring 2017			

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5. Study East Whisman area for residential uses in conjunction with East Whisman Precise Plan.	CDD	Community Meeting	N	Y		July 2016	X	
		EPC Study Session: Initial Discussion			November 2015	August 2016	X	
		Council Study Session: Initial Discussion			Spring 2016	September 6, 2016	X	
		Community Meeting				December 3, 2016	X	
		EPC Study Session: Preferred Alternative				February 1, 2017	X	
		Council Study Session: Preferred Alternative				February 14, 2017	X	
		EPC/Council Study Sessions: Policy Framework				Spring/ Summer 2017		

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6. Hold outreach meetings and workshops with affordable housing developers to identify barriers to affordable housing and innovative solutions to those obstacles.**	CDD	Hold Staff Meetings on Process for Affordable Housing Contributions for North Bayshore Development	N	Y – <i>Standard City Communications and Outreach</i>	August 2015	January 2016	X	Rent relief options was a new priority and delayed this Council Goal
		Hold Staff Meetings on Format for Developer Meetings			September 2015	June 2016	X	Based on Council direction, land dedication is currently being implemented toward the affordable housing contribution for two large North Bayshore development projects
		Set Dates, Times, and Locations for Meetings and Send out Notifications and Invites			January 2016	June 2016	X	

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		Hold Meetings			March 2016	August 2016	X	A workshop was held on 8/25/16 for affordable housing developers to provide input and feedback on the City's NOFA process. A summary memo was provided for the City Manager and Community Development Director.
		Complete Memo on Outcomes of Developer Meetings			May 2016	September 2016		Staff will continue to assess and explore opportunities to facilitate affordable housing.

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7. Identify new funding sources and initiate partnerships with affordable housing developers to apply for limited-term State and Federal affordable housing funding.**	CDD	Research Funding Sources	N	N/A	January 2016	June 2016	X	Staff prepared a resource binder containing information on potential funding sources that developers could reference.
		Attend Courses and Training on Funding Sources			January-June 2016	July 2016	X	National Association of Housing and Redevelopment Officials – Summer Conference
						November 2016	X	Tax Credit Finance Training



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		Prepare Matrix on Funding Sources, Identify Promising Sources, and Share with Council and Developers			August 2016	X	X	The Division now has a resource binder with information on potential funding sources. Information collected on the funding sources is routinely shared with affordable housing developers, particularly those with pending and active projects in the City.
		Meeting with Housing Developers			September 2016	August 2016	X	A workshop was held on 8/25/16 for affordable housing developers and topics discussed include the sharing of information on potential funding sources.

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		Memo for Council			October 2016	September/October 2017		Staff will continue to update the resource binder. It is anticipated that summary information on potential funding opportunities will be available in fall 2017.
8. Partner with outside groups to offer biannual educational programs at the Library with a housing theme.	LSD	Partner with Outside Groups to Offer Biannual Educational Programs at the Library with a Housing Theme	N	Y – <i>Standard City Communications and Outreach</i>	January 2016	January 13, 2016	X	“Understanding Housing Discrimination”
		Two Programs During the Fiscal Year		Plus Use of Library Website, Flyers	May 2016	November 7, 2016	X	“Understanding Housing Discrimination”
					Two additional programs planned for FY 2016-17	November 12, 2016	X	“Rightsizing (downsizing) in today’s real estate market”
			N	Y for Both	Added for FY 2016-17 – Work started in 2015-16			

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9. <i>Explore a variety of efforts designed to help homeless vehicle dwellers.</i>	CMO	Send Letters Regarding City's Efforts to Santa Clara County Board of Supervisors			March 2016		X	Second meeting held 9/26/16
		Selection of Survey Vendor			March/ April 2016		X	
		Convene a Meeting of Regional Stakeholders			April 5, 2016		X	
		Outreach and Meeting with RV Dwellers Regarding Illegal Dumping Issues			June 2016		X	
		Launch Survey Collection			June 2016		X	
		Collection of Final Survey Data			June 20, 2016		X	
		Focus Group Meetings:					X	
		Safe Parking			July 8, 2016		X	
		Children's Issues			July 15, 2016		X	
		Rapid Rehousing			July 14, 2016		X	
		Marketing			August 2016		X	
		Hygiene			Basic care efforts are ongoing. E-mail updates provided			

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		Survey Memo to Council  Community Survey for feedback on this complex issue.  10-question survey, via Open City Hall			July 18, 2016  September 2-19, 2016		X  X	Added/new milestone.

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		<p>Update Report to Council</p> <p>The Council authorized 12 follow-up actions: weekly mobile hygiene services; free waste tank caps to help prevent RV leaks; 72-hour notice of street cleaning; an ADA-compliant portable toilet and servicing in Rengstorff Park; support for rotating shelters or safe parking programs if developed from faith-based organizations; ongoing review of identified RV parking areas to assess traffic visibility and safety; outreach and case-worker funding to link homeless individuals to services; and a search for a local waste dump site for those living in vehicles.</p>			October 4, 2016		X	Implementation has begun on the 12 main Council-directed actions and over 20 staff-identified action items

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		Staff to return to Council in early 2017 with recommendations for short-term and long-term actions	N		March 7, 2017			Added/new milestone
10. <i>Develop and implement rent relief programs, as directed by Council.</i>	CDD	<p>Council Study Session</p> <p>Council Consideration of Rent Relief Options</p> <p>Research Possible Alternatives for Council Consideration</p> <p>Adopted RTL</p> <p>Implemented RTL</p> <p>Adopted RHDRP</p> <p>Implemented RHDRP</p>	N	N	<p>Added for FY 2016-2017 – Work Started in 2015-16.</p> <p>October 19, 2016</p> <p>December 1, 2016</p> <p>January 2016</p> <p>January 2016</p> <p>March 2016</p> <p>March 2016</p> <p>May 2016</p>		<p>X</p> <p>X</p> <p>X</p> <p></p> <p>X</p> <p></p> <p>X</p>	

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		Council Special Session			July 14, 2016		X	Consideration of Council-initiated rent relief ballot measure
		Council Special Session:			August 9, 2016		X	Initiative petition ballot measure resolution and consideration of ordinance ballot measure
		Council Adoption of Urgency Ordinance for Just Cause Terminations			November 15, 2016		X	
		Implement Urgency Ordinance for Just Cause Terminations			November-December 2016		X	
		Implement CSFRA			Late 2016 – Spring 2017			In process
		Rental Housing Committee implementation			Late 2016 - Spring 2017			In process

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11. <i>Continue to provide staff support for the three Notice of Funding Availability (NOFA) affordable housing projects during the funding reservation, design, and entitlement process.</i>	CDD	Hold NOFA Committee Meetings	N	N	New for FY 2016-17 January to October 2016	June – November 2016		PAHC project and 1701 West El Camino Real, Shorebreeze and 779 East Evelyn projects completed; Shorebreeze scheduled for fall 2016. Have been reviewed by the NOFA Review Committee and forwarded to the City Council with recommendations. All three NOFA projects have received funding reservations from the City Council and are in various stages of entitlements and construction.



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<b>GOAL II: Enhance Environmental Sustainability Efforts</b>								
<b>12. Investigate the feasibility of increasing recycled/reclaimed water use and quality, including possible treatment of recycled water and reclaiming treated ground-water.**</b>	PWD	Meet with City of Palo Alto/Santa Clara Valley Water District to Assess Potential Interest in Advanced Treatment of Recycled Water	N	N/A	September 2015		X	This goal can be eliminated. The recycled water quality portion is covered under Items 28 and 29 (below). The treated ground-water element has been eliminated in favor of a goal relating to dual plumbing (see Item 32 below)
		Increase Outreach to Connect Remaining Customers to Recycled Water System (pending Hire of New Engineering Position)			October-December 2015	Start May 2016	X	Position filled as of January, 2017 – Recruitment in process

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		<p>Work with State Water Resources Control Board/Environmental Protection Agency to Document Rules and Identify Obstacles to Treated Groundwater Reuse</p> <p>As Appropriate, Develop Scope of Work for Advanced Treatment Feasibility Study/Pilot Program</p> <p>As Appropriate, Develop Rules and Guidance for On-Site Groundwater Reuse</p> <p>Complete Advanced Treatment Feasibility Study</p> <p>Approve MOU with City of Palo Alto/Santa Clara Valley Water District to review potential water purification projects</p>			<p>October 2015</p> <p>December 2015</p> <p>February 2016</p> <p>December 2016</p> <p>April 2017</p>	<p>Sept. 23, 2015</p> <p>December 2016</p>	<p>X</p> <p>X</p>	<p>No reuse projects pending. Next steps TBD pending decision on potential pilot project with GTE</p> <p>Staff reviewing 95% feasibility study report</p> <p>Staff reviewing draft MOU</p>

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		Council Consideration			TBD			
13. Continue to investigate a Community Choice Energy program in conjunction with Sunnyvale, Cupertino, and Santa Clara County.	CDD	Initial Community Meetings	N	Y – <i>Standard City Communications and Outreach</i>  Plus Use of Some or All of the Following: Flyers, Post-cards, Utility Bill Inserts, Etc.	October and December 2015		X	Council voted to join JPA on September 15, 2015 and appointed Councilmember McAlister to the board. Mountain View is taking the lead on interim funding.
		Review Feasibility Study			December 2015		X	
		Council to Consider JPA			Early 2016	Summer 2016	X	
		If Proceeding, Send Implementation Plan to CPUC			Spring 2016		X	
		Additional Community Meeting(s)			TBD – 2016	TBD – 2017		
		Conduct Enrollment			Fall or Winter 2016	January to October 2017		

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		Commence Service			2017	April 1, 2017		There is no "opt-out" campaign.
<b>14. Create Environmental Sustainability Action Plan (ESAP-3). Review the Climate Protection Roadmap, Municipal Operations Climate Action Plan, and Greenhouse Gas Reduction Program; conduct a cost-benefit analysis of the actions; solicit Council Environmental Sustainability Committee (CESC) and public feedback.</b>	CDD	Bring Climate Protection Roadmap to Council for Adoption	N	<i>Y – Standard City Communications and Outreach</i>  <i>OCH Use – Possible Use of OCH – TBD.</i>	September 2015		X	
		Review Existing City Sustainability Plans and Conduct Cost-Benefit Analysis on Key Actions			Winter 2015	Spring 2016	X	
		Create Draft ESAP-3			Winter 2015	Spring/ Summer 2016	X	
		Solicit Feedback from CESC and Public			Spring 2016	Spring/ Summer 2016	X	
		Council Study Session on Draft			Summer 2016	June 14, 2016	X	
		Revise Draft ESAP-3			Summer 2016			
		Bring to Council for Adoption			Fall 2016	September 13, 2016	X	

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15. Develop an ESAP-3 – Implementation Plan.	CDD	Formulate Scope of Work, Schedule, and Staff Engagement Plan  Complete Implementation Plan	N	N/A – Outreach to relevant City staff	Fall 2016  Winter 2016	Winter 2016-2017  Spring 2017		
16. Install solar photovoltaic systems at three City facilities.*	PWD	Complete Contract  Begin Construction  Complete Construction	Y 16-42	N/A	August 2015  January 2016  June 2016		X  X  X	Solar systems in operation
17. Complete induction lighting replacements.*	PWD/PSD	Complete Specifications for Installation on City Residential Streets   Council Approval of Specifications/ Authorization to Bid  Award Contract	Y 12-31	N/A	September 2015   October 2015   December 2015		X   X   X	City staff is working with PG&E to upgrade PG&E-owned lights. Completion TBD

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		Install Lights			May 2016		X	1,842 residential streetlights replaced with LED in April 2016. Less than 100 lights need to be replaced (internal staff will complete)
18. Complete Sewage Pump Station and Landfill Flare Station micro-turbine maintenance and repairs.	PWD PSD	Change Gas Filtration System Media to Reduce Siloxanes  Perform Preventive Maintenance on Microturbines Per Maintenance Agreement (filters, Batteries, Fans, Igniters, Etc.)	Y 16-50	N/A	Every 10 to 12 Weeks  As Scheduled or As Needed; Replacement Intervals Vary from 4,000 to 40,000 Hours		X  X	Ongoing. Microturbines are continuing to operate and produce energy as designed  Microturbines were operating at a rate of 96%

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19. Begin Shoreline at Mountain View Master Plan project.	PWD (Engineering) CSD	Consultant Selection	Y 16-35	Y – <i>Standard City Communications and Outreach</i>	Fall 2015	February 2016	X	Additional environmental review needed by CA Fish & Wildlife has delayed project
		Draft Report			Spring 2016	Spring 2016		
		Parks and Recreation Commission (PRC)			Fall 2016	Fall 2017		
		Final Report			December 2016	Winter 2017		
20. Implement the Community Tree Master Plan (CTMP) for tree preservation and planting, canopy, and habitat preservation.	CSD/CDD	Council Adopt Plan	N	Y – <i>Standard City Communications and Outreach</i>  Y – <i>OCH Use-TBD</i>	September 2015		X	Plans cover current and proposed canopy coverage  Provided by Wildlife Biologist
		Develop a Plan to Track Canopy and Trees in New Development Project			November 2015		X	
		Staff Training on Habitat Preservation			January 2016		X	

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		Develop a Plan to Implement New Parking Lot Canopy Goals			March 2016		X	CDD adopted a 40% coverage goal
		Create Tree Mitigation Fund				Fall 2016	X	Creation of the fund allows Parks/Forestry to direct additional resources towards achieving the other milestones
		Develop an Outreach Program for Residential Tree Planting			January 2016	Winter 2017		Additional resources from Tree Mitigation Fund will help achieve milestone
		Develop and Implement a 7-Year Pruning/ Inspection Schedule			March 2016	Winter 2017		
		Develop a Tree Education and Marketing Program			April 2016	Winter 2017		



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		Annual Review of CTMP to the PRC			June 2016	June 2017		Allows for implementation of pieces of CTMP and follow reporting schedule that matches the fiscal year.
		Evaluate GIS Tracking Systems/Tablets to Track Tree Maintenance in the Field			January 2017	Winter 2017		Pending purchase of management operations system for M.O.C.
<b>21. Complete the design and construction of 771 North Rengstorff Avenue.</b>	PWD (Engineering) CSD	Approve Plans and Specifications	Y 16-33	N/A – Outreach done with Conceptual Plan	January 2016	Feb. 9, 2016	X	Feb 2016
		Start Construction			April 2016	June 2016	X	Awarded construction contract
		Complete Construction			December 2016		X	
		Park Opening			December 10, 2016		X	

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22. Look for opportunities to add garden space to existing open space.*	CSD	Focus Group Meetings with Stakeholders on Design Elements	N	Y – <i>Standard City Communications and Outreach</i>	October 2015		X	Garden at Shoreline/Latham
		Develop and Submit Proposed CIP for Plot-Based Gardens			January 2016		X	
		RFP for Community Group			January 2016	Fall 2016	X	771 North Rengstorff RFP draft being reviewed by staff. Available by Sept. 2016
		Enter Agreement with Community Group for Maintenance/Over-sight of Demonstration Garden			March 2016	Winter 2017		The Agreement with the Community Group is for the Demonstration Garden at 771 N. Rengstorff Avenue
		Council Adoption of CIP for Plot-Based Garden (Item 30)			June 2016		X	

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23. Include a theme of sustainability in the 2015 Call for Artists.*	CDD	Call for Artists Time Frame September 1-30	N	Café – Call For Entry <i>callforentry.org</i>	September 2015		X	
		Artists Selection			October 2015		X	
		First Art Display			December 2015		X	
24. Partner with Master Gardeners to offer quarterly educational classes at the Library on environmentally friendly gardening.	LSD	Partner with Master Gardeners to Offer Quarterly Educational Classes at the Library on Environmentally Friendly Gardening	N	Y – <i>Standard City Communications and Outreach</i>  Plus Library Website, Flyers	August 2015	August 8, 2015	X	“Drought and its consequences for your garden”
					Three more planned: November 2015, February 2016, and May 2016	August 20, 2015	X	“Creating a bird-friendly garden”
						February 13 2016	X	“Rose care and pruning”
						March 17, 2016	X	“Winning the war on weeds”
						April 23, 2016	X	“Your lawn is dead, now what?”

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					Four additional programs planned for FY 2016-17	May 11, 2016  June 11, 2016  August 13, 2016  October 8, 2016	X  X  X  X	“Creating a maintenance schedule for your native garden”  “Producing beauty and food around your home”  “What you need to know about soil”  “Winter bounty: getting more from your cool-season vegetable garden”

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25. Explore possibility of offering e-mail receipts instead of paper receipts when checking out Library materials.	LSD	Finalize E-Mail Address to Use for Return E-Mail	N	Promote at Library Self-Checkout Machines and on Library Website when Available	February 2016	November 2015	X	PROJECT COMPLETE
		Test Software Functionality			March 2016	November 2015		
		Train Staff			April 2016	December 2015	X	
		Create Outreach Materials and Publicize			April 2016	December 2015	X	
26. Hold quarterly educational classes at the Library on topics such as recycling and sustainability.	LSD	Water Conservation 101 Classes	N	Y – <i>Standard City Communications and Outreach</i>  Plus Library Website, Flyers	July and August 2015	July 20 and August 6, 2015	X	"Water conservation 101"
					September 2015	September 2, 2015	X	"How to convert spray irrigation to drip irrigation"
						September 24, 2015	X	"Landscape hydrozones"
					October 2015	October 14, 2015	X	"Water-wise color palette"

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					Two additional programs planned for FY 2016-17	January 14, 2016	X	"Planning a native garden"
						March 22, April 6, 2016	X	"Graywater laundry to landscape"
						March 23, 2016	X	"Harnessing the rain"
						April 21, 2016	X	"Sustainable landscaping"
						May 19, 2016	X	"Drought-resistant landscape design"
						September 15, 2016	X	"Design-it-yourself native garden"
						September 29, 2016	X	"Install-it-yourself native garden"
						October 13, 2016	X	"How to convert spray to drip irrigation"

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						October 25, 2016	X	"Laundry to landscape graywater"
<b>27. Ensure that all City computer monitors turn off after 30 minutes of inactivity.*</b>	IT	Develop and Test Group Policy Update On All Platforms	N	N/A	September 2015		X	
		Notify All Users			September 2015		X	
		Implement Change						
<b>28. Continue to support Palo Alto's feasibility study of recycled water advanced treatment.</b>	PWD	Review 50% Draft Feasibility Study	Y		September 2016	November 2016	X	Estimate of water demand and recycled water quality improvement options will be included in the final study
		Review 80% Report			October 2016	December 2016	X	
		Study Complete			November 2016	June 2017		
		Provide Updated Estimate of Recycled Water Demand			January 2017	June 2017		
		Review Recycled Water Quality Improvement Options			March 2017	June 2017		

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29. <i>*Manage the recycled water program to improve water quality, maximize water use, expand the City's distribution system, and participate in efforts to develop a regional distribution system.</i>	PWD	<p>Evaluate Regional Opportunities for Indirect and Direct Potable Reuse of Purified Recycled Water</p> <p>Work with Palo Alto to Identify Additional Opportunities for Near-Term Recycled Water Quality Improvements</p> <p>Complete Advanced Treatment Feasibility Study (Goal 28)</p> <p>Provide Draft Evaluation of Water Reuse Program Options (Recycled Water Quality, Recycled System Expansion, Purification, and IPR/DPR)</p>	Y	N/A	<p>New for FY 2016-17</p> <p>Ongoing</p> <p>Ongoing</p> <p>December 2016</p> <p>March 2017</p>			



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30. <i>Begin design and construction of new community gardens at Shoreline Boulevard/Latham Street.</i>	PWD/CSD	Award Contract  Complete Design  Begin Construction  Complete Construction	Y 17-44	- Community Meeting - Parks and Recreation Commission	July 2017  March 2018  June 2018  December 2018	June 2018  October 2018  April 2019		Expected to issue RFP in April 2017
31. <i>Establish the financing for the Silicon Valley Clean Energy JPA.</i>	FASD	Review SVCEA Operations and Financing Needs  Develop understanding of financing needs, meet with SVCEA partners and potential credit providers  Develop Request for Proposal for Credit and Banking Services  Issue RFP	N	N	Added for FY 2016-17. Work began in FY 2015-16  October 2015 to March 2016  May 16, 2016  May 25, 2016	March-May 2016	X   X  X	

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		<p>Coordinate Discussion of Potential Self-Funding of Credit Needs</p> <p>Evaluate Responses to RFP, Credit Facility Offerings, Develop Shortlist, Interview Shortlist of Banks</p> <p>Select Banking Services Provider to Recommend</p> <p>Select Credit Provider</p> <p>Negotiate Final Terms Review Documents, Including Guarantee Agreement and Subordination Agreement and Coordinate Documents</p> <p>Take to the SVCEA Board for Approval</p> <p>Begin Banking Services and Credit Availability</p> <p>Award Contract</p>			<p>June 8, 2016</p> <p>July 5 to July 8, 2016</p> <p>August 5, 2016</p> <p>August 5, 2016</p> <p>September 30, 2016</p> <p>October 12, 2016</p> <p>November 2016</p> <p>November 2016</p>	<p>July 5 to August 5, 2016</p> <p>September to December 2016</p> <p>November 9, 2016</p> <p>December 2016</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	

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		Execute Credit Agreements			December 2016		X	
		Execute Associated Guaranty and Subordination Agreements			December 2016 January 2016	January 2016		
32. <i>Prepare code amendment to require installation of dual plumbing for new construction projects as part of the 2015 Triennial Code Adoption Cycle.</i>	CDD/PWD	Begin Initial Review of Three Different Code Volumes That Were Adopted by the State on July 1, 2016	N	N	New for FY 2016-17			Effective for qualified projects submitted on or after January 1, 2017
		Council Consideration of Amendment			August 2016		X	
					October 2016	November 2016	X	

Title & Description	Lead Dept. & Cooperating Depts.	Project Milestones	In CIP (Y/N)	Project Outreach Plan <sup>i</sup> or Use of Open City Hall <sup>iii</sup> (OCH) (Y/N)	Original Target Date	Updated Date	Completed X	Project Notes
<b>GOAL III: Improve Transportation by Enhancing Mobility and Connectivity</b>								
<b>33. Initiate a multi-year process in conjunction with other cities and agencies to improve last-mile connections, specifically exploring fixed rail options.</b>	PWD	Initiate Multi-Year Process. Further Steps/ Milestones/Timeline will be Developed After the Study Session	Y 17-36	Y – <i>Standard City Communications and Outreach</i>	October 2015	January/ February 2016	X	Study Session held October 27, 2015
		Present Proposed Work Plan to Council			TBD	February 2, 2016	X	Return to Council with work plan based on direction from October Study Session
		Present Revised AGT Feasibility Study Scope to CTC			January/ February 2016	May 2, 2016	X	Council directed revised AGT feasibility study scope of work be presented to CTC
		RFP for AGT Study Released			N/A	September 16, 2016		AGT Feasibility Study included in FY 2016-17 CIP
		Contract Award			N/A	December 6, 2016		

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		Conduct First Community Workshop  City Council Study Session  Present Study Findings to Council			March 2017  May 2017  September 2017			
34. Make East Whisman Area transportation-oriented development improvements	PWD	Consultant Selection   Approve Plans and Specifications Start Construction End Construction	Y 16-48	Y – Standard City Communications and Outreach	Spring 2016   December 2016 Winter 2017 December 2017	June 2016   September 2017 Winter 2018 Spring 2018	X	Award design contract 6/7/2016 Project permitting from VTA, CPUC, and Caltrans is taking longer than originally anticipated
35. Conduct Latham Street/Church Street Bike Boulevard study.	PWD	Consultant Selection  B/PAC	Y 16-38	Y – Standard City Communications and Outreach	December 2016  Spring 2016	June 2016  March 2017	X	Executing consultant contract

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		Draft Report Final Report			Summer 2016 Spring 2017	Summer 2017 Fall 2017		
<b>36. Begin the Transit Center Master Plan</b>	PWD	Initial City Council Study Session	Y 16-41	<i>Y – Standard City Communications and Outreach</i>	March 2015		X	
		Staff Level Coordinating Meeting/ Discussion with VTA and Caltrain			April – June 2015		X	
		Release RFP for Consultant Services			August 2015		X	
		City Council Award of Contract			October 2015		X	
		Project Kick-Off			November 2015		X	
		Begin Phase 1 – Development of Conceptual Grade-Separation Alternatives			December 2015		X	

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		Initial Public Outreach			Quarter 1 - 2016		X	Alternative 4 - Rerouting of Castro St. at Evelyn was selected as the preferred grade alternative
		Evaluation of Alternatives and Preliminary Recommendation			Spring 2016		X	
		Council Action Regarding Preferred Grade-Separation Alternative			Spring 2016	June 22, 2016	X	Council approved the rerouting of Castro Street as the preferred grade separation alternative on June 22, 2016
		Begin Phase 2 - Development of Transit Center Conceptual Alternatives (consistent with preferred grade-separation alternative)			Summer 2016	Ongoing	X	
		Community Outreach			Fall 2016	Ongoing	X and ongoing	

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		Council Study Session regarding Transit Center parking facilities			N/A	October 18, 2016	X	Study Session held on November 22, 2016.
		Council direction on conceptual Transit Center alternatives			N/A	November 22, 2016	X	
		Continue agency/ stakeholder and other outreach meetings			N/A			
		Council Study Session to review refined concepts			March 2017			
		Council approval of conceptual Transit Center Master Plan			December 2016	May 2017		



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37. Design, permit, and construct Castro/Moffett/Central intersection near-term improvements	PWD (Engineering)	Consultant Selection	Y 16-40	Y – Standard City Communications and Outreach	Spring 2016		X	Need to coordinate with CBA during outreach  Need coordination and permits with Santa Clara County and Caltrain
		Outreach			TBD	Summer 2017		
		Approve Plans and Specifications			Spring 2017	Fall 2017		
		Begin Construction			Summer 2017	Winter 2018		
		End Construction			Winter 2018	Summer 2018		
38. Provide Calderon Avenue bike Lane – Phase I (Villa Street to Mercy Street)	PWD (Engineering)	Begin Design	Y 16-39	Y – Standard City Communications and Outreach	Fall 2015		X	Executed construction contract
		Approve Plans and Specifications			Spring 2016	June 2016	X	
		Begin Construction			Summer 2016	January 2017	X	
		Complete Construction			Fall 2016	June 2017		

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39. Conduct Permanente Creek Trail Extension – West Middlefield Road to McKelvey Park Feasibility Study.	PWD (Engineering) CSD	Begin Study  Draft Study to PRC  w/ CIP Study Session	Y 16-36	N – Outreach TBD	Summer 2015  Summer 2016  Spring 2016	December 2017	X  X	Will be incorporating results into the CIP process for next steps and feasible projects
40. Analyze Shoreline Boulevard right-of-way and tree impact.								Eliminated
41. Design and construct Shoreline Boulevard interim bus lane and utility improvements.	PWD (Engineering)	Consultant Selection  Approve 35% Schematic Design  Approve Plans and Specifications Begin Construction Complete Construction	Y 16-58	Y – <i>Standard City Communications and Outreach</i>	Fall 2015  Fall 2016  Fall 2016 Winter 2017 Spring 2018	June 2016  September 2016  Summer 2017 Fall 2017 Fall 2018	X  X	April 2016  Conducted community and bus operator outreach

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42. Feasibility study of Charleston Road improvements.	PWD (Engineering)	Consultant Selection  Draft Study  Final Study	Y 16-59	Y – <i>Standard City Communications and Outreach</i>	Summer 2017  TBD  TBD			Working in conjunction with Google
43. Preliminary design of Shoreline Boulevard bicycle/pedestrian bridge over Highway 101.	PWD (Engineering)	Informal Submittal      Council Study Session  Complete Preliminary Design  Other Steps to be Defined	Y 16-60	Y – <i>Standard City Communications and Outreach as Needed</i>		Project to be Implemented with Google (Shoreline Commons/ Movie Theater site) Development Project		Project to be Implemented with Google (Shoreline Commons/ Movie Theater site) Development Project

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44. Conduct North Bayshore semi-annual traffic counts.*	CDD	Counts Taken	Y 16-28	N	October 2015		X	
		Council – Annual Trip Cap Report			Spring 2016	June 7, 2016	X	Council memo with fall 2016 counts information to be provided in January 2017
					September 2016		X	
45. Offer bike-related programs and clinics at the Library.	LSD	Safe Moves to Participate in Summer Reading Programs	N	Y – <i>Standard City Communications and Outreach</i>  Plus Library Website, Flyers	July 2, 7, 9, 14, 16, 21, 23, and 28; and August 4 and 5, 2015		X	Safe Moves participation in summer reading
		Additional Programs to Be Offered Throughout the Fiscal Year					X	
		Introduction to Urban Bicycling			July 16 and August 11, 2015 March 3 and May 4, 2016	July 16, 2015; August 11, 2015; March 30, 2016; May 4, 2016; November 2, 2016	X	“Introduction to Urban Cycling”

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		Monthly Drop-In Bike Clinics			Monthly	Monthly from July 18, 2015 to December 17, 2016	X	Held Monthly
					Monthly bike programs to continue for FY 2016-17	October 24, 2015 October 15, 2016	X	Participated in the annual "Library 2 Library Bike Tour" for two years
					Monthly bike programs to continue for FY 2016-17 New for FY 2016-17	January 16, 2016 to December 17, 2016	X	Aside from the monthly Drop-in Bike Clinic, Safe Moves set up a booth on bike safety next to the clinic – monthly, except for September and October

<b>Title &amp; Description</b>	<b>Lead Dept. &amp; Cooperating Depts.</b>	<b>Project Milestones</b>	<b>In CIP (Y/N)</b>	<b>Project Outreach Plan<sup>i</sup> or Use of Open City Hall<sup>iii</sup> (OCH) (Y/N)</b>	<b>Original Target Date</b>	<b>Updated Date</b>	<b>Completed X</b>	<b>Project Notes</b>
46. <i>Work with Safe Moves to offer programs during Summer Reading.</i>	LSD				New for FY 2016-17			Safe Moves has indicated they have had staffing reductions and will no longer be able to participate in this program; however, they did participate in the Library's annual Reading Day
47. <i>Pilot remote services like Lawyers in the Library and Social Security appointments to eliminate car trips.</i>	LSD/PWD	Monthly Lawyers in the Library			New for FY 2016-17	Not pursuing	X	Library did not pursue this goal as the Pro Bono Project is already offering a "Lawyers in the Library" program at Fenwick & West in downtown Mountain View

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		Weekly Social Security Appointments				Held weekly from February 16 to December 21, 2016		A Social Security representative was in the Library weekly to provide limited services
48. <i>Consider other bicycle and pedestrian mobility improvements that are low cost and easily implementable.</i>	PWD	Ongoing and as Part of Other CIPs	Y 14-40		New for FY 2016-17		X	
49. <i>Continue planning and design of utility and transportation infrastructure improvements to support North Bayshore development.</i>	PWD	Ongoing and as Part of Other CIPs	N		New for FY 2016-17			Ongoing  See Nos. 41, 42, 43, and 44
50. <i>Develop Castro Street bike lane study.</i>	PWD	Award Design Contract  Draft Layout	Y 17-53		New for FY 2016-17  July 2017  September 2017	Summer 2018  Fall 2018		Delayed due to existing workload

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		Final Layout and Cost Estimate			November 2017	Fall 2018		
51. <i>Explore bike share program options and solutions.</i>	PWD	<p>Negotiate and Execute Agreement with Motivate to Continue Bike Share Program between December 1, 2016 and June 30, 2017</p> <p>Contract with Toole Design</p> <p>City Council Study Session</p> <p>Partner with the Mountain View TMA, Interested Peninsula Cities, and Other Interested Stakeholders to Explore Bike Share Options</p>			<p>New for FY 2016-17</p> <p>November 30, 2016</p> <p>Ongoing</p>	<p>February 2017</p> <p>June 2017</p>	<p>X</p> <p>X</p>	Council Study Session to discuss bike-share options is expected for June 2017



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i ***Standard City Communications and Outreach*** includes:

- Website
- New Major Projects Usually Require a New Page
- Use of News on Main Page or Main Page News Slide Show
- Web Calendar and Council Calendar
- E-Mail Distributions (as appropriate)
- Media Distribution Lists, Legislators, Chamber, Other Stakeholders
- News Release or News Advisory
- KMVT–Cable TV Channel 26 Government Bulletin Board
- City Hall Social Media Channels (Facebook, Twitter, Google+, Nextdoor, and Other Social)

***Enhanced and/or Expanded City Communications and Outreach may be added as needed.***

ii ***Open City Hall (OCH):*** The Online Feedback Tool will be Used for Projects Seeking Specific Feedback  
([http://www.mountainview.gov/council/open\\_city\\_hall.asp](http://www.mountainview.gov/council/open_city_hall.asp))

*Projects listed in italics represent new projects to be added in Fiscal Year 2016-17*

\* Project completed in Fiscal Year 2015-16

\*\* Project delayed due to workload or timing constraints